

COLLECTIONS OF CORRESPONDENCE AND MANUSCRIPT DOCUMENTS

NAME OF COLLECTION: Maurice Falcolm TAUBER Papers

SOURCE: Gift of M. F. Tauber, 1966-1976; 1978; Gift of Ellis Mount, 1979; Gift of Frederick Tauber, 1982

SUBJECT: libraries; librarianship

DATES COVERED: 1935- 1978 NUMBER OF ITEMS: ca. 74,300

STATUS: (check an or or Late description)

Cataloged:    Listed: X Arranged: X Not organized:   

CONDITION: (give number of vols., boxes or shelves)

vc Bound:    Boxed: 231 Stored: 11 tape reels

LOCATION:- (Library) Rare Book and Manuscript CALL-NUMBER Ms Coll/Tauber

RESTRICTIONS ON USE None

The professional correspondence and papers of Maurice Falcolm Tauber, 1908-1980, Melvil Dewey Professor of Library Service, Columbia University (1944-1975). The collection documents Tauber's career at Temple University Library, University of Chicago Graduate Library School and Libraries, and Columbia University Libraries. There are also files relating to his editorship of College and Research Libraries (1948-62). The collection is divided into three series. SERIES I. 1) General correspondence; in chronological order, dealing with all aspects of libraries and librarianship. 2) An alphabetical subject file containing correspondence, typescripts, mimeographed reports and related printed material on all aspects of libraries and librarianship, with numerous folders for the University of Chicago and Columbia University Libraries; working papers for many library surveys conducted by Tauber, including 6 boxes of material relating to his survey of Australian libraries; and 2 boxes of correspondence and other material for Tauber and Lilley's U.S. Office of Education Project: Feasibility Study Regarding the Establishment of an Educational Media Research Information Service (1960); working papers of many American Library Association, American National Standards Institute and other professional organization conferences and committee meetings. 3) Manuscripts: Correspondence and related material, including galley sheets and a mimeographed preliminary edition of Tauber's Technical Services in Libraries (1954); typescript drafts and related material for Wilson and Tauber The University Library (1945; 1956); the typescript draft of Tauber's biography Louis Round Wilson (1967). 4) Editorial files for College and Research Libraries, in chronological order, including correspondence, office records and typescripts of articles accepted and rejected for publication. 5) An addenda: Typescript of Tauber's Library Surveys (1968); additional mss for The University Library; papers on cataloging code revision; papers on educational media research. FOR A DESCRIPTION OF SERIES II - VI. (Boxes 1 - 121) SEE OVER.

SERIES II. Additional correspondence and subject files for the years 1960-1970, covering the same aspects of librarianship and libraries as series I, including one box on the Chicago Public Library survey and folders relating to Seymour Lubetzky report on catalog code revision. (Boxes 122 - 132)

SERIES III. 1) Correspondence Files, 1937-42; 1970-75: a continuation of previous correspondence and subject files documenting Tauber's activities, 1970-75 as well as some retrospective files for his early years at Temple University Library and the University of Chicago Graduate Library School. 2) Name File, 1935-1975: Correspondence with and some manuscript by librarians, many of whom were former students as well as numerous professional acquaintances and friends. Included are so many prominent American librarians, it is difficult to even begin to give a sampling of names. Includes files for Lucile Morsch, Lowell Martin, Guy Lyle, Esther J. Piercy, Felix Reichmann, Ralph Shaw, Joseph Wheeler, Carl White and Louis Round Wilson. These files are no means complete since letters from individuals in the Name File can be found the files in all three series. 3) Manuscripts: Miscellaneous manuscripts from all periods; additional typescripts for Louis Round Wilson and The University Library; Resources of Australian Libraries (1962-64); the manuscript and related material for The Library Binding Manual (1972) and Moving Picture Censorship in the State of Pennsylvania.(Boxes 133-157)

FOR A LIST OF THE COLLECTION SEE SEPARATE REGISTER. Many boxes have been thoroughly arranged and listed by students of Tauber's archives courses. Others have simply lists of folder headings.

Revised 1/77 Brc

SERIES IV. 1) Correspondence & Subject Files, 1937-1977: a continuation of previous correspondence and subject files documenting Tauber's career for the entire period. As in earlier series there are numerous files for Columbia University Libraries, many library surveys conducted by Tauber over the years such as the Cornell University Libraries, New York University Institute of Fine Arts Library, The Naval War College Library and others. 2) Manuscripts and Notes: Miscellaneous manuscripts and notes for all periods. There are additional typescript versions with related supporting materials for Technical Services, The University Library, Louis Round Wilson. 3) Manuscripts by Others. 4) Printed Materials. (Boxes 158-197) There are 10 tape reels for the Conference on Library Surveys, June 14-17, 1965. Rev. 8/17/78 Brc

SERIES V. American National Standards Institute. Z39 Committee, Subcommittee 4 on Bibliographical References Files, 1958-1977: Correspondence, memoranda, reports, various drafts and version of standards, financial records, other documents and related printed materials relating to the establishment of standards for bibliographical citations. The subcommittee was disbanded in 1977 after their work culminated in published standards. M. F. Tauber chaired the subcommittee from 1966 to 1970. Ben Weil was chairman, 1971-72; Ellis Mount chaired subcommittee, 1972-1977. (Gift of Ellis Mount, 1979)

rev. 9/79 Brc

SERIES VI. 1) Correspondence and Subject Files, 1933-1978: a continuation of previous files covering all aspects of Tauber's career. Among the personal correspondence files there are a number of a biographical nature. The subject files are chiefly library surveys conducted by Tauber. 2) Manuscripts, Notes and Related Research Materials: In addition to typescripts for papers and conferences there are the research materials gathered for a projected edition of the "Papers of Ralph Shaw", a prominent American librarian and there is a photocopy of "Papers and Talks of Lucy Fay, 1926-1950", prepared for publication by Tauber but never issued. Lucy Fay was professor of library service, Columbia University, 1926-1942. rev 10/82 Brc

TAUBER Collection

FLAT BOX 591

Technical services in libraries. Original chart copy.

Reading Room Bronze Plaque, 6x3"

MAURICE F. TAUBER PAPERS: A List of the Collection

## MAURICE F. TAUBER PAPERS (Boxes 1-3)

CORRESPONDENCE - 1944 - 1960

AMERICAN DOCUMENTATION INSTITUTE

Box 1

AMERICAN LIBRARY ASSOCIATION (2 folders)

Arranged chronologically; to be sorted by name of division, committee, etc.

BETA PHI MU

Arranged chronologically.

CATALOGING AND CLASSIFICATION

Arranged chronologically. Includes letter from Julia Pettee.

COLLEGE AND RESEARCH LIBRARIES

Arranged chronologically. Correspondence relating to particular issues of CRL should be merged with other CRL material in the collection. Two folders: (1) 1945-1958; (2) 1959- ).

**Box 2**  
COLUMBIA UNIVERSITY LIBRARIES

cf. PROFESSIONAL CAREER (Folder II)  
SURVEYS=COLUMBIA UNIVERSITY LIBRARIES

CONFERENCES (11 folders)

Here are entered all papers reflecting Professor Tauber's participation in and/or attendance at conferences, congresses, institutes, meetings, panel discussions, colloquia, symposia, et al. Includes speeches, papers, and remarks presented at any of the above. Arranged chronologically.

1951 - European Economic Co-Operation Conference

1952

1954 - Columbia University. Institute on Inter-Library Centers and Cooperation

CONFERENCES (continued)

(MISSING FROM  
BOX 7/92)

- 1955 - New York Regional Catalog Group.  
Philadelphia Regional Catalog Group.  
Tompkins (Miriam D.) Memorial Lectures.  
Western Reserve University. Conference on Practical Utilization of Recorded Knowledge.
- 1956 - American Library History Round Table.  
Florida State University.  
New Jersey Library Association. Cataloguers Section.  
New York Library Association. College and University Section.  
Rutgers University. Conference.
- 1957 - ASLIB Conference on Classification for Information Retrieval.  
American Association of Law Librarians. Conference.  
Columbia University. School of Library Service.  
Alumni Institute on Documentation.  
Eastern College Librarians Meeting.  
New York Library Association. Technical Processes Section.  
Oklahoma Library Association. College and University Library Section. (Speech)  
Western Reserve University. Symposium on Systems for Information Retrieval.
- 1958 - American Jewish History Center.  
Detroit.  
International Conference on Scientific Information.  
McGill University. Library School. (Speech)  
Melvil Dui Chowder and Marching Association.  
Syracuse University. (Speech)  
United States Book Exchange.
- 1959 - Columbia University. Teachers College. Institute of Research and Service in Nursing Education.  
Advisory Conference and Abstracts meetings.  
Eastern College Librarians Meeting.  
Georgia (State). (Speeches)  
Grossinger's. Lectures.  
Institute on Indexing Periodicals.  
Library Binding Institute.  
Louisiana State University Library. Dedication.  
New York Library Association. Technical Services Section.  
Metropolitan Public Library Problems. Conference.

## CONFERENCES (continued)

- 1959 - St. John's University. Graduate School. Congress of Librarians.  
 U.S. Department of Health, Education and Welfare. Educational Media Branch.  
 Wilson (H. W.) Company. Library Literature.
- 1960 - Columbia University. School of Library Service.  
 Alumni Day Panel on Automation.  
 Industrial Research Conference.  
 Institute on Information Storage and Retrieval.  
 Syracuse University. New York Library Association Conference.
- 1961 - Columbia University. School of Library Service.  
 Conference on Audio-Visual Service and School Library Programs.

NON-PARTICIPATION AND MISCELLANEOUS - Arranged chronologically.

## FRAGMENTS

## GENERAL CORRESPONDENCE

Arranged chronologically. Includes personal and professional correspondence unrelated to specific subjects. Includes, among others:

Ash, Lee	Piercy, Esther J.
Blasingame, Ralph	Reichmann, Felix
Downs, R. B.	Richmond, Phyllis A.
Frick, Bertha	Shaw, Ralph R.
Hirsch, Felix	Shera, Jesse H.
Joeckel, Carleton B.	Shores, Louis R.
Kaiser, John B.	Taube, Mortimer
Latham, Edward C.	Thompson, Lawrence S.
Leigh, Robert D.	Vann, Sarah
Martin, Lowell A.	White, Carl
Orne, Jerrold	Wilson, Louis Round
Ottemiller, John H.	Wright, Wyllis E.

Box 3

LIBRARY SCIENCE EDUCATION

I. Columbia University

A. Committees

- 1. Committee on Admissions and Awards
- 2. Committee on Instruction
- 3. Committee on the Doctorate

B. Course Materials (mostly technical services)

C. Miscellaneous

II. Organizations

- A. Association of American Library Schools
- B. Board of Education for Librarianship
- C. Joint Committee on Library Education

III. Curricula, Instruction, etc. (Includes material on programs at other library schools)

- A. Documentation
- B. Law librarianship
- C. Technical Services
- D. Doctoral programs
- E. Miscellaneous

PROFESSIONAL CAREER

- I. Chicago period 1939-1944
  - Research Assistant 1939-1941
  - Chief of Cataloging 1941-1942
  - Instructor 1942-1944
  - Chief of Preparation 1942-1944

- II. Columbia University 1944-
  - Assistant Director Columbia University Library 1944-1947
  - Professor 1944-

III. Visiting Professor

IV. Student relationships 1954-

V. Recommendations and placement assistance 1944-



**PUBLICATIONS (6 folders)**

Correspondence covering book reviews and articles by Professor Tauber and others; undated manuscript titled "Research in Progress July-December 1958." Arranged chronologically.

Also separate folders for following publications:

- The University Library
- Library Trends (2 issues)
- Technical Services in Libraries
- Louis Round Wilson
- Subject Analysis of Library Materials

**SURVEYS (18 folders)**

Includes material on surveys of library buildings, book collections, technical services departments, etc., at following institutions:

- Air Force Academy
- Air University, Maxwell Air Force Base
- Australia
- Barnard College
- Boston University
- Buffalo (City), New York
- Columbia University Libraries
- Cuyahoga County Library System
- Hawaii
- Jewish Theological Seminary
- Parke Davis
- Queens Borough Public Library
- Southern Illinois University
- University of Georgia
- Young Mens and Young Women's Hebrew Association

Miscellaneous material

1. AMERICAN DOCUMENTATION INSTITUTE  
Material on the ADI's Committee on Education, of which Dr. Tauber was chairman and correspondence concerning his appointment to the ADI's Nominating Committee.
2. AMERICAN LIBRARY ASSOCIATION - COMMITTEE ON ORGANIZATION  
This folder contains material concerning Dr. Tauber's appointment to COO.
3. AMERICAN LIBRARY ASSOCIATION - MISCELLANEOUS CORRESPONDENCE
4. AUSTRALIAN LIBRARY SURVEY  
Material concerning departure and business matters.
5. BETA PHI MU  
Includes correspondence concerning Beta Phi Mu Good Teaching Award.
6. CANADIAN LECTURE TOUR  
Material on lectures at McGill University in Montreal and the University of Ottawa.
7. COLLEGE AND RESEARCH LIBRARIES  
Correspondence related to Dr. Tauber's editorship of C&RL.
8. COLUMBIA UNIVERSITY  
General academic correspondence.
9. COUNCIL ON LIBRARY RESOURCES
10. FRAGMENTS
11. GENERAL CORRESPONDENCE  
Professional correspondence in alphabetical order. Correspondents are:

Robert S. Ake	Lorraine M. Maier
Richard S. Angell	Julian C. Michael
Iyoji Aono	Doris L. Muller
Joe Biggins	J. Ralph Murray
Helen L. Brownson	J. George Ort
Carl R. Cox	Ralph H. Parker
Jack J. Delaney	Janet Phillips
Virginia Drewry	Esther J. Piercy
George V. Fagan	Carroll H. Quenzel
Carlyle J. Frarey	Charles W. Robinson
Martin N. Grabois	Jean W. Scherr
Fred Hechinger	Grace P. Slocum
R.J. Humeston	Walker G. Stone
Bill Jesse	David C. Weber
Richard D. Johnson	Carl M. White
Louis Kaplan	Howard W. Winger
W.P. Kellam	Harold Wooster
Gertrude Losie	Wayne Yenawine
Stephen A. McCarthy	Francis Yocom
Archie L. McNeal	

12. GENERAL CORRESPONDENCE  
Personal correspondence in chronological order.

## FOLDER NO.

13. GENERAL CORRESPONDENCE ca. 1959/60  
Correspondents in alphabetical order.
14. GROLIER SOCIETY  
Contains Dr. Tauber's comments on a proposed encyclopedia outline.
15. HAWAII LIBRARY SURVEY  
Includes a copy of the contract under which the survey was undertaken and a draft of a speech by Dr. Tauber to the Hawaii Library Association.
16. JOINT COMMITTEE ON LIBRARY EDUCATION  
Correspondence concerning nominations to JCLE.
17. OFFICE OF EDUCATION  
Correspondence related to Dr. Tauber's contract with the Office of Education.
18. SOUTHERN ILLINOIS UNIVERSITY SURVEY  
Includes a draft of the report on the survey.
19. VARIOUS MANUSCRIPTS AND MANUSCRIPT FRAGMENTS  
This undated material consists largely of drafts of speeches, articles and studies by Dr. Tauber and manuscripts of articles for C&RL with Dr. Tauber's editorial comments. Some of the articles relate to the Columbia survey. This folder also contains the draft of an untitled short story by Dr. Tauber.

Correspondence of Maurice F. Tauber  
Calendar for Box 5 1960-1962

FOLDER NO.

- 1 General- Articles for Publication
- 2 General- Library Projects, Reports, Meetings
- 3 General- Notes, Appointments, References
- 4 American Documentation Institute
- 5 American Library Association
- 6 College & Research Libraries Editor
- 7 Columbia Univ., School of Library Service
- 8 Library Resources and Technical Services
- 9 Louis Round Wilson
- 10 Phi Beta Mu
- 11 Manuscript Scraps

Some correspondents:

Henry Wiggins  
Lowell Martin  
Verner Clapp  
Eric Moon  
David Weber  
Herman Fussler  
Luther Evans  
Russell Shank  
Carl Frarey  
Jesse Shera  
Esther Percy  
Dan Lacey  
Richard Harwell  
C.D. Hull  
David Clift  
Robert Patton  
Arthur Kittle

Correspondence of Maurice F. Tauber  
Calendar for box 5A 1960-1961

The bulk of this material consists of correspondence dealing with Dr. Tauber's editorship of College and Research Libraries, and correspondence of a general professional nature. The folders are labeled in broad categories, arranged for the most part chronologically. When material was stapled together, it was kept together as an organic unit, although this disturbed a strict chronological order somewhat. The amount of material varied widely, and gaps are noted below. The guiding principle was to preserve an organic unity to facilitate study for those dealing with Dr. Tauber's papers at some future date.

College and Research Libraries (2 folders)

Here are filed letters noting whether or not material was received for review regarding publication, whether or not it was accepted, covering letters sent with books for review, and letters requesting the writing of an article for CRL. The material is generally signed "Maurice F. Tauber, editor."

- Folder 1      1960 - one item each for January, July, August, September. Much material for October, November, December.
- Folder 2      1961 - no material for March, one letter for July. Material from April through August deals with Dr. Tauber's correspondence for CRL while he was in Australia.
- Folder 3      General Professional Correspondence
- Here are filed letters of a general professional nature to colleagues at various libraries, library schools, and library journals throughout the country and the world. The material is generally signed "Maurice F. Tauber, professor,"
- 1960 - one item August, October, November, December.
- 1961 - January, February, August, October, November, December.

Folder 4 Miscellaneous Professional Correspondence

Here are filed letters dealing with, among other institutions, Library Resources and Technical Services, H.W. Wilson Co, Research Quarterly, and personal notes dealing with family, notes on missed meetings, etc.

1960 - October, November, December

1961 - January, August, December

Folder 5 Australia Trip

Here are filed letters dealing directly with plans for the trip to Australia. Notes telling colleagues about the trip or explaining absence from meetings are filed in General or Miscellaneous Correspondence.

Folder 6 American Documentation Institute

Folder 7 Curriculum at Columbia

Folder 8 Studies and Surveys

This folder includes an outline of the Tauber-Lilley "Feasibility Study Regarding the Establishment of an Educational Media Research Information Service," as well as letters relating to this and other surveys.

Folder 9 Recommendations and Placement Assistance

Here are filed letters of recommendation, letters asking for nominations of people for specific positions, etc. A partial listing of people referred to include:

Deitrich H. Borchardt  
 Robert A. Colby  
 Donald C. Cook  
 Harry Hart  
 Bernard Kreissman  
 Robert Miller  
 Frederic J. O'Hara  
 Wilma Redford  
 Glenn Sitzman  
 Jane Stevens  
 Helen Wheeler  
 Judith Wolfinsohn

Folder 10 Student Dissertations

Includes material dealing with the dissertations  
of:

Oliver T. Field  
Clarence Gorchels  
Pauline M. Veillancourt

Calendar submitted by

GraceAnne DeCandido  
Archival Management - Tauber  
16 May 1972  
Columbia School of Library Service

## TAUBER PAPERS

BOX 5b 1960-1962

## Folder No.

- I Personal Correspondence (2 folders)
- A. 1961
  - B. 1962
  - ~~C. 1963~~
- Personal notes to and from friends and items exchanging information about family matters.
- II General Business (3 folders)
- A. 1961
  - B. 1962
    - a. January-March
    - b. April-December
- These are items about librarianship matters. Much of it is Tauber answering questions on all kinds of topics.
- III Columbia University (4 folders)
- A. General -- Miscellaneous items, e.g. (exchange of notes with Robert Kertter); correspondence related to Tauber's position on Summer Session Administrative Board in 1961.
  - B. School of Library Service (S.L.S.)
    - a. 1. 1961. Miscellaneous intra-departmental communi-
    - 2. 1962. cations and materials dealing directly
    - ~~3. 1964.~~ with the operations of S.L.S.
    - 3. no date
    - b. Student problems and correspondence.
    - c. Recommendations.
- IV. Professional Activities (4 folders)
- A. Consulting & Surveying.
    - a. Australia Survey .
    - b. Stony Brook.
    - c. Haunterive Canada.
    - d. University of South Florida--Tampa.
    - e. Syracuse.
    - f. Y.M. & Y.W.H.A.
    - g. Nassau Library System.
    - h. Boston University.
    - i. Bowdoin College.
    - j. Mid-Hudson Libraries.
    - k. Queens Borough Public.



## Folder No.

## B. Papers.

- a. Tauber, M.F.-- 3 drafts of a biographical sketch of Ralph K. Shaw for the bulletin of Bibliography plus a bibliography of Shaw's writings & correspondence relating to the sketch.
- b. Hodgson, James.-- 2 drafts of "The Fundamentals for a 'Philosophy of Librarianship'."
- c. Lester, John A.-- "Books for the College Library; a Philosophy of Use."
- d. Reichmann, Felix-- "300 years of the Prussian State Library."

## C. Speeches &amp; Conferences.

## a. Speeches:

1. Berkeley 1960--"Students, Faculty Members & Librarians: Some Observations on Current Problems."
2. McGill 1961--"Joys & Woes of Cataloging."
3. Harvard University Library Club 1962-- agreed to speak on future of card and book catalogs.

## b. Conferences:

1. Schedule of Annual Conference of Eastern College Librarians--1960. Tauber was moderator of Panel on "Library Development in the non-western world."
2. Planning Conference of editorial advisors to Interscience Publishers projected multi-volume "Encyclopedia of Library Science & Documentation."

## D. Committees

## a. American Library Association (A.L.A.)

1. C.L.A.
2. A.C.R.L.
3. A.R.L.
4. R.T.S.D.
5. C.P.R.C.

## b. Grolier --World Book of Knowledge.

## V. College &amp; Research Libraries (C.R.L.) (3 folders)

## A. Retirement from editorship [March, 1962]

All correspondence directly related to that act e.g. letters acknowledging Prof. Tauber's accomplishments and letters about the dinner in Chicago in Tauber's honor.

## B. Editorship (Operations and Publication of the Journal)

- a. 1961.
- b. 1962.

## MAURICE F. TAUBER PAPERS

## CALENDAR

BOX 6 1962-1963

## FOLDER NO.

1 AMERICAN DOCUMENTATION AND AMERICAN DOCUMENTATION INSTITUTE--1 folder

Arranged chronologically; includes materials to and from James Mack, editor of American Documentation.

## AMERICAN LIBRARY ASSOCIATION--3 folders

- 2 1. Interdivisional Committee on Documentation of Resources and Technical Services Division. Chairman. 1962-1963.
- 3 2. Melvil Dewey Medal Award Jury. 1963.
- 4 3. General, including: Cataloging Code Revision Committee; Committee on Organization; Interdivisional Committee on Book Catalogs; Conferences--Miami and Chicago, etc.

Each folder arranged chronologically.

## 5 AUSTRALIA--1 folder

Arranged chronologically; includes correspondence to and from Professor Tauber about the Australian trip and people in Australia, especially on John Metcalfe, of the University of New South Wales Library. Includes correspondence to and from Verner Clapp.

6 COLLEGE AND RESEARCH LIBRARIES AND ASSOCIATION OF COLLEGE AND RESEARCH LIBRARIES--1 folder

Arranged chronologically; includes correspondence to and from Professor Tauber as editor, 1962; as past editor, 1962-63; as Book Review editor, 1962; as CRL editorial board member, 1962-63; as Library Survey Committee chairman, 1962-63; correspondence concerning periodical exchanges, 1963; ACRL conferences, 1962-63; correspondence to and from David Kaser and Richard Harwell, editors of CRL.

## COLUMBIA UNIVERSITY--3 folders

- 7 1. Committee on the Doctorate. Includes correspondence concerning ~~disser~~ dissertations.
- 8 2. Courses. Includes correspondence to and from students concerning courses.

FOLDER NO.

9

3. General, including: Advisory Committee; Instructional Committee; Columbia University Press; Columbia University Studies in Library Service; memos to Dean Dalton, etc.

Each folder arranged chronologically.

## 10 CONFERENCES--1 folder

Arranged chronologically; includes Information Systems Workshop, 1962; Institute, Future of Library Education at Western Reserve University, 1962; Allerton Park Conference on Research in Librarianship, 1963, correspondence with Guy Garrison, of the Library Research Center, University of Illinois; and others.

## 11 GROLIER SOCIETY--1 folder

Arranged chronologically; primarily includes correspondence concerning the Encyclopedia for Library Science.

## LIBRARY SURVEYS AND CONSULTATIONS--2 folders

- 12 1. St. Patrick's College Seminary, Hartsdale, New York. Includes correspondence to and from Donald Bean of Library Building Consultants, Evanston, Illinois.
- 13 2. General, including: Mrs. Elena Horton of the Ramapo Catskill Library System; Pace College; Mrs. Doris Lewis, University of Waterloo, Ontario; etc.

Each folder arranged chronologically.

14 LIBRARY RESOURCES AND TECHNICAL SERVICES--1 folder

Arranged chronologically; primarily includes correspondence to and from Esther J. Piercy. Editorial Board, 1962.

## PUBLICATIONS--2 folders

- 15 1. Book Catalogs with Robert Kingery; includes correspondence on its publication.
- 16 2. General, including:
- "Some Recent Developments in Binding and Conservation"--drafts, final copy, and correspondence about.

FOLDER NO.

Review of Ellsworth, Ralph E. and Wagener, Hobart D. The School Library; Facilities for Independent Study in the Secondary School; undated.

THE JOURNAL OF HIGHER EDUCATION  
Series on "The Library" in Library Trends; including correspondence about it and part of one of Professor Tauber's articles.

Each folder arranged chronologically. Undated review in folder 2 is at the back of the folder.

## 17 RECOMMENDATIONS--1 folder

Arranged chronologically. Recommendations are of 3 kinds; requests to Professor Tauber for suggestions for candidates for vacant positions and Professor Tauber's suggestions; correspondence concerning recommendations that Professor Tauber has given; and recommendations to Professor Tauber (very few of these). Includes 18 copies of Professor Tauber's recommendation letter for Nasser Sharify which were sent to Library Schools.

## GENERAL CORRESPONDENCE--3 folders

Includes correspondence to and from Professor Tauber on no specific topic, on several topics, or on an unclear topic. Most correspondence is to or from Professor Tauber's friends in the library world; personal and professional correspondence included.

- 18 1. Correspondence from Professor Tauber--1962. Includes groups of letters stapled together, Tauber letter on top, and filed according to date on the top letter. Months covered are: March, August, October-December.
- 19 2. Correspondence from Professor Tauber--1963. Includes groups of letters stapled together, Tauber letter on top, and filed according to date on the top letter. Months covered are: very light correspondence in January, June, July, November; heavy correspondence in March-May, August, September.
- 20 3. Correspondence to Professor Tauber--1962-1963.

Each folder arranged chronologically. Undated correspondence in folder 3 is at the back of the folder.

## 21 MISCELLANEOUS MATERIAL--1 folder

Includes undated notes, fragments of papers, etc. which do not fit into any of the other established categories. Includes pages of a Procedure Manual for Natural Science Libraries.

A Calendar for Box # 7, Correspondence  
1963

FOLDER NO.

- 1. Correspondence to Tauber
- 2. Correspondence from Tauber
- 3. Recommendations
- 4. Tauber as professor
- 5. Tauber - Wilson correspondence
- 6. Committee correspondence
- 7. Correspondence concerning Tauber publications
- 8. Research papers and other writings
- 9. Miscellaneous
- 10. XXXXXXXXXXXXXXXXXXXX LIBRARY SURVEYS

David W. Mallison  
LS K8205 Archival Management  
May 16, 1972

PAPERS OF PROF. MAURICE F. TAUBER

BOX 7a 1963-64 (Primarily 1964, with a few items dated 1963).

FOLDERS:

I. A.L.A. and its Committees

Each of the following is grouped separately and arranged chronologically within each group.

1. General correspondence.
2. ACRL (Including Committee on Surveys).
3. RTSD Committee on Documentation.

II. Books, Book Reviews, and other Publications

Correspondence relating to books by Dr. Tauber, and about books by others (reviews, comments, advice). 3 unrelated items. Arranged chronologically. Among the correspondents are:

- |                                    |                                      |
|------------------------------------|--------------------------------------|
| 1. American Library Association    | 13. John Lorenz                      |
| 2. R. R. Bowker Co.                | 14. Harold Lancour                   |
| 3. Campbell & Hall, Inc.           | 15. National Archives Record Service |
| 4. Verner W. Clapp                 | 16. Random House, Inc.               |
| 5. Columbia University Press       | 17. Phyllis Richmond                 |
| 6. J. Perriam Danton               | 18. Patterson Smith                  |
| 7. Andre Deutsch, Publishers       | 19. <u>Teachers College Record</u>   |
| 8. Enoch Pratt Free Library        | 20. Ralph Ulveling                   |
| 9. Galton Institute                | 21. U.S. Dept. of Commerce           |
| 10. Grolier, Inc.                  | 22. Dudley Weiss                     |
| 11. University of Illinois Library | 23. Louis Round Wilson               |
| 12. Joseph Eisner                  | 24. Yale Univ. School of Nursing     |

III. Columbia University: Teaching, Curriculum, Students (N.B. For recommendations for Columbia students, see Folder VIII, Recommendations and References). Correspondence and memoranda principally related to SLS courses, and dissertations. Includes a few undated items and fragments. Arranged chronologically. Among the correspondents are:

- |                          |                        |
|--------------------------|------------------------|
| 1. Dorothy Bendix        | 12. Grayson Kirk       |
| 2. Ralph Blasingame, Jr. | 13. Irving M. Klemmner |
| 3. C. Donald Cook        | 14. Oliver Lilley      |
| 4. John Cory             | 15. Guy Marco          |
| 5. Jack Dalton           | 16. Harold Mason       |
| 6. Joseph Eisner         | 17. S. M. Matta        |
| 7. William Emerson       | 18. Louis Moloney      |
| 8. Oliver Field          | 19. Felix Reichman     |
| 9. Ralph Frankenberg     | 20. John E. Smith      |
| 10. Judy Ginsberg        | 21. Robert Vosper      |
| 11. Clarence Gorchels    | 22. C. Wormann         |

IV. Conferences; Seminars.

Conferences and seminars with which Professor Tauber was concerned; arranged chronologically. Includes the following conferences and correspondents:

- |   |  |
|---|--|
| 1. Advisory Committee Meeting                         | 10. Middle States Association                                    |
| 2. Catalogers Section, New Jersey Library Association | 11. National Library "   |
| 3. Columbia Seminar                                   | 12. New York " "   |
| 4. Conference on Research Methods                     | 13. Orange County Community College                              |
| 5. Cornell University Library                         | 14. Pres. Lyndon B. Johnson                                      |
| 6. Dept. of Health, Educ., & Welfare                  | 15. Resources and Technical Services Section, N.Y. Library Assn. |
| 7. Enoch Pratt Free Library                           | 16. Resources of Libraries of Western Pennsylvania               |
| 8. IBM Seminar  | 17. Rutgers University   |
| 9. Medical Library Association                        |  |
18. Seminar on University Libraries  
19. Survey of Medical Library Resources of Greater New York

V. Journal Correspondence

Correspondence concerning journal publications, arranged chronologically, including the following publications:

- |  |                                 |
|--|---------------------------------|
| 1. ALA Bulletin                            | 8. Library Notes                |
| 2. Australian University                   | 9. Library Quarterly            |
| 3. College and Research Libraries          | 10. Library Review              |
| 4. Deafness, Speech & Hearing Publications | 11. LRTS                        |
| 5. Journal of Education for Librarianship  | 12. Library Staff Bulletin, USC |
| 6. Journal of Higher Education             | 13. Library Trends              |
| 7. The Library Binder                      | 14. Stechert-Hafner Book News   |
|  | 15. Wilson Library Bulletin     |

VI. Organizations

The following letters are arranged alphabetically by organization, then chronologically within the organization:

- |  |   |
|--|---|
| 1. Advisory Screening Committee                                | 10. Grolier Club                        |
| 2. American Heritage   | 11. The Independent School Fund         |
| 3. American Standards Association                              | 12. Jewish Theological Seminary         |
| 4. Atlanta University  | 13. National Library of Australia       |
| 5. Buffalo & Erie County Public Library                        | 14. National Science Foundation         |
| 6. California State Library                                    | 15. U.S. Office of Education            |
| 7. Commonwealth & Industrial Resources Organization, Australia | 16. University of Cincinnati            |
| 8. Eastern College Librarians                                  | 17. Western Reserve University          |
| 9. Enoch Pratt Free Library                                    | 18. Westchester Library Systems         |
|  | 19. YM & YWHA, YMCA                     |
|  | 20. Sub-committee Z39 on Classification |

VII. Professional Correspondence: General

Arranged alphabetically, includes more common correspondence to and from the following:

- |                          |                         |
|--------------------------|-------------------------|
| 1. Ralph Blasingame, Jr. | 10. Ralph Shaw          |
| 2. Jack Dalton           | 11. Kenneth Shaffer     |
| 3. Albert James Didy     | 12. Josse Shera         |
| 4. Mark M. Gormley       | 13. Mortimer Taube      |
| 5. Emerson Greenaway     | 14. Irving A. Verschoor |
| 6. C.B. Hagen            | 15. Jean Waller         |
| 7. Archie McNeal         | 16. Paul Wasserman      |
| 8. Lowell A. Martin      | 17. David Watkins       |
| 9. Felix Reichman        | 18. Carl White          |
| 19. Louis Wilson         |                         |

VIII. Recommendations and References

Letters of reference and related correspondence concerning employment and awards. Arranged chronologically. Among the correspondents are:

- |                     |                          |                     |
|---------------------|--------------------------|---------------------|
| 1. Leon Arons       | 20. Richard Hyman        | 39. Lee Williams    |
| 2. Roxanna Austin   | 21. William Jackson      | 40. William Wisoley |
| 3. Abraham Barnett  | 22. Robert Johnson       |                     |
| 4. Henry Birnbaum   | 23. Maurice Kirk         |                     |
| 5. Mr. Chernowitz   | 24. Bernard Kreisman     |                     |
| 6. Mary Corning     | 25. Dorothy Lesh         |                     |
| 7. Mary Cramblitt   | 26. Clarence Paddy       |                     |
| 8. Walter Curley    | 27. Sydney Marcu         |                     |
| 9. Keith Dowden     | 28. Gordon Martin        |                     |
| 10. Leslie Dunlap   | 29. Florence L. Meng     |                     |
| 11. Andrew Eaton    | 30. Dara Parks           |                     |
| 12. Bernice Field   | 31. Rutherford D. Rogers |                     |
| 13. William Gillard | 32. Edith Scott          |                     |
| 14. Emil Greenberg  | 33. Alphonse Squillante  |                     |
| 15. G.A. Harrer     | 34. Jay Stein            |                     |
| 16. Elaine Harris   | 35. Mortimer Taube       |                     |
| 17. Karl Hartzell   | 36. Robert Vesper        |                     |
| 18. John Harvey     | 37. Gilmore Warner       |                     |
| 19. Ann Howard      | 38. Paul Wasserman       |                     |

IX. Surveys and Consultations

Dr. Tauber's activities as a consultant to libraries and other institutions, and unofficial advice rendered. Arranged chronologically. Among the institutions mentioned (not all correspondents) are:

- |                                 |  |
|---------------------------------|--|
| 1. Bowdoin College              | 8. Enoch Pratt Free Library            |
| 2. Brooklyn "                   | 9. Grolier, Inc.                       |
| 3. Cornell University           | 10. Johns Hopkins University           |
| 4. Council on Library Resources | 11. Library Building Consultants, Inc. |
| 5. Danbury State College        | 12. Mass. Institute of Technology      |
| 6. Dartmouth College            | 13. Montith College                    |
| 7. Emory University             | 14. National Library of Australia      |

X. Miscellaneous Correspondence



Surveys and Consultations (continued)

- |  |  |
|--|--|
| 15. National Library Medicine                              | 21. U.S. Office of Educ., Educ. Media Branch |
| 16. Pace College   | 22. University of Illinois                   |
| 17. Penn. State University                                 | 23. " Massachusetts                          |
| 18. Richardson, Bellows, Henry & Co.                       | 24. " Michigan                               |
| 19. St. Patrick's College                                  | 25. " New Mexico                             |
| 20. Survey of Medical Library Resources<br>of Greater N.Y. | 26. " Pittsburgh                             |
|  | 27. " Waterloo                               |

PAPERS OF PROF. MAURICE F. TAUBER

1965

BOX 7b

FOLDERS:

I. A.L.A. and its Committees

Each of the following is grouped separately and arranged chronologically within each group.

1. General correspondence
2. ACRL (Including Committee on Library Surveys)
3. Library Technology Project
4. RTSD

II. Books, Book Reviews, and other Publications

Correspondence relating to books by Dr. Tauber, and about books by others (reviews, comments, advice). Arranged chronologically. Among correspondents are:

1. Bruce Bohle/American Heritage Publishing Co.
2. Deo B. Colburn/Forest Press, Inc.
3. Charles E. Cunningham/University of Washington Press
4. Albert Daub/Scarcecrow Press, Inc.
5. Lawrence Urdang/Random House, Inc.
6. Dudley Weiss
7. William Wiseley

III. Columbia University: Teaching, Curriculum, Students (N.B. For recommendations

for Columbia students, see Folder VIII, Recommendations and References). Correspondence and memoranda principally related to SLS courses, and dissertations. Arranged chronologically. Items concern scholarship applicants, preparation of courses, dissertations, papers, examinations, letters to students, faculty meetings.

IV. Conferences; Seminars

Conferences and seminars with which Professor Tauber was concerned; arranged chronologically. Includes the following conferences and correspondents:

- |   |  |
|---|--|
| 1. Conference on Library Surveys          | 5. McGill University                       |
| 2. Conference on the Use of Print and A-V | 6. Seminar-Rutgers University              |
| 3. Index Planning Conference              | 7. Syracuse Conferences                    |
| 4. Jewish Theological Seminary            | 8. U.S. Office of Educ./Educ. Media Branch |

V. Journal Correspondence

Correspondence concerning journal publications, arranged chronologically, including the following publications:

- |                                   |  |
|-----------------------------------|--|
| 1. College and Research Libraries | 5. Research Abstracts & Analytical Reviews |
| 2. Drexel Library Quarterly       | 6. Special Libraries                       |
| 3. Journal of Higher Education    | 7. Stechert-Hafner Book News               |
| 4. LRTS                           | 8. Technical Services                      |
| 9. UNESCO Bulletin for Libraries  |  |

VI. Organizations

Arranged alphabetically by organization, then chronologically within the organization

- |                                 |   |
|---------------------------------|---|
| 1. ADI                          | 7. National Science Foundation            |
| 2. Beta Phi Mu                  | 8. Nelson Associates                      |
| 3. Grolier Club                 | 9. New York Library Association           |
| 4. Grolier, Inc.                | 10. Subcommittee Z-39                     |
| 5. Nassau Library System        | 11. System Development Corp.              |
| 6. National Library of Medicine | 12. Thinking Corporation of America, Inc. |
|                                 | 13. UNESCO                                |

VII. Professional Correspondence: General

Arranged alphabetically, includes more common correspondence to and from the following:

- |                    |                       |                      |
|--------------------|-----------------------|----------------------|
| 1. Verner Clapp    | 7. Bernard Kreissman  | 13. Irving Verschoor |
| 2. John Cronin     | 8. Archie McNeal      |                      |
| 3. Phyllis Dalton  | 9. Dorothy Parker     |                      |
| 4. James Deaz      | 10. Felix Reichman    |                      |
| 5. Richard Harwell | 11. T.R. Schellenberg |                      |
| 6. David O. Kelley | 12. Walter Stone      |                      |

VIII. Recommendations and References

Arranged chronologically, includes correspondence to or concerning the following:

- |                |                   |
|----------------|-------------------|
| 1. Jack Dalton | 3. Ralph Shaw     |
| 2. Neal Harlow | 4. Paul Wasserman |

IX. Surveys and Consultations

Dr. Tauber's activities as a consultant to libraries and other institutions, and unofficial advice rendered. Arranged chronologically. Includes 2 undated items. Institutions concerned include:

- |  |                                   |
|--|-----------------------------------|
| 1. Australian National University              | 11. Michigan State Library        |
| 2. Beaver College                              | 12. National Science Foundation   |
| 3. Bowdoin College                             | 13. Nelson Associates, Inc.       |
| 4. Cooper Union                                | 14. New York Public Library       |
| 5. Cornell University                          | 15. Penna. State University       |
| 6. Cuyahoga County Public Library              | 16. St. John's University         |
| 7. Franklin and Marshall College               | 17. Southern Calif. Libraries     |
| 8. Greater Bridgeport Regional Planning Agency | 18. Southwest Texas State College |
| 9. John Wiley and Sons, Inc.                   | 19. University of Delaware        |
| 10. Library Building Consultants               | 20. " Hawaii                      |
|  | 21. " Pittsburgh                  |
|  | 22. " Waterloo                    |

X. Miscellaneous Correspondence

2 folders

PAPERS OF PROF. MAURICE F. TAUBER

1966

BOX 7c

FOLDERS:

I. A.L.A. and its Committees

Arranged chronologically within each committee.

1. General correspondence.
2. ACRL
3. LTP

II. Books, Book Reviews, Other Publications

Correspondence relating to books by Dr. Tauber, and about books by others (reviews, comments, advice). Arranged chronologically. Among the correspondents are

- |                                     |  |
|-------------------------------------|--|
| 1. Academic Press, Inc.             | 5. Grolier, Inc.                       |
| 2. American Heritage Publishing Co. | 6. <u>Library Journal</u>              |
| 3. ASLIB                            | 7. McGraw-Hill                         |
| 4. Council on Library Resources     | 8. Robert B. Downs/ University of Ill. |

III. Columbia University: Teaching, Curriculum, Students (N.B. for recommendations for Columbia students, see Folder VIII, Recommendations and References).

Arranged chronologically. Includes memoranda and one paper to the Committee on Instruction. Correspondents include:

- |                    |                           |                    |                   |
|--------------------|---------------------------|--------------------|-------------------|
| 1. Martha Beck     | 5. Jack Dalton            | 9. Theodore Hines  |                   |
| 2. Albert Berger   | 6. Albert Diaz            | 10. Harold Holland |                   |
| 3. Henry Birnbaum  | 7. Mother Genevieve Doyle | 11. Ila T. Justice |                   |
| 4. Phyllis Dain    | 8. Evelyn Greenberg       | 12. Grayson Kirk   |                   |
| 13. A.C. McClurg   | 14. Louis Moloney         | 15. Eugene Pringle | 16. Jane Stevens. |
| 17. James Van Link |                           |                    |                   |

IV. Conferences; Seminars; Talks

Conferences and seminars in which Dr. Tauber participated or was involved. Arranged chronologically, including the following:

- |   |   |
|---|---|
| 1. Assn. for Asian Studies                                      | 9. Lehigh Conference                              |
| 2. Beta Phi Mu Annual Meeting                                   | 10. McGill Univ./ Problems of<br>Reclassification |
| 3. Columbia Conference  | 11. Univ. of Md./ Student Colloquim<br>Series     |
| 4. Conference on Library Surveys                                | 12. Seminar on Organiz. of Library Material       |
| 5. COSATI Conference  | 13. Shared Cataloguing Committee                  |
| 6. Dewey Workshop   | 14. SLA   |
| 7. Drexel Institute on Technical Services                       |   |
| 8. Univ. of Ill./ Educ. for Librarianship                       |   |
| 15. Technical Processes in Libraries Conference                 |   |
| 16. Use of Printed and A-V Materials for Instructional Purposes |   |
| 17. Washington Higher Education Act                             |   |

V. Journal Correspondence

Correspondence concerning journal publications, arranged chronologically, including the following publications:

- |  |                                    |
|--|------------------------------------|
| 1. College and Research Libraries        | 4. LRTS                            |
| 2. Drexel Quarterly on Library Education | 5. Mental Health Book Review Index |
| 3. Journal of Higher Education           | 6. Scholastic Magazines, Inc.      |

VI. Organizations

Arranged alphabetically, including the following organizations:

- |  |                             |
|--|-----------------------------|
| 1. Dept. of HEM, Office of Education                               | 6. Project URBANDOC         |
| 2. Library Binding Institute                                       | 7. U.S. Book Exchange       |
| 3. New York Metropolitan Reference & Research Library Agency, Inc. | 8. University of N.C.       |
| 4. Pittsburgh Plate Glass Co.                                      | 9. University of Pittsburgh |
| 5. Princeton University Library                                    | 10. YMHA-YWHA               |
|  | 11. Z-39 Subcommittee       |

VII. Professional Correspondence: General

Arranged chronologically.

VII.a. - *Prof. Correspondence: General (no surnames)*

VIII. Recommendations and References

Letters of reference and related correspondence concerning employment and awards. Arranged chronologically. Among the correspondents are:

- |                       |                       |
|-----------------------|-----------------------|
| 1. Debora R. Abramson | 13. Andrew Horne      |
| 2. James Anderson     | 14. Perry Jaffe       |
| 3. Leonard Archer     | 15. Gertrude Losie    |
| 4. Margaret Ayrault   | 16. Jean Paul Lussier |
| 5. Joseph Brewer      | 17. A. M. Mansour     |
| 6. Mary Burton        | 18. R. D. Marginson   |
| 7. Forrest Carhart    | 19. Le Roy Merritt    |
| 8. Elizabeth Casellas | 20. Francis Shieh     |
| 9. John Chen          | 21. Glenn Sitzman     |
| 10. Bernie Field      | 22. Ralph Ulveling    |
| 11. S. B. Frost       | 23. Ruth Weber        |
| 12. Neal Harlow       | 24. Seymour Weiner    |
|                       | 25. Bohdan S. Wynar   |

IX. Surveys and Consultations

Dr. Tauber's activities as a consultant to libraries and other institutions, and unofficial advice rendered. Arranged chronologically. Among the institutions mentioned are:

- |                                   |   |
|-----------------------------------|---|
| 1. Auerbach Corp.                 | 14. Nelson Associates                     |
| 2. Bridgeport Public Library      | 15. New York Public Library               |
| 3. Calif. State Library           | 16. New York University                   |
| 4. Case Institute of Technology   | 17. Pace College                          |
| 5. Cornell University             | 18. Rutgers University                    |
| 6. Findlay College                | 19. Simmons College                       |
| 7. Johns Hopkins University       | 20. State Historical Society of Wisconsin |
| 8. Library Building Consultants   | 21. U.S. Office of Education              |
| 9. Library Consultants, Inc.      | 22. Univ. of Calif. at San Diego          |
| 10. Los Angeles Public Library    | 23. University of Pittsburgh              |
| 11. Mass. Institute of Technology | 24. " Waterloo                            |
| 12. Michigan State Library        | 25. Wellesley College                     |
| 13. Mount Holyoke College         | 26. Weyerhaeuser Co.                      |

PAPERS OF PROFESSOR MAURICE F. TAUBER

BOXES 7d, 7e, 7f 1967-70

BOX 7d 1967-70

FOLDERS:

I. A.L.A. and other Associations  
It includes ACRL, CLR, Departments of Library Science, ISI, American Institute of Physics, IRTS, and Special Libraries Association. It also contains correspondence pertaining thereto. Arranged chronologically.

II. Appointments and Invitations  
Arranged chronologically.

III. Beta Phi Mu  
Arranged chronologically.

IV. Journal Correspondence  
Some ARL, but primarily C&RL. Arranged chronologically.

V. Columbia University: Teaching, Curriculum, Students  
Correspondence and memoranda principally related to SLS courses and dissertations. Arranged chronologically. The correspondents are:

- |                            |                         |
|----------------------------|-------------------------|
| 1. Barbara Brand           | 13. Marilee N. Martel   |
| 2. Hedley C. Erideson      | 14. Arthur McAnally     |
| 3. David R. Bryant         | 15. Edward B. McMenamin |
| 4. Lawrence H. Chamberlain | 16. Joan E. Montgomery  |
| 5. Herbert Deane           | 17. John H. Mundy       |
| 6. Lynn A. Duguid          | 18. Ernest J. Reece     |
| 7. John Graham             | 19. Felix Reichmann     |
| 8. Catherine Heinz         | 20. G.W. Shwer          |
| 9. Herbert M. Johnson      | 21. Jane Stevens        |
| 10. Edward Latham          | 22. Donald Taub         |
| 11. Oliver L. Lilley       | 23. Ian W. Thom         |
| 12. Richard H. Logsdon     |                         |

VI. Organizations -- Subcommittee Z39 on Classification  
Arranged chronologically.

VII. Other Committees

Arranged chronologically.

It included these committees:

CLR

RTSD Book Catalog Committee

Committee on Library Services of ACRL

Urban-Minority Committee

Committee on Representation to the Executive Committee

Margaret Mann Citation Committee

ASIS Search Committee

Seminary Library Committee

New York Library Association Nominating Committee

METRO Technical Services Committee

Commissioner of Education's Committee on Library Development

VIII. Dissertations

Correspondence with dissertation candidates.

Arranged chronologically

IX. Cataloging and Classification

This contains correspondence on these topics; also there are examples of solutions and problems.

Arranged chronologically.

X. Indices

Correspondence concerning methods; useful definitions.

Arranged chronologically.

XI. Information Service

Correspondence, pamphlets, reprints, "Xeroxes".

Arranged chronologically.

XII. Library Buildings and Equipment

Correspondence.

Arranged chronologically.

PAPERS OF PROFESSOR MAURICE F. TAUBER

BOX 7e 1967-70

FOLDERS:

- XIII. Library Science Education  
Arranged chronologically.
  
- XIV. Reference  
Correspondence dealing with reference sources and services.  
Arranged chronologically.
  
- XV. Technical Processes  
Excludes Cataloging and Class.  
Arranged chronologically.
  
- XVI. Library Science -- Miscellaneous  
Arranged chronologically.
  
- XVII. Professional Advice for Publication  
Evaluation of articles.  
Arranged chronologically.
  
- XVIII. Professional Advice Concerning Library School Curriculum  
Arranged Chronologically.
  
- XIX. Professional Advice Concerning Libraries  
Arranged chronologically.
  
- XX. THE BIBLE ON BROADWAY book.  
Arranged chronologically.
  
- XXI. Book Catalogs  
Correspondence concerning such catalogs.  
Arranged chronologically
  
- XXII. Classification Systems  
Arranged chronologically.
  
- XXIII. Library Surveys  
Arranged chronologically



- XXIV. Reviews on Publications of Others  
Arranged chronologically.
- XXV. Technical Services  
Arranged chronologically.
- XXVI. The University Library  
Arranged chronologically.
- XXVII. The Use of Printed and Audio-Visual Materials For Instructional Purposes

PAPERS OF PROFESSOR MAURICE F. TAUBER

BOX 7f 1967-70

FOLDERS:

- XXVIII. LOUIS ROUND WILSON: LIBRARIAN AND ADMINISTRATOR biography. Correspondence concerning Professor Tauber's book. Includes letters from Professor Wilson, one of which is 9-26-66. Arranged chronologically.
- XXIX. Miscellaneous Publications (Professor Tauber's Papers, Articles, Etc.) Arranged chronologically.
- XXX. Recommendations and Placements Arranged chronologically.
- XXXI. Organizational Charts Arranged chronologically within series of exchanges.
- XXXII. General Surveys Arranged chronologically.
- XXXIII. Miscellaneous Arranged chronologically.

MURICE F. TAUBER PAPERS: SUBJECT

BOX NO.

- 8        A -- American Bookpublishing Council
  
- 9        American Documentation Institute -- American Institute of Physics
  
- 10.      American Library Association (1)
  - 1. General Folders
  - 2. Board on Resources -- Committee on 4th Activities Report
  
- 11.      American Library Association (2)
  - Committee on Organization -- Conferences 1950-1957
  
- 12.      American Library Association (3)
  - Conferences 1958-1962 -- Council on National Library Associations

BOX NO.

- 13 American Library Association (4)  
Division of Cataloging and Classification (1)  
General Correspondence: 1945--1953
- 14 American Library Association (5)  
Division of Cataloging and Classification (2)  
General Correspondence: 1953--1955  
Board on Cataloging Policy and Research (1)
- 15 American Library Association (6)  
Division of Cataloging and Classification (3)  
Board on Cataloging Policy and Research (2)
- 16 American Library Association (7)  
Division of Cataloging and Classification (4)  
Board on Cataloging Policy and Research (3)  
Business--Executive Committee
- 17 American Library Association (8)  
Division of Cataloging and Classification (5)  
Interim Committee--end.
- 18 American Library Association (9)  
Executive Committee-- Z39 Commission  
for a complete list and index to Box 18 See following pages: Pages 32-1 to 32-51
- 19 American Library Institute--Association of American Library  
Schools
- 20 Association of College and Research Libraries
- 21 Australian Libraries (1)
- 22 Australian Libraries (2)
- 23 Australian Libraries (3)
- 24 Australian Libraries (4)

Dr. Maurice F. Tauber  
PAPERS Box 18

Gordon M. Conable

Archival Management  
LS K8205

Dr. Maurice F. Tauber

June 24, 1975

Dr. Maurice F. Tauber's long and distinguished career has including<sup>ed</sup> serving on and chairing a large number of professional committees and sub-committees. The materials here organized represent a portion of Dr. Tauber's papers dealing with work that he did on a wide variety of American Library Association committees between 1948 and 1966. There are at least eight other full boxes of papers relating to his ALA committee work as yet unsorted.

The papers here were generated by over 25 different organizational structures and while they offer insight into the history of those bodies, they do not represent complete documentation. There are gaps in committee work as detailed here, many of which will presumably be filled in as the rest of the collection is arranged. This consideration has influenced some of the decisions I made about the organization of these papers.

The large majority of items here are letters or copies of letters. Dr. Tauber was an active correspondent and in most cases kept carbons of the letters he sent out. While there is a good deal of variety in the subjects covered here, two large groups stand out- the committee work resulting from the Council of National Library Associations' Joint Committee on Education for Librarianship (folders 2-7, 9-10) and that of the Interdivisional Committee on Documentation of ALA (folders 21-3). Aside from their intrinsic interest, both these groups of papers suggest the necessity<sup>of</sup> and difficulties in cooperation between the many diverse interests within the profession.

I have chosen to maintain a generally chronological arrangement of these papers, with deviance only when desirable to keep a series of related letters together or to match a response to an original letter. In addition, the main grouping used is the committee which the material relates to, following the principle

of provenance. I have group<sup>ed</sup> materials in folders in such a way that other papers filling temporal gaps in the chronology represented here can be interfiled without great difficulty. For this reason I have listed folder contents separately (by page) so that folders can be easily moved to other boxes if such arrangement seems desirable without the requirement of retyping the listing.

Access to this group of papers is provided by means of a general listing of folders and their contents which includes the name of organizations or committee structures ~~within~~, dates (by year), number of items, and surnames of correspondents. An alphabetical name index is provided, as are separate indices to organizations and acronyms. All three indexes are keyed to folder numbers. Dr. Tauber has not been included in the index or in the lists of correspondents in the brief description of folder contents since materials addressed to him and written by him are represented in every folder. Individuals to whom letters have been addressed and from whom they have been received are listed in the index. Finally, a chronological listing of the contents of each folder is provided with a brief description of each item.

TABLE of CONTENTS

Introduction. . . . . 1  
 Description of Folders . . . . . 3  
 Name Index . . . . . 7  
 Organization Index . . . . . 12  
 Acronym Index . . . . . 14  
 Listing of Contents of Folders . . . . . 15

LIST OF CONTENTS FOLDERS

<u>Folder #</u>	<u>Committee(s) represented</u>	<u>Year</u>
1-	ALA Library Education Division Nominating Committee	1948-9 1954-5
	6 items. Correspondents include: Pulling, Gjelsness, Deininger, Cook, Fritz, Berninghausen.	
2-	Council of National Library Associations (CNLA) Joint Committee on Education for Librarianship Sub-committee on Constitution and By-laws	1948-50 1950
	22 items. Correspondents include: Cole, Shaffer, Angell, Goldthwaite, Marke, Fair, Logsdon.	
3-	Council of National Library Associations	1950
	7 items. Correspondents include: Doe, Wright, Colvin, Lord, Danton, Brockunier.	
4-	CNLA Joint Committee on Education for Librarianship Sub-committee on Tentative Standards for Accreditation	1950-51 1951
	23 items. Correspondents include: Moshier, Adams, Marke, Shaffer, Phelps.	
5-	CNLA Joint Committee on Education for Librarianship	1952
	6 items. Correspondents include: Marshall, Shaffer, Cunningham, Hostetter, Dalton.	
6-	CNLA Joint Committee on Education for Librarianship Sub-committee to Consider the Report of the Consultants on Examinations and Standards of Professional Education [Kavanaugh - Wescott Report]	1950
	Sub-committee to Call the Attention of the Library Profession to the Report on Examinations and Standards of the Consultants to the Joint Committee	
		1951



LIST OF FOLDERS (cont.)

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- 32 items. Correspondents include: Cunningham, Shaffer, Marke, Carnovsky, Angell, Downs, Simon, Strieby, Logsdon, Strout, Lord, Moshier.
- 7- CNLA Joint Committee on Education for Librarianship  
Sub-committee on Examinations for the  
Purpose of Certification 1952-3
- 22 items. Correspondents include: Watkins, Mishoff, Marke, Prentiss, Gosnell, English, McLaughlin, Carnovsky, Shaffer, Cunningham.
- 8- ALA LED Committee on Certification 1955-7
- 14 items. Correspondents include: Deininger, Schein, Stevenson, Timmermann.
- 9- CNLA Joint Committee on Education for Librarianship  
Sub-committee on Education for Special  
Librarianship 1950-1
- 11 items. Correspondents include: Waters, Logsdon, Martin.
- 10- CNLA Joint Committee of Education for Librarianship  
1953, 1958, 1962  
Sub-committee on Education for Special  
Librarianship 1956  
Nominating Committee 1960
- 23 items. Correspondents include: Ferguson, Cunningham, Leigh, Prime, Herman, Waters, Freedly, Drury, Carnovsky, Hummel, Asheim, Lewis.
- 11- ALA Editorial Committee 1951
- 4 items. Correspondent: Fontaine.
- 12- ALA Executive Board 1953
- 8 items. Correspondents include: Hornback, Stevenson.
- 13- ALA Resources and Technical Services Division (RTSD)  
1958  
Cataloging and Classification Section  
Committee on the Award of the Margaret Mann  
Citation 1958
- 7 items. Correspondents include: Oellrich, Mahoney.

Tauber papers Box 18

LIST OF FOLDERS (cont.)

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- 14- ALA Library Administration Division (LAD)  
Section on Library Organization and  
Management  
Statistics Coordinating Committee 1959  
  
8 items. Correspondents include: Harwell, Lorenz,  
Francis, Weber, Goldhor.
- 15- ALA Midwinter meeting 1960 1959-60  
  
8 items. Correspondents include: Beatty, Vann,  
Lancour.
- 16- ALA Committee on Organization  
Special Sub-committee on By-law Article  
VI Section 2(b) 1959  
  
4 items. Correspondents include: Severance, Martin.
- 17- ALA Sectional Committee Z 39 1962  
  
2 items. Correspondent: Von Geyr.
- 18- ALA ACRL Committee on Library Surveys 1962, 1964  
  
22 items. Correspondents include: Stokes, Gormley,  
Clark, Harlow, Kreissman, Bailey, Gelfand.
- 19- ALA ACRL Committee on Library Surveys 1965  
  
24 items. Correspondents include: Gormley, Talmadge,  
Smith, Hamlin, Bailey, Gelfand, Harwell, Williams.
- 20- ALA Library Technology Project 1962-3  
  
20 items. Correspondents include: Poole, St. John.
- 21- ALA Interdivisional Committee on Documentation 1962-3  
  
40 items. Correspondents include: Comins, Clift,  
Danton, Holzbauer, Mohrhardt, Becker, Galusha,  
Shera, Dubester, Gull, Wiese, Reed, Angell, Rodell,  
Glens, Bond, Welch.

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- 22- ALA Interdivisional Committee on Documentation 1963  
54 items. Correspondents include: Jenkins, Poole, Rodell, Cilluffo, Wagman, Dubester, Galusha, Danton, Boyer, Gull, Becker, Angell, Holzbauer, Glens, Phinney, Clift, Scurr, Stevenson.
- 23- ALA Information Science and Automation Division 1966  
3 items. Correspondents include: Shera, Hannis Smith.
- 24- ALA Hammond Award Jury 1966  
3 items. Correspondents include: Howard, Ogilvie.
- 25- ALA miscellany 1951-7, 1963  
18 items. Correspondents include: Clift, Waller, Rea, Temple, David, Love, Smith (Samray), Arnold.
- 26- ALA miscellany 1965-6  
12 items. Correspondents include: Clift, Hornback, Clapp, Mohrhardt, Cook (C. Donald), Cilluffo.
- 27- Other  
12 items. Correspondents include: Afflerbach, Frarey, Wiese, Molz.

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Tauber papers Box 18

Folder #1

Related materials in folders:

ALA Library Education Division 1948-9

Nominating Committee 1954-5

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- 10/7/48 Hazel PULLING press release for state library association bulletens about LED membership.
- 8/8/49 Rudolph GJELSNES to Tauber on LED recommendations on the ALA 4th Activities Report. 4pp.
- 8/12/49 Proof page of LED directory for correction.
- 10/27/54 Dorothy F. DEININGER to Tauber acknowledging his acceptance of Nominating Committee membership.
- 11/10/54 Carolyn J. COOK to Ralph A. FRITZ.
- 1/18/55 D.K. BERNINGHAUSEN to FRITZ turning down candidacy for LED vice-presidency.

Tauber papers Box 18

Related materials in folders: 3,4,5,6,7,8,9,10

Folder #2

Council of National Library Associations  
Joint Committee on Education for Librarianship 1948-50

Sub-committee on Constitution and By-laws 1950

12/29/48 Betty Joy COLE to Tauber inviting his membership on CNLA Joint Committee on Education for Librarianship.

1/4/49 Tauber to COLE accepting membership.

Correspondence between Tauber and Kenneth R. Shaffer concerning organization of Committee and 1st meeting.

1/12/49 SHAFFER to Tauber announcing meeting at Midwinter ALA conference.

1/26/49 Tauber to SHAFFER regrets missing meeting, requests minutes.

2/2/49 SHAFFER to Tauber enclosing minutes.

2/4/49 Tauber to SHAFFER suggesting publication of minutes in AALS newsletter.

2/10/49 SHAFFER to Tauber response.

Correspondence concerning the appointment of Richard S. ANGELL as representative for the ALA Division of Cataloging and Classification on the Joint Committee.

3/1/49 COLE to Tauber.

3/9/49 COLE to Tauber.

3/15/49 Tauber to ANGELL.

3/17/49 ANGELL to Tauber.

3/18/49 Tauber to ANGELL.

3/23/49 COLE to Tauber.

3/23/49 COLE to Scatt GOLDTHWAITE (copy to Tauber).

3/25/49 Tauber to COLE.

[n.d.] CNLA Minutes of meeting held at New York Academy of Medicine 11/14/49. 7pp.

12/28/49 SHAFFER preliminary agenda and documentation for third meeting of Joint Committee. 5pp.

Tauber papers Box 18

Felder #3

Related materials  
in folders: 2, 4, 5, 6, 7, 8, 9, 10

Council of National Library Associations 1950

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Correspondence concerning Tauber's participation in a ONLA meeting about the relationship of ALA to other library associations April 29-30, 1950 in New York.

4/5/50 Janet DOE to Tauber.

4/10/50 Tauber to DOE.

4/12/50 Myllis E. WRIGHT to Laura C. COLVIN.

4/17/50 COLVIN to Milton LORD.

4/21/50 LORD to DANTON.

7/7/50 Elizabeth B. BROCKUNIER to Tauber inviting participation in a follow-up meeting. Enclosures. 16pp.

[n.d.] Minutes of Second Informal Conference of Representatives of National Library Associations to Explore ALA Relating with Other Library Groups. Cleveland, Ohio, 7/21/50. 4pp. Appendix 2pp.

Tauber papers Box 18

Folder #4

Related materials  
in folders: 2,3,5,6,7,8,  
9,10Council of National Library Associations  
Joint Committee on Education for Librarianship 1950-51Sub-committee on Tentative Standards for Accreditation 1951

- [n.d.] Carbon referring to preferred meeting dates.
- 7/16/50 Minutes of the 4th Meeting Joint Committee of the Council of National Library Associations on Education for Librarianship, Cleveland, Ohio. 14pp.
- 9/8/50 L. Marion MOSHIER to Tauber about meeting dates.
- 10/11/50 MOSHIER postcard announcing 11/19/50 meeting.
- 10/13/50 MOSHIER postcard changing meeting time.
- 11/9/50 Charles M. ADAMS to Tauber about membership on Joint Committee.
- 11/9/50 MOSHIER to Tauber enclosing agenda for 11/19/50 meeting. 2pp.
- 11/19/50 Minutes of the 5th Meeting ONLA Joint Committee on Education for Librarianship. 5pp.
- 1/15/51 MOSHIER to committee members with minutes' corrections.
- 3/20/51 Julius J. MARKE memo announcing meeting May 5-6, 1951 in NYC.
- 5/31/51 MARKE to Tauber inviting membership on Sub-committee on Tentative Standards for Accreditation.
- 6/8/51 Tentative draft of Standards for Accreditation. 3pp.
- 6/13/51 Draft of Sub-committee report on Tentative Standards.
- 6/15/51 Kenneth R. SHAFFER to Tauber about Sub-committee report.
- 7/17/51 MOSHIER to Tauber minutes of July meeting and Sub-committee reports. 28pp.
- 10/8/51 MARKE to Tauber announcing next meeting of Joint Committee for 11/8/51.
- 10/16/51 Rose B. PHELPS to Tauber inviting him to represent AALS on the Joint Committee.
- 10/18/51 Tauber to PHELPS suggesting Winifred Linderman, Oliver Lilley, or Dr. Alice I. Bryan as alternative choices.

Folder #4 (cont.)

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[n.d.] MARKE agenda for Joint Committee meeting  
11/3-4/51 in NYC.

11/3/51 Minutes of Joint Committee meeting 11/3/51. 5pp.

11/5/51 Announcement of CNLA meeting 11/10/51.

11/10/51 Minutes of CNLA meeting. 16pp.

11/13/51 MARKE to Tauber enclosing a requested annotated  
reading list. The reading list is not in this  
group of papers.



Tauber papers Box 18

Folder #5

Related materials in  
folders: 2, 3, 4, 6, 7, 8,  
9, 10

Council of National Library Associations  
Joint Committee on Education for Librarianship 1952

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- 10/6/52 Mary Louise MARSHALL to Tauber with agenda for meeting October 25-26, 1952.
- 10/10/52 Kenneth R. SHAFFER to Tauber inviting him to chair the Council of National Library Associations.
- 10/13/51 Tauber to SHAFFER regrettfully refusing.
- 10/17/51 SHAFFER to Tauber acknowledging with regret.
- 10/25/52 Minutes of the 9th Meeting of the CNLA Joint Committee on Education for Librarianship.
- 11/28/52 Eileen R. CUNNINGHAM memo to members of the Joint Committee with enclosures:
  - 12/1/52 Anita M. HOSTETTER letter on action by National Commission on Accreditation Board of Education for Librarianship.
  - 11/28/52 CUNNINGHAM to Jack DALTON.

Tauber papers Box 18

Folder #6

Related materials in folders: 2,3,4,5,7,8,9,10

Council of National Library Associations  
Joint Committee on Education for Librarianship

Sub-committee to Consider the Report of the Consultants on Examinations and Standards of Professional Education 1950

Sub-committee to Call the Attention of the Library Profession to the Report on Examinations and Standards of the Consultants to the Joint Committee. 1951

- 10/16/50 Eileen R. CUNNINGHAM to Tauber about Sub-committee to Consider... work.
- 10/23/50 Tauber to CUNNINGHAM requesting copy of report.
- 10/26/50 CUNNINGHAM to Kenneth R. SHAFFER requesting copy for Tauber.
- 11/3/50 Tauber to CUNNINGHAM with recommendations.
- [n.d.] One page of notes about the report.
- 1/8/51 Julius J. MARKE appointing Tauber chairman of Sub-committee to Call the Attention...
- 1/10/51 Tauber to MARKE accepting chairmanship.
- 1/18/51 Leon CARNOVSKY to MARKE accepting sub-committee membership.
- 1/19/51 SHAFFER to MARKE accepting sub-committee membership.
- 2/7/51 Tauber to MARKE. This correspondence concerns the desirability of publishing the consultants' report and obtaining reprints for distribution.
- 2/13/51 MARKE to Tauber.
- 2/20/51 Tauber to MARKE.
- 2/22/51 CARNOVSKY to Tauber.
- 3/1/51 SHAFFER to Tauber.
- 3/7/51 Tauber to CARNOVSKY.
- 4/5/51 CUNNINGHAM to Tauber enclosing 16pp of letters referring to initial reaction to the report. Correspondents include: Richard S. ANGELL, R. B. DOWNS, SHAFFER, Beatrice V. SIMON, Irene M. STRIEBY, Richard H. LOGSDON, Donald E. STROUT.
- July, 1951 "Report of the Sub-committee on the Publicizing of the KAVANAUGH - WESCOTT REPORT on a National Basis for Library Certification." (L.Q. July, 1951) Draft and carbon. 1 pg. each.

- 8/20/51 Tauber to MARKE about reprint distribution.
- [n.d.] List of public libraries to receive the report.
- 8/23/51 CARNOVSKY to Tauber about reprint procedure.
- 9/6/51 Milton E. LORD to Tauber about further work regarding examination development. Enclosed a letter on the same subject from LORD to SHAFFER.
- 9/20/51 Tauber to LORD.
- 9/20/51 Tauber to MARKE about further charge to sub-committee.
- 9/21/51 L. Marion MOSHIER to Tauber about reprint distribution.
- 9/28/51 MARKE to MOSHIER about distribution.
- 10/2/51 Tauber to MOSHIER about distribution.
- 10/2/51 SHAFFER to Tauber about standard examination.
- 11/6/51 Tauber to MOSHIER about further distribution.
- 11/8/51 LORD to Tauber about a "misquote" in the Sub-committee's report.
- 11/12/51 Tauber to LORD apologizing for error.
- 11/12/51 Tauber to MOSHIER, MARKE, and SHAFFER correcting the quotation.
- 11/13/51 LORD to Tauber accepting the apology.

Folder #7

Related materials in  
folders: 2,3,4,5,6,8,9,10

Council of National Library Associations  
Joint Committee on Education for Librarianship

Sub-committee on Examinations for the Purpose  
of Certification. 1952-3

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- 9/11/52 Joseph WATKINS to Tauber about NY State civil service examinations for librarians.
- 10/15/52 Tauber to WATKINS response.
- 9/15/52 Willard MISHOFF. "Education for Librarianship: the Current Pattern," Higher Education IX . Reprint.
- 9/30/52 MARKE to Tauber re civil service exams. Enclosure. 2pp.

Correspondence concerning attendance at a meeting concerning examinations for public librarians with Charles F. GOSNELL representing the CNLA Joint Committee in place of Tauber.

- 10/6/52 S. Gilbert PRENTISS to Tauber.
- 10/8/52 Tauber to PRENTISS.
- 10/8/52 Tauber to GOSNELL.
- 10/10/52 GOSNELL to Tauber.
- 10/13/52 Tauber to GOSNELL.
- 10/20/52 Provisional Report of the Sub-committee on Examinations for the Purpose of Certification.
- 12/9/52 W. M. ENGLISH to Tauber reporting no examinations for librarians are in use in Alabama.
- 1/15/53 Eugenia G. McLAUGHLIN to Tauber about exams used in New York State.

Correspondence with committee members about examination of exams for librarians solicited and gathered from various state agencies.

- 1/21/53 Tauber to Leon CARNOVSKY.
- 1/21/53 Tauber to Kenneth R. SHAFFER.
- 1/21/53 Tauber to Julius J. MARKE.
- 1/21/53 Tauber to Eileen R. CUNNINGHAM.

- 2/18/53 Tauber to SHAFFER and CARNOVSKY.
- 2/28/53 Tauber to SHAFFER.
- 3/13/53 SHAFFER to Tauber commenting on low quality of examinations and proposing a critical article for Library Journal. 2pp.
- 3/21/53 Tauber to SHAFFER endorsing article proposal.
- 3/20/53 CARNOVSKY to Tauber doubting the propriety of Shaffer's proposed article.
- 3/24/53 Tauber to CARNOVSKY agreeing with Carnovsky's reservations.

Tauber papers Box 18

Folder #8

Related materials in  
folders: 1, 6, 7

ALA/LED Committee on Certification 1955-7

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- 3/8/55 Dorothy F. DEININGER to Tauber requesting he serve as liason between the LED Committee on Certification and ONLA.
- 3/21/55 Bernard SCHEIN to Tauber about visit.
- 4/6/55 Tauber to SCHEIN about civil service examinations for librarians.
- 3/1/56 SCHEIN memo to Committee members: Findings of the LED Committee on Certification. 54pp.
- 3/2/56 Tauber to SCHEIN acknowledging receipt of 3/1/56 memo.
- 4/4/56 SCHEIN memo to Committee members: revisions of the report. 8pp.
- 4/23/56 DEININGER to SCHEIN thanks and congratulations for committee report.
- 4/24/56 SCHEIN memo to Committee members re Deininger note.
- 1/11/57 SCHEIN memo to Committee members re continuation of work.
- 1/11/57 SCHEIN to Florinell MORTON about future plans for Committee on Certification.
- 3/57 LED Newsletter No. 21. 10pp. Includes Committee report.
- 4/22/57 SCHEIN memo to Committee members re transfer of Committee from LED to LAD. Enclosed copy of 4/8/57 letter from Grace T. STEVENSON to SCHEIN about the transfer.
- 4/16/57 Memo to Committee members re transfer of committee to LAD. 14pp.
- 4/22/57 SCHEIN to Hazel B. TIMMERMANN about distribution of 1956 Committee report by LAD.

Tauber papers Box 18

Folder #9

Related materials in folders: 10, 2, 3, 4, 5, 6, 7, 8

Council of National Library Associations  
Joint Committee on Education for Librarianship

Sub-committee on Education for Special Librarianship 1950-1.

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- 10/11/50 Edward N. WATERS to Tauber announcing Sub-committee meeting. 8pp enclosures.
- 11/18/50 4 pages of notes on yellow legal paper.
- 1/18/51 WATERS to Sub-committee members enclosing minutes of 11/18/50 meeting and working papers. 21pp.
- 3/24/51 WATERS to Sub-committee members with agenda for meeting May 4, 1951.
- 3/30/51 Tauber to Richard LOGSDON and Lowell MARTIN inviting attendance at May 4, 1951 meeting.
- 6/6/51 WATERS minutes of May 4, 1951 meeting.
- 6/13/51 Tauber to WATERS acknowledging minutes.
- 10/3/51 WATERS to Tauber announcing meeting 11/2.
- 10/12/51 Tauber to WATERS.
- 10/9/51 WATERS to Tauber relocating meeting.
- 11/9/51 Minutes of meeting of Sub-committee held in New York City 11/2/51.

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Folder #10

Related materials in folders: 9, 2, 3, 4, 5, 6, 7, 8

Council of National Library Associations  
Joint Committee on Education for Librarianship 1953, 1958, 1962

Sub-committee on Education for Special Librarianship 1956

Nominating Committee 1960

- 1/5/53 Elizabeth FERGUSON to Eileen CUNNINGHAM re SLA action on library education.
- 2/3/53 Medical Library Association Resolution advocating national professional standards.
- 4/3/53 Minutes of the 5th meeting of the Sub-committee on Special Librarianship of the Joint Committee on Library Education of the Council of National Library Associations. 4pp.
- 4/5/53 Minutes of the 10th meeting of the Joint Committee... 7pp.

The following items relate to a meeting of the Special Librarianship Sub-committee April 21-22, 1956 in Chicago:

- 3/22/56 Robert D. LEIGH to L. Marguerite PRIME about School of Library Service (Columbia) courses in special librarianship. 2pp.
- 4/17/56 PRIME to LEIGH response.
- [n.d.] Molly HERMAN memo to Tauber about S.L.S. Committee on Instruction working papers on special librarianship courses. Enclosures. 4pp.
- [n.d.] WATERS agenda for Sub-committee meeting in Chicago April 22, 1956.
- 4/18/56 2 pg. letter requesting University of Chicago Alumnae contributions with Tauber notes on plane schedules written all over it.
- [n.d.] Six pages of handwritten notes presumably from the meeting.

The materials listed below were group in a folder with the items preceding and presumably were handouts at the meeting:

"The Theatre Collection of the New York Public Library." undated flyer.

New York Times clipping 3/26/56: "Milestone for a Librarian." -subject, George FREEDLY.



John DRURY. "The Home of the American College of Surgeons."  
Reprinted from the Chicago Daily News, May 10, 1940. 4pp.

3/21/58 Leon CARNOVSKY to Tauber transferring proxy for  
Joint Committee meeting April 17, 1958.

3/27/58 Tauber to CARNOVSKY accepting proxy.

Nominating committee. 1960

1/20/60 Ray O. HUMMEL, Jr. to Tauber requesting him to  
serve on Nominating Committee.

1/26/60 Tauber to HUMMEL accepts committee position.

2/1/60 HUMMEL to Lester ASHEIM re committee work and  
members.

2/15/60 ASHEIM to Tauber with provisional nominations.

2/22/60 Tauber to ASHEIM OK's nominations.

8/31/62 Edward N. WATERS letter re proposed study on  
"The Utilization of Manpower in Libraries."

12/31/63 Tauber to Chester M. LEWIS on status of Waters  
proposal.

Tauber papers Box 18

Folder #11

Related material in folders: 25

A.L.A. Editorial Committee 1951

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- 1/29/51 Docket A.L.A. Editorial Committee Meeting  
A.L.A. Midwinter conference 1951. 17pp.
- 2/7/51 Tauber to Everett O. FONTAINE re proposed pamphlet  
on charging systems.
- 2/13/51 FONTAINE to Tauber about chapter in Technical  
Services in Libraries.
- 3/12/51 Tauber to FONTAINE promising to send copy when  
chapter is finished.

A.L.A. Executive Board 1953

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This folder contains vote forms and supporting materials for ALA Executive Board votes from January to May 1953. In most cases these are carbons and in all cases Tauber voted affirmatively.

- 1/2/53 Miriam L. HORNBACK to Tauber about missing ballot for vote on ALA representative to UNESCO and a replacement vote form dates 12/11/52.
- 1/2/53 Grace T. STEVENSON to Executive Board members about Fund for Adult Education Grants.
- 2/20/53 Cover letter and vote form about request that FCC extend deadline for filing applications for educational television stations.
- 3/4/53 Vote form about Southeastern Library Association (SELA) endorsement.
- 3/17/53 Vote form on joint ALA-AEA Committee on a National Resources Center. 23pp supporting materials.
- 3/18/53 2nd vote on support of SELA project.
- 3/24/53 Preference form for the rescheduling of an Executive Board meeting.
- 5/26/53 Vote form concerning Fund for Adult Education grant to ALA.

ALA Resources and Technical Services Division 1958

Cataloging and Classification Section  
Committee on the Award of the Margaret Mann Citation. 1958.

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- 3/17/58 Gertrude L. OELLRICH to Tauber asking him  
to chair the Margaret Mann Citation Committee.
- 3/27/58 Tauber to OELLRICH accepts "with pleasure."
- 7/13/58 ALA RTSD Cataloging and Classification Section  
Executive Committee meeting minutes. 8pp.
- 7/14/58 ALA RTSD Cataloging and Classification Section  
meeting minutes. 3pp.
- 10/10/58 Orcena MAHONEY memo about Division and Section  
archives. 3pp.
- [n.d.] Proposal to the Council on Library Resources  
for a Catalog Use Study. 3pp.
- [n.d.] Form for RTSD Cataloging and Classification Section  
committee nominations for 1959-60. 6pp.

ALA Library Administration Division

LAD Section on Library Organization and Management  
Statistics Coordinating Committee 1959

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- 1/5/59 Richard B. HARWELL to John G. LORENZ re  
USOE collection of college and university  
library statistics.
- 6/1/59 Roger B. FRANCIS to Tauber about Statistics  
Coordinating Committee meeting.
- 7/6/59 LORENZ to Tauber enclosing USOE circular #590  
on Public Library Statistics 1958. 8pp.
- 7/10/59 Tauber to LORENZ reply.
- 7/7/59 David C. WEBER to Tauber minutes of committee meeting.  
3pp.
- 7/11/59 Tauber to WEBER reply.
- 8/31/59 Copy of LAD Statistical Report Forms. 6pp.
- November, 1959 "Some Notes on the Measurement of the Use  
of a Library: Draft of November, 1959." Herbert  
GOLDHOR. 4pp.

- 6/23/59 ACRL panel discussion agenda: The Program on the Federal Government in Education and Research.
- 6/22/59 ALA Council minutes. pp 18-42.
- 6/26/59 ALA membership meeting minutes. pp 13-31.
- 10/12/59 Cora M. BEATTY to Tauber and David H. CLIFT to Tauber. memos on planning of midwinter conference meetings. 1 pg each.
- 10/30/39 Sarah K. VANN to Tauber soliciting RTSD nomination advice.
- 12/4/59 St. John's University press release announcing 2nd annual Congress for Librarians 2/22/60.
- [n.d.] Schedule of ALA Midwinter conference meetings.
- 1/18/60 Harold LANCOUR to Tauber about Library Periodical Editors Luncheon 1/29/60.

Tauber papers Box 18

Folder #16

Related materials in folders:

ALA Committee on Organization

Special Sub-committee on By-law Article VI Section 2(b). 1959

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11/13/59 Robert SEVERANCE to Tauber requesting him to serve on subcommittee with the following (2) enclosures:

11/13/59 Severance memo to COO about sub-committee.

7/24/59 ALA COO roster for 1959-60.

11/20/59 Tauber to Lowell MARTIN accepting sub-committee membership.

Tauber papers Box 18

Folder #17

Related materials  
in folders:

ALA Sectional Committee Z 39 1962

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3/30/62 Marguerite VON GEYR to Tauber inviting him  
to speak at Sectional Committee Z 39 meeting  
4/13/62 on "Libraries in Australia."

10/4/62 Invitation to Tauber to Sectional Committee  
Z 39 meeting 11/2/62.



Tauber papers Box 18

Folder #18

Related materials  
in folders: 19

ALA ACRL Committee on Library Surveys 1962, 1964

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- 7/3/62 Katherine M. STOKES to Tauber asking him to chair Committee on Library Surveys.
- 7/6/62 Tauber to STOKES response.
- 3/16/64 Mark M. GORMLEY to committee members re Tauber's temporary relinquishment of chairmanship and current business.
- 3/16/64 Memo and survey of people who might be interested in Survey Committee work. 3pp.
- 4/13/64 GORMLEY to Tauber enclosing ALA Committee on ALA Publishing Inquiry, Spring, 1964 to be filled out. 2 copies. 6pp. Neither filled out.
- 5/5/64 GORMLEY annual report of ACRL Committee on Library Surveys to president and executive board of ACRL. 2pp.
- 5/18/64 Juliet B. CLARK to Neal HARLOW re survey of library coverage necessary to university departmental support.
- 5/25/64 HARLOW to GORMLEY enclosing Clark letter.
- 6/26/64 GORMLEY to CLARK offering to recommend consultant.
- 7/6/64 CLARK to GORMLEY response.
- 6/9/64 Bernard KREISSMAN to GORMLEY accepting committee membership.
- 6/30/64 GORMLEY report of ACRL/<sup>survey</sup>committee meeting at ALA annual conference in St. Louis. 2pp.
- 9/14/64 GORMLEY to Tauber about current committee membership.
- 10/13/64 GORMLEY to George BAILEY about Paul Berrisford and his competency for survey work.
- 10/26/64 Tauber memo to committee about proposed Columbia conference on library surveys to be held June 14-17, 1965. 2pp.
- 10/20/64 Morris A. GELFAND to GORMLEY re Middle States Association documents.
- 11/3/64 GORMLEY to GELFAND response.
- 11/5/64 BAILEY to Tauber re publicity for Columbia conference.

- 11/9/64 Tauber to BAILEY re ACRL co-sponsorship of  
Columbia conference.
- 11/16/64 BAILEY memo to ACRL committee chairman about  
reports deadline. 2pp.
- 12/21/64 GORMLEY to BAILEY interim activities report. 2pp.
- 12/28/64 GORMLEY to Committee members- copy of report.

ALA ACRL Committee on Library Surveys 1965

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- 1/4/65 Mark M. GORMLEY from Robert L. TALMADGE noting the latter's previous retirement from the Committee.
- 1/11/65 GORMLEY to TALMADGE regretting error in Committee report.
- 1/18/65 Tauber to GORMLEY about absence from Midwinter meeting due to surgery.
- 1/22/65 GORMLEY to Tauber.
- 2/4/65 GORMLEY memo to Committee- no meeting held.

Correspondence relating to projected survey of Tennessee A & I University Libraries.

- 2/16/65 Jessie Carnery SMITH to GORMLEY re cost estimate of survey and possible ACRL support.
- 2/19/65 Arthur T. HAMLIN to SMITH re uncertainty of ACRL support.
- 2/22/65 GORMLEY to SMITH enclosing current ALA statement about library surveys. 3pp.
- 3/12/65 SMITH to GORMLEY with further cost query.
- 3/16/65 GORMLEY to SMITH referring her to Bailey.
- 3/31/65 George BAILEY to SMITH enclosing sample budget, timetable, agreement for a survey. 3pp.
- 6/3/65 GORMLEY memo announcing committee meeting 7/8/65.
- 6/7/65 Tauber to GORMLEY re necessity of missing meeting.
- 6/8/65 Morris A. GELFAND to GORMLEY response.
- 6/24/65 BAILEY to GORMLEY: Richard B. HARWELL and Edwin E. WILLIAMS to replace GELFAND and GORMLEY on committee.
- 6/28/65 GORMLEY to WILLIAMS and HARWELL about committee meeting.
- 6/28/65 BAILEY to GORMLEY about publicity for committee activity and training of surveyors.

Tauber papers Box 18

Folder #19 (cont.)

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- 7/29/65 BAILEY to Tauber enclosing Staff memo #3 on ALA Surveys, 1951 Statement on ALA Surveys approved by ALA Executive Board, 2 sample agreements used for past ALA surveys. 8pp.
- 8/3/65 Tauber to BAILEY response.
- 8/13/65 BAILEY memos: ACRL address roster draft.  
ACRL schedule of activities 8/65-1/66.
- [n.d.] Tauber handwritten notes of committee work to be done. 1pp.
- 10/7/65 WILLIAMS to Tauber about 1960 revision of ALA Surveys policy.
- 10/11/65 Tauber to WILLIAMS response.
- 10/14/65 BAILEY to Committee members enclosing a list of ACRL surveyors 1964/65 and the 1960 policy statement.

ALA Library Technology Project 1962-3

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- 9/27/62 Frazier G. POOLE to Tauber acknowledging his acceptance of appointment.
- 9/28/62 Tauber regrets missing meeting due to Rose Tauber's illness.
- 10/24/62 POOLE to Tauber announcing meeting 12/13-14/62.
- 10/26/62 Tauber to POOLE uncertain about plans.
- 11/13/62 POOLE memo with agenda.
- 11/14/62 POOLE to Tauber: 3-4 days warning on meeting sufficient for arrangements.
- 11/23/62 Tauber to POOLE regrets about meeting.
- 12/5/62 POOLE agenda and enclosures. 8pp.
- 12/11/62 Tauber to POOLE response to exhibit proposal.
- [n.d.] reservation confirmation for Tauber at Hotel Knickerbocker in Chicago December 12-14, 1962.
- 12/17/62 POOLE to Tauber re meeting.
- 12/24/62 Tauber to POOLE thanks.
- 1/7/63 POOLE to Tauber note about Midwinter meeting.
- 1/15/63 Minutes of meeting December 13-14, 1962. 7pp.
- 1/23/63 Proposed budget LTP 1962-3. 13pp.
- 2/26/63 POOLE memo about next meeting.
- 3/2/63 Tauber to POOLE requesting meeting date change.
- 3/6/63 POOLE memo changing date to July 13, 1962. Minutes of January 26, 1963 meeting. 19pp.
- 2/18/63 Francis R. St. JOHN to Tauber highlights of January 26 meeting. 6pp.
- 3/30/63 Tauber to St. JOHN about publicizing LTP developments.

ALA Interdivisional Committee on Documentation 1962-3

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- 7/13/62 Dorothy J. COMINS requesting Tauber chair the ad hoc RTSD Committee on Documentation.
- 7/23/62 Tauber to COMINS accepting.
- 9/25/62 David H. CLIFT to Tauber requesting he chair the ALA Interdivisional Committee on Documentation. 3pp.
- 9/27/62 Tauber to CLIFT accepts.
- 9/28/62 J. Perriam DANTON to CLIFT accepting membership.
- 10/1/62 Herbert HOLZBAUER to CLIFT accepting membership.
- 11/2/62 HOLZBAUER to CLIFT.
- 11/9/62 TAUBER to Committee members re organization and possibility of Midwinter meeting. Poll of divisional activity.
- 11/12/62 Tauber to "Foster" re Joseph BECKER's address.
- 11/15/62 FOSTER to TAUBER with address.
- 11/14/62 HOLZBAUER response to Tauber.
- 11/15/62 Ann D. GALUSHA to Tauber.
- 11/15/62 Jesse H. SHERA to Tauber.
- 11/21/62 Henry J. DEBESTER to Tauber.
- 11/27/62 C. D. GULL to Tauber.
- 11/26/62 M. Bernice WEISE to Tauber.
- 11/26/62 J. Perriam DANTON to Sarah R. REED query about LED documentation activities.
- 11/27/62 COMINS to Tauber with attached correspondence with Richard ANGELL:  
11/23/62 ANGELL to COMINS.  
11/27/62 COMINS to ANGELL.
- 11/28/62 Elizabeth RODELL memo on ALA representative to American Documentation Institute (ANGELL).
- 11/28/62 RODELL to Tauber about RTSD Documentation Committee.
- 11/30/62 Ronald V. GLENS to Tauber re Rodell letter.
- 11/30/62 DANTON to Tauber.

Tauber papers Box 18

Folder #21 (cont.)

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- 12/11/62 BECKER to Tauber.
- 12/17/62 RODELL to COMINS suggesting future representatives to ADI be appointed by Interdivisional Committee on Documentation. Copy to Tauber.
- 12/31/62 Tauber to RODELL acknowledges.
- 12/28/62 Helen M. WELCH to George S. BOND re proposed preconference institute on documentation.
- January, 1963 Report from the Office of the Executive Secretary RTSD No. 26. 2pp.
- 1/4/63 Tauber to committee members: regrets his expected absence from Midwinter; promises summary of developments.
- 1/8/63 RODELL to Tauber suggesting delegation to someone else to chair a Midwinter meeting.
- 1/10/63 RODELL to DUBESTER requesting he chair meeting.
- 1/15/63 Interdivisional Committee on Documentation Interim Report.
- 1/15/63 Tauber to DUBESTER thanks for chairing meeting.
- 1/16/63 DUBESTER to RODELL re meeting agenda.
- 1/17/63 Tauber memo to committee members enclosing agenda and interim report. 2pp.
- 1/18/63 Tauber to CLIFT re Midwinter meeting plans.
- 1/21/63 GLENS to Tauber memo on documentation terminology.
- 1/21/63 RODELL to Tauber re RTSD Documentation Committee report.
- 1/21/63 RODELL to George S. BOND inviting him to meeting.
- 2/15/63 RODELL to DUBESTER Minutes of meeting at Midwinter conference. 5pp.
- 2/26/63 Tauber to RODELL thanks.

ALA Interdivisional Committee on Documentation 1963

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- 2/25/63 Francis B. JENKINS to Tauber enclosing:
- 2/25/63 JENKINS to Frazer G. POOLE re RSD Information Retrieval Committee recommendation LTP establish a clearinghouse on ongoing automation activities. 2pp.
- and  
1/31/63 RSD Information Retrieval Committee memo on interlibrary cooperation in electronic data process applications.
- 3/1/63 Tauber to JENKINS response.
- 2/27/63 Tauber to Elizabeth RODELL about committee planning.
- 2/27/63 Tauber to Mary CILLUFFO about summer ALA conference.
- 3/1/63 Tauber to Committee members enclosing Jenkins information on RSD committee work.
- 2/28/63 Frederick H. WAGMAN to Tauber about continued membership on committee.
- 3/1/63 Tauber to WAGMAN.
- 3/1/63 Tauber to RODELL requesting minutes to be sent to Wagman.
- 3/1/63 Henry J. DUBESTER to Tauber about National Academy of Science meeting on documentation.
- 3/5/63 Tauber to DUBESTER.
- 3/6/63 Ann D. GALUSHA response to Tauber 3/1 memo.
- 3/11/63 J. Perriam DANTON response to 3/1 memo.
- 3/13/63 Tauber to RODELL about summer conference plans.
- 3/13/63 POOLE to JENKINS response. 2pp. 6 copies.
- 3/14/63 RODELL to Susan E. BOYER about lack of ALA materials on automated information retrieval.
- 3/14/63 C.D. GULL detailed response to Jenkins proposal. 3 pp.
- 3/21/63 Joseph BECKER response to Tauber 3/1.
- 3/21/63 Richard ANGELL to RODELL with clarification of minutes of Midwinter meeting.
- 3/24/63 Tauber to POOLE about April meeting on RSD proposal.
- 3/27/63 POOLE to Tauber.



## Folder #22 (cont.)

- 3/26/63 Memo on Herbert Holzbauer change of address.
- 3/20/63 JENKINS to POOLE about meeting on RSD proposal in April.
- 3/26/63 Tauber to POOLE about meeting.
- [n.d.] One page of pencil notes referring to meeting.
- 3/27/63 Ronald V. GLENS memo on RSD budget request for 1963-64. 5pp.
- 3/27/63 POOLE to Tauber commenting on Gull objections.
- 3/30/63 Tauber to POOLE requesting permission to circulate his comments.
- 3/28/63 GULL to Tauber about 1964 pre-conference on documentation.
- 4/1/63 Tauber to GULL response.
- 3/29/63 DUBESTER to Tauber commenting on Gull's objections.
- 4/1/63 Tauber to DUBESTER requesting permission to circulate his comments.
- 4/3/63 RODELL to Tauber about committee budget request.
- 4/4/63 RODELL to Tauber about Midwinter meeting on the teaching of cataloging.
- 4/17/63 GALUSHA to Tauber resigning from committee.
- 5/9/63 Tauber to RODELL requesting replacement for Galusha.
- 5/13/63 RODELL to Eleanor PHINNEY as replacement.
- 4/15/63 Memo from RTSD Committee on Documentation endorsing a joint 1964 pre-conference with RSD.
- 4/17/63 RODELL to David H. CLIFT re ex-officio membership on Interdivisional Documentation Committee for ALA representatives to AAAS, ADI, and FID.
- 4/18/63 DANTON to Tauber endorsing Gull's views.
- 4/19/63 RODELL to J. Reginald SCURR about tours of Chicago computer centers.
- 4/19/63 GULL to Tauber responding to Poole's letter.
- 4/25/63 RODELL memo on annual reports.
- 5/24/63 RODELL to Tauber about reappointment of Richard Angell as ALA representative to ADI.

- 5/24/63 RODELL to ANGELL on reappointment.
- 5/28/63 Tauber to RODELL about ex-officio appointments.
- 6/21/63 RODELL to Tauber about Angell's report as ADI representative 1962-3.
- 6/26/63 Tauber to RODELL about plans for summer conference.
- 8/7/63 Grace T. STEVENSON memo on annual reports.
- 8/16/63 Tauber to STEVENSON promising report by 10/1/63.
- 9/24/63 RODELL to Tauber about committee membership. 3pp.
- 10/5/63 Tauber to RODELL.
- 11/8/63 Tauber memo to committee about Midwinter meeting and enclosures. 9pp.

Tauber papers Box 18

Related materials  
in folders: 21, 22

32-47

Folder #23

ALA Information Science and Automation Division 1966

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4/8/66 Jesse SHERA to members of Interdivisional  
Committee on Documentation about approval  
of ISAD and enclosure:

1/27/66 SHERA to Hannis SMITH memo about establishing  
ISAD.

4/22/66 Tauber to SHERA acknowledging 4/8 letter.

Tauber papers Box 18

Related material in folder:

Folder #24

ALA Hammond Award Jury 1966

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8/11/66 Ruth Sheahan HOWARD to Tauber inviting him  
to sit on Hammond Award Jury.

9/13/66 Tauber to HOWARD accepting.

12/15/66 Philip OGILVIE memo requesting nominations.

Tauber papers Box 18

Related materials in folders:  
26

Folder #25

ALA Miscellany

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- 12/18/51 David H. CLIFT memo on meeting date of ALA Committee on Relations with Publishers.
- 12/27/51 Tauber to CLIFT acknowledging.
- 4/23/52 Theodore WALLER to Tauber about need for copyright sub-committee.
- 3/3/53 Hazel REA to Tauber asking him to chair a sub-committee on copyright.
- 3/18/53 Tauber to REA accepting.
- 2/27/54 Tauber to REA about Phillips TEMPLE as acting chairman.
- 3/5/54 TEMPLE to Tauber.
- 10/17/55 Charles W. DAVID memo in ALA reorganization.
- 10/24/56 Pauline J. LOVE to Tauber re new book on cataloging and classification.
- 11/16/56 Tauber to LOVE comments on outline.
- 11/13/56 LOVE to Tauber about book of sample catalog cards.
- 11/16/56 Tauber to LOVE about S.L.S. prior publication.
- 11/27/56 Tauber to LOVE second thoughts on sample cards.
- 4/8/57 Memo about ALA recruiting program. 5pp.
- 6/6/57 CLIFT memo about improving ALA conventions.
- 5/22/57 Samray SMITH to Tauber about Publication Advisory Council meeting.
- 5/28/57 Len ARNOLD to Tauber about election results.
- 11/15/63 ALA press release on Standards for Library Service at the State Level.

- 8/4/65 David H. CLIFT memo to members of ALA Commission on a National Plan for Library Education and enclosures. 6pp.
- 9/13/65 Miriam HORNBACK memo with enclosure:  
9/8/65 Verner OLAPP to CLIFT about Mohrhardt discussions with library groups.
- 8/5/66 Foster E. MOHRHARDT to Tauber. Note of thanks.
- 10/6/65 RODELL to C. Donald COOK about location of proposed ALA Institute on LC Classification.
- [n.d.] ACRL research proposal to NSF about science literature acquisitions procedures. 26pp.
- 1/12/66 ACRL Board of Directors agenda for Midwinter meetings. 3pp.
- 1/12/66 ACRL schedule of Midwinter meetings. 3pp.
- [n.d.] Materials for application to ALA group life insurance.
- 3/25/66 Mary CILLUFFO memo about summer conference ticket desk.
- 3/25/66 CILLUFFO memo to ALA officers and chairmen.
- 6/66 "An approach to a statement of Standards for Adult Services in Libraries." 11pp.

Tauber papers Box 18

Folder #27

Other

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- 4/5/50 Tauber letter of reference for Lois AFFLERBACH.
- 10/9/52 Tauber to Carlyle FRAREY re chapter on Functions and Scope.
- 3/26/63 Tauber to Bernice WIESE about centralized technical services in Baltimore Public Schools.

Council on Library Resources press releases:

- #102 4/30/63
- #104 7/1/63
- #105 7/4/63
- #106 7/4/63
- #107 7/12/63

Graduate School of Library Science/ Drexel Institute of Technology 5 Year Progress Report 1958-63. 5pp.

3/24/64 Tauber to Catherine MOLZ.

United States Book Exchange Lists 65-82-B1  
10pp. "Due: August 1, 1965". SL-88

Books for Children and Young People. Harvey House, Inc. catalog. 1964-65.

BOX NO.

- 25 Australian Libraries (5)
- 26 Australian Libraries (6)
- 27 Australian Libraries (7)
- 28 Associations--Boston University
- 29 Brandeis University--Buffalo (For a list of folders for this box,  
SEE page 33-0 to 33-16)
- 30 C--Carnegie Endowment for International Peace  
30a C--Carnegie Endowment for International Peace
- 31 Catalogue Card Revision--Chase Manhattan Bank
- 32 Chicago University--Clemens, T.D.  
32a Chicago University--Columbia Industrial Engineering Conference
- 33 Columbia University Libraries (1)  
Correspondence--1945
- 34 Columbia University Libraries (2)  
Correspondence: 1946--1947
- 35 Columbia University Libraries (3)
- 36 Columbia University Libraries (4)  
36a Columbia University Libraries (5)
- 37 Columbia University Libraries (5)  
Acquisitions Department: Correspondence 1945--1947
- 38 Columbia University Libraries (6)  
Acquisitions Department: Correspondence 1946--1947
- 39 Columbia University Press--Council on National Library  
Associations--Cuyahoga County Library  
39a Colum. Univ. Press--Cuyahoga County Library



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Professor Maurice Tauber has had a long and distinguished career in the library profession. He is well-known for his work and publications in the fields of technical services and archival management in libraries. During his career, he has served as a consultant in numerous libraries throughout the world. He has often been called in to study the technical services operations of a given library and to make suggestions for their modification or revamping. Such studies have resulted in the accumulation of many archival papers including the correspondence connected with each of the studies and the reports - and their preliminary drafts - which have sprung from them. The box of Professor Tauber's papers which I chose to organize consisted mainly of items relating to libraries at which he had served as a consultant.

This box was Box #29 of the Tauber Papers and was labelled "Brandeis to Buffalo." When I first examined the box, I saw that there were seven distinct groups into which the papers were already divided. These groups were papers from:

- I. A Bowdoin College library study
- II. Correspondence related to Brandeis University which was setting up its library
- III. Professor Tauber's proposed trip(s) to Brazil
- IV. A study of the Bridgeport Public Library
- V. Notes and a paper relating to library rebuilding vs. remodeling
- VI. A study of the Buffalo and Erie County Public Libraries
- VII. Correspondence relating to the proposal to set up a library school at the State University of New York at Buffalo.

I first arranged these groups in the alphabetical order in which I have listed them. The overall structure of the box is this basic alphabetical arrangement. I then organized the material within each of the seven groups.

The organization for the three groups of material representing library studies (Groups I, IV, and VI) is similar. In each group, I separated the correspondence from the reports and their drafts. I arranged the correspondence chronologically, from the earliest to the most recent date. Where there were great quantities of correspondence which could be easily divided into subject

groups within the chronological arrangement, I separated the correspondence into these subject groups, always maintaining the basic chronological arrangement. I also arranged the drafts and the final reports in chronological order. There were often miscellaneous notes, pamphlets, maps, etc. which I put together in a folder separate from the rest of the material.

For the three groups of material composed largely of correspondence (groups II, III, and VII), the arrangement was, again, chronological. Group III (Brazil) contained much more material than the other groups so, as in the library studies, I broke down the chronological arrangement into general subject groups. Group III also contained miscellaneous material which I placed, together, in a separate folder.

The remaining group (Group V - Library Buildings) consisted of preliminary notes, an outline, and a tentative paper. I separated the notes from the outline and the paper.

The material that follows is an inventory of the contents of Box 29 of the Tauber Papers. Although I have divided this inventory into the seven basic groups listed above, the folders are numbered sequentially throughout the box.

GROUP I      BOWDOIN COLLEGE LIBRARY STUDY

Folder #1

This folder contains reports done many years before Professor Tauber became involved in a study of the Bowdoin College Library. The reports generally deal with the needs of the Bowdoin College Library as perceived at the time the reports were written.

1. Memorandum On the Needs of the Library. No date. 7pp.
2. Provisional Report of the Library Committee on an Addition to the Library Building. August 31, 1945. 4pp.
3. Memorandum to Mr. Henry Breure from Mr. Arthur H. Cole on the subject of library policies. October 6, 1952. 3pp. 2 copies.
4. Report on the Bowdoin College Library by Keyes D. Metcalf. May 13, 1953. 8pp.
5. Special Report by the Library Committee of the Faculty to the Library Committee of the Governing Boards. No date. 4pp.
6. The Bowdoin College Library - a report by Dr. Richard H. Lodgson. March 25, 1959. 13pp.
7. Report of the Faculty Committee on the Library, 1959-1960. May 9, 1960. 4pp.

Folder #2

This folder contains reports done immediately preceding the time when Professor Tauber became involved in his study of the Bowdoin College Library. These reports deal with the state of, and needs of, the Bowdoin Library when Professor Tauber came to it.

1. Memo to the faculty from the librarian on the subject of weeding of the book collection. April 5, 1960. 11pp.
2. Minutes of the Ad Hoc Library Committee. November 4, 1961. 3pp.
3. Minutes of the Library Committee of the Governing Boards of Bowdoin College. November 17, 1961. 3pp.
4. Report of the Ad Hoc Library Committee to the Library Committee. Report on meeting of November 17, 1961. 11pp.
5. Bowdoin College Library Bulletin. December 1961. 23pp.

Folder #3

This folder contains correspondence relating to Professor Tauber's work at Bowdoin. Unless otherwise designated, each piece enumerated in this list is a letter.

1. Willis E. Wright, Librarian at Williams College to Maurice Tauber. January 6, 1962. 1p.
2. Maurice Tauber to Willis E. Wright, Librarian at Williams College. January 11, 1962. 1p.
3. Richard Harwell, librarian at Bowdoin College to Maurice Tauber. January 12, 1962. 1p.

4. Richard Harwell, Librarian at Bowdoin College, to Maurice Tauber. August 7, 1964. 1p.
5. Maurice Tauber to Richard Harwell, librarian at Bowdoin College. October 2, 1964. 1p.

#### Folder #4

This folder contains miscellaneous notes, sample cards, etc. used by Professor Tauber when he tried to determine Bowdoin College's needs.

1. Packet of 3 x 5 slips of paper. Each slip presents a different problem of the Bowdoin College Library: e.g. indexing vs. LC cataloging; Cutter numbers; editions and copies; etc.
2. A sheet listing departmental allocations of funds for the years 1961/62.
3. A packet of sample catalog cards, withdrawn from the catalog and given to Professor Tauber so he could see the system used by Bowdoin.
4. A notebook with sample botany titles and their parallel LC and Dewey numbers as assigned by the Bowdoin College Library.
5. Photocopies of sample catalog cards with Professor Tauber's notes about errors in the cards. 3 sheets.

#### Folder #5

This folder contains the preliminary drafts and notes of Professor Tauber's report on the Bowdoin College Library. It also contains the tentative final draft of the report.

1. Three typewritten and two handwritten sheets with tentative drafts and beginnings of the Bowdoin report.
2. Cover letter from Richard Harwell, librarian at the Bowdoin College Library, to Maurice Tauber. January 24, 1962. 1p.
3. Report attached to the preceding cover letter. "A Report on the Cataloging, Catalogs, and Classification of the Bowdoin College Library," by Maurice Tauber. Tentative draft with handwritten corrections by Richard Harwell. 13pp. plus appendix.

GROUP II      BRANDEIS UNIVERSITY LIBRARY BEGINNINGSFolder #6

This folder contains miscellaneous <sup>correspondence</sup> relating to Professor Tauber's suggestions and aid in setting up the Brandeis University Library.

1. Letter from Max R. Grossman, Provost of Brandeis University, to Maurice Tauber. April 5, 1948. 1p.
2. Letter from Maurice Tauber to Max R. Grossman, Provost of Brandeis University. April 6, 1948. 1p.
3. Letter from Maurice Tauber to Max R. Grossman, Provost of Brandeis University. April 20, 1948. 1p.
4. Columbia University Libraries "Technical Services Memorandum" relating to the "sale of books, periodicals, and other library materials." March 29, 1948. 1p.
5. Letter from Max R. Grossman, Provost of Brandeis University, to Maurice Tauber. April 29, 1948. 1p.

GROUP III

PROFESSOR TAUBER'S PROPOSED TRIPS TO BRAZIL

Folder #7

This folder contains miscellaneous pamphlets, programs, and applications relating to scholarships, programs in Brazil, etc.

1. International Educational Exchange Program's "Register of Scholars."
2. Program describing Jesse Shera's visit to Brazil. 1957.
3. Program of "Jacques Somain com demonstração do equipamento Filmorex do Centre National de la Recherche Scientifique, França."
4. Description of "U.S. Government Grants under the Fulbright and Smith-Mundt Acts."
5. Descriptive pamphlet of the Brazilian Institute of Bibliography and Documentation. 1956.
6. Instructions for preparing the application for "U.S. Government Grant, Public Law 584, 79th Congress, The Fulbright Act."

Folder #8

This folder contains correspondence relating to the possibility of Professor Tauber's going to Brazil in 1958. Unless otherwise designated, each piece enumerated in this list is a letter.

1. Fernandez Lirte Ribeiro for Lydia de Queiroz Sambaquy, President of the Instituto Brasileiro de Bibliografia e Documentação, to Maurice Tauber. February 12, 1958. 1p.
2. Maurice Tauber to Jesse Shera, Dean of the School of Library Service of Case Western Reserve University. February 20, 1958. 1p.
3. Maurice Tauber to Mr. Fernandez Lirte Ribeiro. February 22, 1958. 1p.
4. Lydia de Queiroz Sambaquy, President of the Instituto Brasileiro de Bibliografia e Documentação, to Maurice Tauber. March 18, 1958. 1p.
5. Maurice Tauber to Fernandez Lirte Ribeiro, Instituto Brasileiro de Bibliografia e Documentação. March 29, 1958. 1p.
6. Lydia de Queiroz Sambaquy, President of the Instituto Brasileiro de Bibliografia e Documentação, to Maurice Tauber. April 2, 1958. 1p.
7. Maurice Tauber to Lydia de Queiroz Sambaquy. April 7, 1958. 1p.
8. Maurice Tauber to Lydia de Queiroz Sambaquy. April 12, 1958. 1p.
9. Lydia de Queiroz Sambaquy to Maurice Tauber. May 3, 1958. 1p.
10. Maurice Tauber to Lydia de Queiroz Sambaquy. May 11, 1958. 1p.

Folder #9

This folder contains correspondence relating to the possibility of Professor Tauber's going to Brazil in 1959. Much of the correspondence deals with the mechanics of his applying for a Fulbright Scholarship and his requests for recommendations from various individuals. Unless otherwise designated, each piece enumerated in this list is a letter.

1. Francis Young, executive secretary of the Conference Board of Associated Research Councils, committee on International Exchange of persons, to Maurice Tauber. May 15, 1958. 1p.

2. Maurice Tauber to Francis Young. May 20, 1958. 1p.
3. Anne Carpenter, Administrative Assistant, Conference Board of Associated Research Councils, Committee on the International Exchange of Persons, to Maurice Tauber. May 28, 1958. 1p.
4. Lydia de Queiroz Sambaquy to Maurice Tauber. June 6, 1958. 1p.
5. Maurice Tauber to Anne Carpenter, Administrative Assistant. June 6, 1958. 1p.
6. Anne Carpenter to Maurice Tauber. June 12, 1958. 1p.
7. Maurice Tauber to Robert D. Leigh, Dean of the School of Library Service, Columbia University. June 19, 1958. 1p.
8. Maurice Tauber to Anne Carpenter. June 20, 1958. 1p.
9. Maurice Tauber to Bertha M. Frick, School of Library Service, Columbia University. June 20, 1958. 1p.
10. Maurice Tauber to Robert B. Downs, University of Illinois. June 20, 1958. 1p. Enclosure: Proposed Activity, A Series of Lectures on Problems in Technical Services in Research Libraries. 1p.
11. Maurice Tauber to Dr. Wilson. June 20, 1958. 1p.
12. Maurice Tauber to Anne Carpenter. June 21, 1958. 1p.
13. Marilee Martel to Lydia de Queiroz Sambaquy. June 26, 1958. 1p.
14. Maurice Tauber to Anne Carpenter. July 3, 1958. 1p.
15. Lydia de Queiroz Sambaquy to Maurice Tauber. August 11, 1958. 1p.
16. Maurice Tauber to Dr. Trusten W. Russell, Fulbright Commission Conference Board Committee. August 18, 1958. 1p.
17. Anne Carpenter to Maurice Tauber. August 26, 1958. 1p.
18. Maurice Tauber to Anne Carpenter. August 29, 1958. 1p.
19. Anne Carpenter to Maurice Tauber. September 5, 1958. 1p.
20. Francis A. Young to Maurice Tauber. September 24, 1958. 1p.
21. Maurice Tauber to Francis A. Young. September 27, 1958. 1p.
22. Maurice Tauber to Anne Carpenter. October 15, 1958. 1p.



GROUP IV      BRIDGEPORT PUBLIC LIBRARY SURVEY

Folder #10

This folder contains correspondence relating to the preliminary arrangements for Professor Tauber to come to Bridgeport to study the library situation there. Unless otherwise designated, each piece enumerated in this list is a letter.

1. Douglas G. Reid, librarian of the Bridgeport Public Library, to Maurice Tauber. November 27, 1964. 1p.
2. Maurice Tauber to Douglas G. Reid, librarian of the Bridgeport Public Library. December 4, 1964. 1p.
3. Douglas G. Reid to Maurice Tauber. July 15, 1965. 1p.

Folder #11

This folder contains correspondence relating to the drafts and revisions of Professor Tauber's reports on the Bridgeport Public Library situation. Unless otherwise designated, each piece enumerated in this list is a letter.

1. Maurice Tauber to Douglas G. Reid. August 14, 1965. 1p.
2. Douglas Reid to Maurice Tauber. August 23, 1965. 2pp.
3. Maurice Tauber to Douglas Reid. August 24, 1965. 1p.
4. Douglas Reid to Maurice Tauber. September 5, 1965. 2pp.
5. Maurice Tauber to Douglas Reid. September 14, 1965. 1p.
6. Draft of letter, Maurice Tauber to Douglas Reid. No date. 1p.
7. Maurice Tauber to Douglas Reid. Spetember 22, 1965. 1p. Enclosures: "Possible Approaches to Equipment for the Bridgeport Public Library." 2pp. Sample forms for book ordering. Sample form of a "Cost Comparison Work Sheet."
8. Maurice Tauber to Douglas G. Reid. September 22, 1965. 1p. Copy of preceding item. Enclosure: "Possible Approaches to Equipment for the Bridgeport Public Library." Copy of preceding item but with handwritten notes appended.
9. Maurice Tauber to Douglas Reid. October 7, 1965. 1p. 2 copies.
10. Douglas Reid to Maurice Tauber. November 2, 1965. 2pp.
11. Maurice Tauber and Irlene Roemer Stephens to Douglas Reid. November 5, 1965. 1p. Enclosure: "Memorandum on the LC Classification." 1p.
12. Maurice Tauber to Douglas Reid. January 19, 1966. 1p.

Folder #12

This folder contains drafts and copies of the report submitted by Professor Tauber about the Bridgeport Public Library.

1. Original copy of "The Technical Services of the Bridgeport (Connecticut) Public Library System" by Maurice F. Tauber and Irlene Roemer Stephens. August 1965. Handwritten additions and corrections appended. Tables missing. 58pp.

2. Carbon copy of the preceding item. No corrections appended. Tables included. 59pp.
3. Carbon copy of item #1. No corrections appended. One table missing. 58pp.

### Folder #13

This folder contains the final report on the Bridgeport Public Library submitted by Professor Tauber and Mrs. Stephens, along with a few corrected pages and addenda.

1. "The Technical Services of the Bridgeport (Connecticut) Public Library System" by Maurice F. Tauber and Irlene Roemer Stephens. October 1965. 61 pp. Appendix A: "Personnel Size for the Catalog Department." 2pp.
2. Letter from Maurice Tauber and Irlene Roemer Stephens to Douglas G. Reid. November 5, 1965. 1p. Enclosure: "Memorandum on the L.C. Classification." 1p.  
Copies of item #11 in folder #11.
3. Copy of items #1 and 2 immediately preceding this item.
4. Cover sheet "The Technical Services of the Bridgeport, Connecticut Public Library System," by Maurice F. Tauber and Irlene Roemer Stephens. No date. 1p.
5. Original copy of page #23 of the final report with hand corrections on it. 1p.
6. Carbon copy of the retyped, corrected page #23 of the final report. 1p.  
2 copies.
7. Original copy of page #50 of the final report with several lines blotted out. 1p.
8. Hand written correction line for page #50 of the final report. 1p.

### Folder #14

This folder contains miscellaneous maps, notes, announcements, etc. relating to the Bridgeport Public Library.

1. A map of the "Planning Regions of Connecticut" as defined by the Connecticut Development Commission. February 1962. 1p.
2. A handwritten note on a note pad relating to the Bridgeport Survey. 1p.
3. A sample printed form in which the Bridgeport Public Library thanks a donor for his gift. Signed by Douglas G. Reid. 1p.
4. Pamphlet of the 84th Annual Report of the Bridgeport Public Library and Reading Room. 1964-65. 11pp.
5. Expense voucher and receipt for xeroxing. 2pp.

GROUP V      LIBRARY BUILDINGS

) Folder #15

This folder contains miscellaneous preliminaries relating to the library buildings article that Professor Tauber wrote.

- 1. Advertising pamphlet from Library Building Consultants, Inc. "When You Plan to Build a New Library or Remodel Your Present Building." 3pp.
- 2. Notes and citations taken from published articles about library rebuilding and remodeling. 12pp.

Folder #16

This folder contains Professor Tauber's preliminary notes and rough drafts of two reports on library rebuilding and remodeling.

- 1. Outline for the paper on library rebuilding vs. remodeling. 1p.
- 2. Sheet with the beginning of a preliminary draft for a summary. 1p.
- 3. Draft of "What Can be Done with an Old College Building to Make it More Serviceable?" by Maurice F. Tauber, Columbia University. 2pp.
- 4. "Emory University Library," an incomplete report on Emory's renovation. Unsigned, but presumably by Dr. Tauber. 2pp.

GROUP VI BUFFALO AND ERIE COUNTY PUBLIC LIBRARY SURVEYFolder #17

This folder contains documents providing preliminary, background information information for Dr. Tauber about the Buffalo and Erie County Public Library and Grosvenor Library. This information was used by Dr. Tauber in his study of the proposed Buffalo-Grosvenor merger.

1. Report on a meeting at Central Library on December 19, 1958. December 23, 1958. 1p.
2. Sheets showing the existing classification numbers in the libraries and pointing out problem areas. March 19, 1959. 7pp.
3. Cover letter from Maurice F. Tauber to Dr. Felix Reichman, Cornell University Library. June 3, 1958. 1p. Letter attached to the documents that follow.
4. Memorandum on merger. No date. 5pp.
5. "A Survey of the Grosvenor and Buffalo Public Libraries " by Andrew D. Osborn, Cambridge, Mass. 1944. 27pp.
6. "Merger Work: Mrs. Morris" 8pp.
7. "Questions, Problems, etc. of the Grosvenor Catalog Department Concerning and Concerned with the Merger." Miss Cleland. 6pp.
8. Cover letter from Joseph B. Rounds, Director of the Buffalo and Erie County Public Library, to Maurice Tauber. April 24, 1959. 1p. Enclosure: "Memorandum: Classification in Subject Departments." 13pp.
9. Letter from Milton Edward Lord, Director of the Boston Public Library to Mr. Joseph B. Rounds. April 17, 1959. 2pp.
10. Cover letter from Arthur H. Parsons, Jr., Director of the Enoch Pratt Free Library, to Joseph B. Rounds. May 5, 1959. 1p. Enclosure: Memorandum to Mr. Parsons from Gertrude Samuels, Head, Catalog Department about Pratt's Classification System. May 1, 1959. 1p.
11. Cover letter from J. Archer Eggen, Director of the St. Paul Public Library, to J.B. Rounds. May 13, 1959. 1p. Enclosure: Letter from Elsa Ihm Pierce, Supervising Librarian, Technical Services for the St. Paul Public Library, to Joseph B. Rounds. May 13, 1959. 1p. plus appendix: Literature works of Individual Authors. 1p.
12. Newspaper clippings from the Buffalo Evening News. June 5, 1959. "County Board Members are shown Plans for Proposed Library;" "Sparkling Green, White Building Proposed as New Main Library;" "Supervisors Urge Work be Rushed on New Library." 4pp.
13. Letter/report from Paul M. Rooney, Head of the Reference Department, Buffalo and Erie County Public Library, to Maurice F. Tauber, relating to "Study of Duplication." July 23, 1959. 2pp. Enclosure: "Estimate of Titles not now in LC." 1p.
14. Cover letter from Margaret M. Morris to Maurice F. Tauber and Felix Reichmann. July 23, 1959. 1p. Enclosures: "Central Library 1958 - Overall Statistics." 1p. "Central Library Titles - 1958." 1p. "Central Library Additions and Deductions for Central and Branches." 1p. "Grosvenor Division - Catalog Department." 1p.
15. Charts containing duplication statistics (notes and typed copy of the same material). 6pp.
16. List of Members of the Library Board. October 1, 1959. 1p.

Folder #18

This folder contains Professor Tauber's notes relating to what he found at Buffalo during his visit(s) there.

- 1. Rough, scribbled notes relating to ideas, changes, the present state of affairs in Buffalo, people's names, call numbers, quantities of books, etc. 9pp.

Folder #19

This folder contains correspondence relating to Professor Tauber's proposed study of the Buffalo system. This is preliminary correspondence negotiating the possibility of Dr. Tauber doing the study. Unless otherwise designated, each piece enumerated in this list is a letter.

- 1. Joseph B. Rounds, Director of the Buffalo and Erie County Public Library to Maurice Tauber. January 21, 1959. 2pp.
- 2. Doris L. Muller, Secretary to Mr. Joseph B. Rounds, Director of the Buffalo and Erie County Public Library. January 28, 1959. 1p.
- 3. Maurice F. Tauber to Joseph B. Rounds. February 2, 1959. 1p.
- 4. Joseph B. Rounds to Maurice F. Tauber. February 16, 1959. 2pp.
- 5. Maurice F. Tauber to Joseph B. Rounds. March 3, 1959. 1p.
- 6. Maurice F. Tauber to Joseph B. Rounds. March 4, 1959. 1p.
- 7. Joseph B. Rounds to Maurice F. Tauber. March 10, 1959. 1p.
- 8. Joseph B. Rounds to Maurice F. Tauber. March 20, 1959. 1p.
- 9. Maurice F. Tauber to Joseph B. Rounds. March 24, 1959. 1p.
- 10. Joseph B. Rounds to Maurice F. Tauber. March 27, 1959. 1p.
- 11. Maurice F. Tauber to Joseph B. Rounds. April 2, 1959. 1p.
- 12. Note on transportation arrangements for Professor Tauber to visit Buffalo. 1p.

Folder #20

This folder contains correspondence following Professor Tauber's first visit to Buffalo. Unless otherwise designated, each piece enumerated in this list is a letter.

- 1. Handwritten draft of a letter, Maurice F. Tauber to Joseph B. Rounds. 1p.
- 2. Maurice F. Tauber to Joseph B. Rounds. April 14, 1959. 3pp. Enclosure: Expenses for trip to Buffalo. 1p.
- 3. Edith Jones, Chief Accounting Clerk for the Buffalo and Erie County Public Library, to Maurice F. Tauber. April 16, 1959. 1p.
- 4. Joseph B. Rounds to Maurice F. Tauber. April 17, 1959. 1p.
- 5. Maurice F. Tauber to Joseph B. Rounds. April 18, 1959. 1p.
- 6. Maurice F. Tauber to Joseph B. Rounds. April 21, 1959. 1p.
- 7. Joseph B. Rounds to Maurice F. Tauber. April 22, 1959. 1p.

Folder #21

This folder contains correspondence relating to the employment of Felix

Reichmann as an additional consultant. Also correspondence related to Professor Tauber's making another trip with Dr. Reichmann to Buffalo. Unless otherwise designated, each piece enumerated in this list is a letter.

1. Maurice F. Tauber to Felix Reichmann, Assistant Director of Cornell University Library. May 1, 1959. lp.
2. Felix Reichmann, Assistant Director of the Cornell University Library, to Maurice F. Tauber. May 8, 1959. lp.
3. Felix Reichmann to Maurice F. Tauber. May 26, 1959. lp.
4. Maurice F. Tauber to Felix Reichmann. May 29, 1959. lp.
5. Maurice F. Tauber to Felix Reichmann. June 3, 1959. lp. Duplicate of item #3 in folder #17.
6. Maurice F. Tauber to Felix Reichmann. June 3, 1959. lp.
7. Joseph B. Rounds to Maurice F. Tauber. June 8, 1959. lp.
8. Joseph B. Rounds to Maurice F. Tauber. June 10, 1959. lp.
9. Maurice F. Tauber to Joseph B. Rounds. June 14, 1959. lp.
10. Felix Reichmann to Maurice F. Tauber. June 16, 1959. lp.
11. Maurice F. Tauber to Felix Reichmann. June 21, 1959. lp.

#### Folder #22

This folder contains correspondence which was sent after Professor Tauber's second visit to Buffalo. He made this visit in the company of Dr. Reichmann. Unless otherwise designated, each piece enumerated in this list is a letter.

1. Maurice F. Tauber to Paul M. Rooney, Head of the Reference Department of the Buffalo and Erie County Public Library. July 28, 1959. lp.
2. Maurice F. Tauber to Margaret M. Morris, Buffalo and Erie County Public Library. July 28, 1959. lp.
3. Felix Reichmann to Maurice F. Tauber. August 3, 1959. lp.
4. Maurice F. Tauber to Felix Reichmann. August 6, 1959. lp.
5. Maurice F. Tauber to Joseph B. Rounds. August 6, 1959. lp.
6. Felix Reichmann to Maurice F. Tauber. August 20, 1959. lp.
7. Joseph B. Rounds to Maurice F. Tauber. August 21, 1959. lp.
8. Maurice F. Tauber to Felix Reichmann. August 23, 1959. lp.
9. Maurice F. Tauber to Felix Reichmann. August 31, 1959. lp.
10. Felix Reichmann to Maurice F. Tauber. September 10, 1959. lp.

#### Folder #23

This folder contains correspondence which was sent after Professor Tauber's final visit to Buffalo. This correspondence "wraps things up." Unless otherwise designated, each piece enumerated in this list is a letter.

1. Maurice F. Tauber to Joseph B. Rounds. October 3, 1959. lp. plus attachment: American Airlines Ticket Receipt.
2. Felix Reichmann to Milton S. Bibby. October 16, 1959. lp.
3. Felix Reichmann to Maurice F. Tauber. November 4, 1959. lp.
4. Joseph B. Rounds to Maurice F. Tauber. November 5, 1959. lp.
5. Maurice F. Tauber to Felix Reichmann. November 6, 1959. lp.

- 6. Felix Reichmann to Maurice F. Tauber. November 6, 1959. 1p. Enclosure: Report to Mr. McCarthy from Mr. Reichmann. November 4, 1959. 1p.
- 7. Maurice F. Tauber to Joseph B. Rounds. October 12, 1964. 1p.

Folder #24

This folder contains drafts and copies of the report that Professor Tauber submitted as a result of his survey of the Buffalo and Erie County Public Library.

- 1. Very brief beginning of a rough draft. 1p.
- 2. "Tentative Recommendations." June 30, 1959. 3pp.
- 3. Cover letter from Maurice F. Tauber to Joseph B. Rounds. September 1, 1959. 1p. Enclosure: Draft, "A Report on the Merging of the Collections of the Grosvenor and Buffalo and Erie County Libraries" by Maurice F. Tauber and Felix Reichmann. September 1, 1959. 3pp.
- 4. Draft: "Budgetary Implications of Recommendations for Merging of Collections of Grosvenor and Buffalo and Erie County Public Library." 1p.
- 5. Cover letter from Maurice F. Tauber to Joseph B. Rounds. November 21, 1959. 1p. Enclosure: revised draft "Budgetary Implications of Recommendations for Merging of Collections fo Grosvenor and Buffalo and Erie County Public Library" by Maurice F. Tauber and Felix Reichmann. November 21, 1959. 3pp.

GROUP VII      ESTABLISHMENT OF A LIBRARY SCHOOL AT THE STATE UNIVERSITY OF  
NEW YORK AT BUFFALO

Folder #25

This folder contains correspondence relating to Professor Tauber's advice on the establishment of a library school at the State University of New York at Buffalo. Unless otherwise designated, each piece enumerated in this list is a letter.

1. Robert S. Fisk, Dean, School of Education at the State University of New York at Buffalo, to Maurice F. Tauber. March 2, 1966. 1p.  
Enclosure: "State University of New York at Buffalo Ad Hoc Committee on the Establishment of a library school - Report to the President." January 24, 1966. 6pp.
2. Maurice F. Tauber to Dean Fisk. March 9, 1966. 1p.



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BOX NO.

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41 Dewey Decimal Classification Workshop

42 Documentation--E

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44 Hampton Institute (1) (For a list of folders in this box SEE Page 34-49)

45 Hampton Institute (2) -- Higher Education Act (For a list of folders  
for this box SEE Page 34-49)

46 J

46a J

47 K--La

48 Li--Library of Congress (For a list of folders in this box SEE p. 34-50/  
48a Li--Litchfield 34-58)

49 Library Resources and Technical Services--Litchfield

50 Lubetsky--Metropolitan Museum of Art (For complete description and index  
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TAUBER PAPERS: Box 50--A Guide

Introduction.....1  
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Faige Tribuch  
 LS K8205y--Archival management  
 Prof. M. F. Tauber  
 April 26, 1976

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Dr. Maurice F. Tauber's long career has given him the opportunity to take part in many different aspects of the library profession. He has been a teacher of library science, has conducted numerous surveys of technical services in various types of libraries, has been a member and chairman of various A.L.A. committees and been intimately involved with ongoing research in the field of cataloging policy and revision. The papers in Box 50 reflect all these varied aspects of Dr. Tauber's interests. For the purposes of this paper, they may be broken down into three broad categories: general correspondence, the Lubetzky study and the Metropolitan Museum of Art survey.

With the exception of the MMA papers (to be discussed separately), the large majority of items are letters or copies of letters and their related enclosures, either sent to or received by Dr. Tauber.

The first major group of folders are of a general nature, representing for the most part Dr. Tauber's correspondence with several schools who requested his advice concerning the arrangement of their collections. The main grouping of these folders is the name of school or organization the material relates to, following the principle of provenance. However, where it was felt that grouping by subject heading to bring together related material would be more helpful to the user, folders were arranged in that manner, with sub-arrangements within the series for individual organizations (e.g., the medical librarianship folders, nos. 9-11).

Another major group of "correspondence" folders represent the Lubetzky series (folders 25-30). The overall arrangement of these folders is by subject (the Lubetzky study), sub-arranged

by the particular aspect of the study that the individual materials touched upon. Together, the "general correspondence" folders and the Lubetzky series include approximately two-thirds of the box's items. I have chosen to maintain a generally chronological arrangement of these papers, with deviance only when desirable to keep a series of related letters together or to match a response to an original letter. This was done only in cases where deviation was deemed helpful in understanding the flow of correspondence. Materials within the folders have been grouped in such a way that other papers filling gaps in the chronology could easily be interfiled. For this reason I have listed folder contents separately (by page) so that folders could be easily updated or moved to other boxes without making it necessary to retype the list for the entire box.

The Metropolitan Museum of Art papers were a special problem. Since for the most part these are undated notes related to and draft copies of a survey Dr. Tauber did of the MMA Registrar and Catalog Department in 1960, a chronological list would not only be impossible to construct but also unsuitable. The papers were a complete mess--pages were scattered all over and totally unrelated materials were interfiled with each other. After trying unsuccessfully to sift through the jumble of papers, I finally realized that I would have to get a complete copy of the report and try to match the loose papers to that. Unfortunately, the only copy Columbia owns of the report is on microfilm (no. LS-F6598). I read through this copy and wrote down all chapter headings, sub-headings, etc. My next step was to examine each item in the folders in an attempt to determine to which chapter in the final report it belonged. This

was done largely by comparing its content against my list of headings. This tactic was very successful, although very time consuming. After the papers were generally arranged by chapter, I went through them again, this time to sub-arrange each chapter folder by form (preliminary notes, drafts, charts and tables, etc.). The drafts themselves were later arranged in an approximately progressive order (earliest to latest) to enable the user to see the development behind each chapter in the final report. This proved to be one of the most difficult parts of the project, since none of the drafts were complete or dated to show any kind of order. Occasionally, pages of one particular draft were clipped together, but most of the pages were scattered and so I had to try to unite the various pages of each particular draft. Criteria used here were type-set used, format of the page, type of marginal notes, etc. Each chapter was given its own folder, which was keyed to its corresponding chapter in the microfilm copy of the completed report.

Access to this group of papers is initially provided for by means of a general listing of folders, which includes name of organization and/or subject, dates (by year), number of items and surnames of correspondents. In-depth access is provided by a chronological listing (where applicable) of the contents of each folder, together with a brief description of the contents of each item and its archival specifications. As already explained, contents of the MMA folders are listed by form, sub-arranged in approximate chronological order. Finally, an alphabetical name index is provided, keyed to folder numbers. Dr. Tauber has not been included in the index or in the lists

of correspondents in the brief description of folder contents since materials addressed to him or written by him are represented in every folder. Individuals to whom letters have been addressed and from whom they have been received are listed in the index.

TAUBER PAPERS: Box 50--List of contents of folders

<u>folder</u>	<u>title</u>	<u>year</u>
1	<u>McDonogh School</u> 6 items. Correspondents include: Graham, Shaulis, Clapp	1966
2	<u>McGill University Library School</u> 4 items. Correspondents include: Ross Also included is an incomplete transcript of the lecture, "Joys and Woes of Cataloging".	1961
3	<u>McGill University--Osler Collection</u> 12 items. Correspondents include: Desbarats, Stanton, Annan, Poynter, Murray, Rogers. Also included is a copy of the NLM Classification for the History of Medicine (WZ).	1961-2
4	<u>Macmillan Company</u> 4 items. Correspondents include: Brett	1954
5	<u>Manhattanville College of the Sacred Heart</u> 10 items. Correspondents include: O'Byrne, Buck	1959
6	<u>Margaret Mann Award</u> 5 items. Correspondents include: Angell, Winkler	1959
7	<u>University of Maryland</u> 9 items. Correspondents include: Rovelstad	1954-55
8	<u>University of Massachusetts Library</u> "A report on the serials cataloging operations at the University of Massachusetts Library"	1967
9	<u>Medical Librarianship--MLAA</u> <u>Medical Library Assistance Act of 1965</u> 3 items. Correspondents include: Adams, McNeal Also includes a draft copy of the bill. <u>Columbia University School of Library Service.</u> <u>Ad Hoc Committee on the Medical Library Assistance Act</u> 5 items. Correspondents include: Dalton, Fleming, Hines, Shank, Stephens	1964-66
10	<u>Medical Librarianship--NLM</u> 3 items. Documents include: "The extramural training program of the National Library of Medicine", "The extramural publications program of the National Library of Medicine", and "Extramural programs of the National Library of Medicine".	1965-66



NUMBER PAPERS: Box 50--List of contents of folders

<u>folder</u>	<u>title</u>	<u>year</u>
11	<u>Medical Librarianship--Related material</u> 2 items. Documents include: <u>Guide to Medical Libraries of New York City</u> , and <u>"The Medical Library Center of New York: a draft program and policies"</u> .	1957, 1961
12	<u>Malvil Dewey Award</u> 3 items. Correspondents include: Scudder, Clift	1955
13	<u>Metropolitan Museum of Art Survey--</u> <u>Correspondence and related material</u> 14 items. Correspondents include: Loughrey, Taube Also included is a copy of the "Final report on a museum documentation center, submitted to the American Association of Museums by Documentation Incorporated".	1958-61
14	<u>Metropolitan Museum of Art Survey--</u> <u>General preliminary notes</u> 35 items. Material includes both handwritten and typescript notes of a general nature, and preliminary notes of various departments and units within the museum.	1960
15	<u>Metropolitan Museum of Art Survey--</u> <u>"Table of contents" and "Introduction"</u> 9 items. Consists of various incomplete typescript drafts, arranged in a progressive order.	1960
16	<u>Metropolitan Museum of Art Survey--</u> <u>Chapter I: "Functions of the museum and related functions of the Registrar and Catalog Department"</u> 3 items. Consists of various incomplete typescript drafts, arranged in a progressive order.	1960
17	<u>Metropolitan Museum of Art Survey--</u> <u>Chapter II: "Organization of the Museum and of the Registrar and Catalog Department"</u> 30 items. Consists of handwritten preliminary notes, typescript draft notes, various incomplete typescript drafts, arranged in progressive order, notes and drafts of charts and tables, and assorted carbon copies of draft notes.	1960

TATLER PAPERS: Box 50--List of contents of folders

<u>folder</u>	<u>title</u>	<u>year</u>
18	<u>Metropolitan Museum of Art Survey--</u> <u>Chapter III: "Personnel of the Registrar</u> <u>and Cataloging Department"</u>	1960
	37 items. Consists of handwritten preliminary notes, typescript draft notes, various incomplete typescript drafts, arranged in progressive order, notes and drafts of charts and tables, and assorted carbon copies of draft notes.	
19	<u>Metropolitan Museum of Art Survey--</u> <u>Chapter IV: "Operations in the Registrar</u> <u>and Catalog Department"</u>	1960
	17 items. Consists of handwritten preliminary notes, typescript draft notes, various incomplete typescript drafts, arranged in progressive order, and assorted carbon copies of draft notes.	
20	<u>Metropolitan Museum of Art Survey--</u> <u>Chapter V: "The nature of the cataloging</u> <u>of art objects"</u>	1960
	30 items. Consists of handwritten preliminary notes, typescript draft notes, various incomplete typescript drafts, arranged in progressive order, notes and drafts of charts and tables, and assorted carbon copies of drafts.	
21	<u>Metropolitan Museum of Art Survey--</u> <u>Chapter VI: "Central and curatorial files"</u>	1960
	21 items. Consists of handwritten preliminary notes, typescript draft notes, various incomplete typescript drafts, arranged in progressive order, and assorted carbon copies of drafts.	
22	<u>Metropolitan Museum of Art Survey--</u> <u>Chapter VII: "Physical quarters and</u> <u>equipment"</u>	1960
	8 items. Consists of typescript draft notes, various incomplete typescript drafts, arranged in progressive order, and assorted carbon copies of drafts.	
23	<u>Metropolitan Museum of Art Survey--</u> <u>Chapter VIII: "Summary"</u>	1960
	8 items. Consists of handwritten preliminary notes, typescript draft notes, various incomplete typescript drafts, arranged in progressive order, and assorted carbon copies of drafts.	
24	<u>Metropolitan Museum of Art Survey--</u> <u>Miscellaneous papers</u>	1960
	26 items. Mostly fragments and short notes.	

34-8

TAUBER PAPERS: Box 50--List of contents of folders

<u>folder</u>	<u>title</u>	<u>year</u>
25	<u>The Lubetzky Study--</u> <u>A.L.A. Board on Cataloging Policy and</u> <u>Research</u> 68 items. Correspondents include: Wagman, Esterquest, Manovill, Evans, Torres Bodet, Cook, Hensel, Dean, Dunkin, Beatty, Colburn, Charles, Jackson, MacDonald, Wright, Oellrich, Markley, Piercy, Osborn, Lubetzky, Haykin, Cronin.	1952-53
26	<u>Lubetzky Study--</u> <u>General related correspondence</u> 27 items. Correspondents include: Hansen, Evans, Reichmann, Weins, Haykin, Lubetzky, Piercy.	1952-53
27	<u>Lubetzky Study--Preliminary report--</u> <u>Comments, reactions, and related dis-</u> <u>ussion.</u> 50 items. Correspondents include: Oellrich, Prevost, Wright, Gjelsness, Piercy, Hitchcock, Markley, Swank, Shera, Trotier, Wiggins, Osborn, Kingery, Cronin, Morsch, Beetle, Rogers, Lubetzky.	1952-53
28	<u>Lubetzky Study--Second draft--</u> <u>Comments, reactions, and related dis-</u> <u>ussion.</u> 33 items. Correspondents include: Lubetzky, Prevost, Piercy, MacDonald, MacPherson, Bassam, Charles, Terry, Livingston, Dawson, Williams, Brownell, Frarey, Ball, Pettee, Frick, Kleist, Faulkner, Dean, Wright, Trotier, Cook, Kingery, Oellrich, Swank.	1953
29	<u>Lubetzky Study--</u> <u>International ramifications</u> 26 items. Correspondents include: Lubetzky, Sharp, Cook, Piggott, Ludington, Nolan, Breitenbach, Poindron, Duyvis, MacDonald.	1952-54
30	<u>Lubetzky Study--Miscellaneous</u> 14 items. Fragments of letters, handwritten notes and memoos on unrelated topics.	
31	<u>General Miscellaneous</u> 16 items. Handwritten notes and memoos, untitled lists of names, and unidentifiable form letters.	

McDonogh School

- April 1, 1966. GRAHAM to SHAULIS, stating opposition to the re-cataloging of the McDonogh School Library to the LC Classification.  
T.L. (cc) 2p.
- June 23, 1966. SHAULIS to CLAPP, expressing interest in experimental research in the use of LC classification and subject headings in libraries of college prep schools.  
T.L. (cc) 1p.
- Sept. 21, 1966. CLAPP to SHAULIS, regretting inability to extend grant for re-classification project.  
T.L. (cc) 1p.
- Nov. 23, 1966. SHAULIS to TAUBER, asking for advice concerning applications for financial assistance.  
T.L.S. 2p.
- Nov. 29, 1966. TAUBER to SHAULIS, approving the use of LC in school libraries.  
T.L.S. (cc) 1p.
- Dec. 19, 1966. TAUBER to SHAULIS, regrets not coming up with any new sources of financial assistance.  
T.L.S. (cc) 1p.

TAUBER PAPERS: Box 50

FOLDER: 2

McGill University Library School

- Oct. 25, 1961. ROSS to TAUBER, agreeing to make any convenient arrangement for annual visit.  
T.L.S. lp.
- Nov. 20, 1961. ROSS to TAUBER, discussing particulars of coming visit to Montreal.  
T.L.S. lp.
- Nov. 27, 1961. TAUBER to ROSS, notifying of flight number and arrival time.  
T.L.S. (cc) lp.
- Dec. 1, 1961. Incomplete transcript of lecture, "Joys and woes of cataloging", presented by TAUBER to the cataloging class of McGill University Library School.  
typescript (cc) 5p.

McGill University--Osler Collection

- Oct. 13, 1961. DESBARATS to TAUBER, seeking help on re-classification project in the Osler Library.  
T.L.S. lp.
- n. d. Memorandum describing the classification system in use at Osler in 1961, and a discussion of problems involved in re-classifying to various other schemes. Included in the text are memoes received from: STANTON (Oct. 10, 1957), ANNAN (Oct. 8, 1957), and POYNTER (March 10, 1959).  
typescript (mimeogr.) 11pp.
- Oct. 14, 1961. MURRAY to TAUBER, expressing concern over Osler's arrangement.  
A.L.S. lp.
- Nov. 21, 1961. DESBARATS to TAUBER, establishing a possible date for study of Osler.  
T.L.S. lp.
- Nov. 27, 1961. TAUBER to DESBARATS, discussing fee for study and length of time needed.  
T.L.S. (cc) lp.
- Dec. 5, 1961. TAUBER to ROGERS, inquiring as to the effectiveness of the PLM Classification.  
T.L.S. (cc) lp.
- Dec. 11, 1961. ROGERS to TAUBER, discussing chronological segmentation feature of the NLM Classification.  
T.L.S. lp.
- n. d. "WZ--History of Medicine", a copy of the WZ Class of the NLM Classification:  
P.D. (Xerox) 8pp.
- Dec. 22, 1961. TAUBER to DESBARATS, briefly discussing various alternative classification schemes.  
T.L.S. (cc) 2pp.
- Jan. 11, 1962. DESBARATS to TAUBER, notifying of decision to adopt the NLM Classification.  
T.L.S. lp.
- Jan. 12, 1962. TAUBER to DESBARATS, requesting answer to letter of Dec. 22d.  
T.L.S. (cc) lp.
- Jan. 12, 1962. TAUBER to DESBARATS, thanks for letter of Jan. 11th.  
T.L.S. (cc) lp.

TAUBER PAPERS: Box 50

FOLDER: 4

Macmillan Company

- March 11, 1954. BRETT to TAUBER, discussing the possibility of his doing a library textbook for them.  
T.L.S. 2pp.
- March 18, 1954. TAUBER to BRETT, discussing various books he is currently at work on.  
T.L. (cc) 1p.
- March 22, 1954. BRETT to TAUBER, thanks for letter of March 18th.  
T.L.S. 1p.
- Oct. 20, 1954. BRETT to TAUBER, discussing possibility of Macmillan's publishing the biography of Louis Wilson.  
T.L.S. 1p.

Manhattanville College of the Sacred Heart

- March 2, 1959. O'BYRNE to TAUBER, requesting help as consultant and discussing a possible date for study.  
T.L.S. lp.
- Feb., 1959. "Statement of the classification problem in the Brady Memorial Library", enclosed with the above. typescript (mimeogr.) 5pp.
- March 4, 1959. TAUBER to O'BYRNE, suggesting immediate change to LC Classification.  
T.L. (cc) lp.
- April 3, 1959. O'BYRNE to TAUBER, noting that library is changing to LC, and extending an invitation to visit.  
T.L.S. lp.
- April 9, 1959. TAUBER to O'BYRNE, thanks for letter of April 3d.  
T.L. (cc) lp.
- June 14, 1959. TAUBER to O'BYRNE, discussing possibility of visiting in July.  
T.L.S. (cc) lp.
- June 16, 1959. O'BYRNE to TAUBER, thanks for letter of June 14th.  
T.L.S. lp.
- July 18, 1959. BUCK to TAUBER, discussing details of coming visit.  
T.L.S. lp.
- July 20, 1959. TAUBER to BUCK, thanks for letter of July 18th.  
T.L. (cc) lp.
- July 30, 1959. TAUBER to O'BYRNE, discussing various problems in the Manhattanville cataloging department.  
T.L.S. (cc) 2pp.



Margaret Mann Award

- Oct. 9, 1959. ANGELL to TAUBER, requesting help with review of  
the Mann Award.  
T.L.S. lp.
- Oct. 16, 1959. TAUBER to ANGELL, agreeing to help in any way.  
T.L. (cc) lp.
- Dec. 15, 1959. TAUBER to WINKLER, discussing qualifications for  
the Award.  
T.L. (cc) lp.
- n. d. Outline of topics for consideration in evaluating  
nominees for the Award.  
typescript (mimeogr.) lp.
- n. d. WINKLER to "COLLEAGUES", a form letter requesting  
assistance in evaluating qualifications and pro-  
cedures for the Award.  
typescript (mimeogr.) lp.

University of Maryland

- Nov. 8, 1954. ROVELSTAD to TAUBER, discussing the possibility of a survey being done of the Order and Catalog Departments at the University of Maryland Library. T.L.S. 2pp.
- Nov. 23, 1954. TAUBER to ROVELSTAD, agreeing to undertake the survey. T.L. (cc) lp.
- Dec. 13, 1954. ROVELSTAD to TAUBER, concerning difficulty in convincing administration to advance funds for survey. T.L.S. lp.
- Dec. 18, 1954. TAUBER to ROVELSTAD, thanks for letter of Dec. 13. T.L. (cc) lp.
- Jan. 25, 1955. ROVELSTAD to TAUBER, regretting that the administration seems to view a survey in a negative light. T.L.S. lp.
- Feb. 12, 1955. TAUBER to ROVELSTAD, agreeing to put off survey. T.L. (cc) lp.

Related materials:

- 1953-54. "Introduction--University of Maryland. Departmental Libraries. Annual Report." typescript lp.
- 1953-54. "University of Maryland, Catalog Department--Annual Report." typescript lp.
- 1953-54. "University of Maryland, Library Order Department--Annual Report." typescript lp.

TAUBER PAPERS: Box 50

FOLDER: 8

University of Massachusetts Library

May 25, 1967.

"A report on the serials cataloging operations at the University of Massachusetts Library."

A report by TAUBER, based on a visit of the University of Massachusetts Library on May 23, 1967.

Discussing various problems in the Serials department and recommends corrective measures.

typescript (cc)

14pp.

Medical Librarianship--Medical Library Assistance ActMedical Library Assistance Act of 1965

- Nov. 25, 1964. ADAMS to MCNEAL, requesting that the ACRL express an interest in the MLAA to the ALA Committee on Legislation.  
T.L. (cc) S. 1p.
- Dec. 4, 1964. TAUBER to ADAMS, agreeing with his views on MLAA  
T.L.S. (cc) 1p.
- July 9, 1964. "Medical Library Assistance Act of 1964."  
88th Congress, 2d Session. A draft ("committee print") of the bill.  
P.D. (Xerox) 23pp.

Columbia University School of Library Service.Ad Hoc Committee on the Medical Library Assistance Act.

- Dec. 10, 1965. DALTON to FLEMING, HINES, SHANK and TAUBER, appointing them to a committee to advise the Committee on Instruction on the uses of MLAA funds in the SLS at Columbia.  
T.L. (cc) 1p.
- Dec., 1965. STEPHENS to TAUBER, regarding a copy of notes on Mr. Fleming's meeting.  
A.N.S. 1p.
- Dec. 26, 1965. STEPHENS to FLEMING, a cover letter for the following report.  
typescript (Xerox) 1p.
- Dec. 28, 1965. "Summary of the discussion at the meeting of the ad hoc Committee on the Medical Library Assistance Act." Minutes of the meeting.  
typescript (Xerox) 5pp.
- April 15, 1966. TAUBER to FLEMING, concerning the possibility of setting up a meeting of the Medical Training Committee to discuss Title II of the Higher Education Act.  
T.J.S. (cc) 1p.

Medical Librarianship--National Library of Medicine

- Nov., 1965. "The extramural training program of the National Library of Medicine." Fact sheet prepared by NLM. typescript (Xerox) 3pp.
- Jan., 1966. "The extramural publications program of the National Library of Medicine." Fact sheet prepared by NLM. typescript (Xerox) 2pp.
- n. d. "Extramural programs of the National Library of Medicine." Report discussing program objectives relating to the various aspects of the MLAA of 1965. typescript (Xerox) 20pp.

Medical Librarianship--Related material

- May 5-10, 1957. Guide to medical libraries of New York City, prepared by the Medical Library Association, Inc., and presented at their annual meeting.  
printed pamphlet 15pp.
- Nov., 1961. "The Medical Library Center of New York; a draft program and policies." Proposals to create a centralized unit servicing all medical libraries in the Greater New York area.  
typescript (mimeogr.) 18pp.

Melvil Dewey Award

- June 3, 1955. SCUDDER to TAUBER, notifying him of his being chosen the 1955 recipient of the Melvil Dewey Medal.  
T.L.S. lp.
- June 15, 1955. CLIFT to TAUBER, concerning the time and place of the presentation of the Award.  
T.L.S. lp.
- June 20, 1955. TAUBER to CLIFT, thanks for letter of June 15th.  
T.L. (cc) lp.

TAUBER PAPERS: Box 50

FOLDER: 13

Metropolitan Museum of Art Survey--  
Correspondence and Related Material

- Feb. 27, 1959. "Notes with respect to the proposed study of registrar and catalog functions and operations."  
A list of questions, prepared by MIA, to be resolved in the course of the study.  
typescript (cc) 1p.
- Sept. 15, 1960. TAUBER to LOUGHERY, "Information desirable in respect to study of cataloging."  
Memorandum listing materials needed.  
typescript (cc) 1p.
- Sept. 19, 1960. TAUBER to LOUGHERY, acceptance of offer to conduct survey of MIA, and a discussion of financial terms.  
T.L.S. (cc) 1p.
- n. d. Rough draft of above letter.  
typescript 1p.
- Sept. 24, 1960. LOUGHERY to TAUBER, agreeing to terms previously discussed, and setting a date for the study to take place.  
T.L.S. 1p.
- Sept. 24, 1960. Covering note for the following two items, indicating that they are for TAUBER's use.  
A.N. 1p.
- Nov. 30, 1960. List of items that should appear in each of the departmental card catalogs in MIA.  
typescript (Aerox) 1p.
- Feb. 15, 1965. "The Metropolitan Museum of Art: Location and condition of objects of art."  
List of rules and regulations.  
P.D. (Aerox) 2pp.
- Oct. 11, 1960. TAUBER to TAUBER, concerning the indexing of art objects and the possible use of mechanization in this process.  
T.L.S. 2pp.
- July, 1960. "Final report on a museum's documentation center, submitted to the American Association of Museums by Documentation Incorporated."  
Enclosed with the above letter.  
typescript (offset copy) 29pp.
- Nov. 9, 1960. TAUBER to TAUBER, concerning a possible visit to MIA.  
T.L.S. (cc) 1p.
- Nov. 18, 1960. TAUBER to TAUBER, confirming lunch date at MIA.  
T.L.S. (cc) 1p.
- Dec. 22, 1960. TAUBER to LOUGHERY, cover letter accompanying tentative draft of the Survey report.  
T.L. (cc) S. 1p. (2 copies)
- Jan. 30, 1961. TAUBER to LOUGHERY, cover letter accompanying the revised report.  
T.L. (cc) S. 1p.



TAGGER PAPERS: Box 50

FOLDER: 14

Metropolitan Museum of Art Survey--  
General preliminary notes

All items are not dated, and are therefore arranged by content and/or form.

General handwritten notes.

Short notes and memos concerning background work to be done for the survey. 14 items

General typescript notes.

Short notes and memos concerning background work to be done for the survey. 2 items

Preliminary notes on various departments and units within the Museum.

Arranged alphabetically by name of the department or unit. Consists largely of lists of personnel and brief descriptions or organization of the department and its responsibilities. Most of the items are typescripts, with varying amounts of handwritten corrections and additions. 19 items

- American paintings and sculpture 1p.
- American Wing 2pp.
- Arms and armor 1p.
- Christmas cards 2pp.
- Costume Institute 2pp.
- Education 1p.
- Egyptian art 2pp.
- European paintings 4pp.
- Far Eastern art 1p.
- Greek and Roman 3pp.
- Jewish Museum 2pp.
- Library reference 1p.
- Medieval art and the Cloisters 1p.
- Musical instruments 1p.
- Near Eastern 1p.
- Photography 1p.
- Prints 2pp.
- Publications 1p.
- Renaissance and post-Renaissance 4pp.

TACNER PAPERS: Box 50

FOLDER: 15

) Metropolitan Museum of Art Survey--  
"Table of contents" and "Introduction"

"Table of contents"

Consists of various incomplete drafts of this portion of the report, arranged in progressive order. None of the items are dated.

draft 1--A.H., 1p.  
draft 2--typescript, 1p.  
draft 3--typescript, 1p.  
draft 4--typescript, 1p.

"Introduction"

) Consists of various incomplete drafts of this portion of the report, arranged in progressive order. None of the items are dated.

draft 1--typescript, 1p.  
draft 2--typescript, 2pp.  
draft 3--typescript, 2pp.  
draft 4--typescript, 1p.  
draft 5--typescript (cc), 2pp.

Metropolitan Museum of Art Survey--

Chapter I. "Functions of the Museum and related functions of the Registrar and Catalog Department"

Consists of various incomplete drafts of Chapter I of the final report, arranged in progressive order. None of the items are dated.

- draft 1--typescript, 1p.
- draft 2--typescript, 1p.
- draft 3--typescript, 6pp.

Metropolitan Museum of Art Survey--  
Chapter II. "Organization of the Museum and of  
the Registrar and Catalog Department"

Consists of various types of materials directly related to Chapter II of the final report, arranged in the following order: preliminary notes, draft notes and fragments, incomplete drafts (sub-arranged in a progressive order), notes and drafts of charts and tables, and carbon copies.

Preliminary notes  
Handwritten. 4 items

Draft notes and fragments  
transcript 6 items

Various incomplete drafts 5 items  
arranged in progressive order.  
draft 1--transcript, 4pp.  
draft 2--transcript, 8pp.  
draft 3--transcript, 4pp.  
draft 4--transcript, 4pp.  
draft 5 (2d revision)--  
transcript, 6pp.

Notes and drafts of charts and tables  
fig. 1--"Relationship between the administra- 5 items  
tion and the Registrar"  
fig. 2--"Functional chart of the Registrar and 5 items  
Catalog Department"

Carbon copies  
Of draft notes 1 item  
Of drafts (includes multiple 5 items  
copies of many pages)

Metropolitan Museum of Art Survey--  
Chapter III. "Personnel of the Registrar  
and Catalog Department"

Consists of various types of materials directly related to Chapter III of the final report, arranged in the following order: preliminary notes, draft notes and fragments, incomplete drafts (sub-arranged in a progressive order), notes and drafts of charts and tables, and carbon copies.

Preliminary notes  
Mostly handwritten. 12 items

Draft notes and fragments  
typescript 5 items

Various incomplete drafts 4 items  
Arranged in progressive order.  
draft 1--typescript, 4pp.  
draft 2--typescript, 9pp.  
draft 3--typescript, 12pp.  
draft 4 (2d revision)--  
typescript, 4pp.

Notes and drafts of charts and tables  
table 1. "Budgeted positions and expenditures"  
typescript 2 items  
table 2. "Registration and Cataloging: Un-  
finished work"  
typescript 1 item

Carbon copies  
Of draft notes 9 items  
Of drafts (includes multiple  
copies of many pages) 4 items

TAUBER PAPERS: Box 50

FOLDER: 19

Metropolitan Museum of Art Survey--  
Chapter IV. "Operations in the Registrar  
and Catalog Department"

Consists of various types of materials directly related to Chapter IV of the final report, arranged in the following order: preliminary notes, draft notes and fragments, incomplete drafts (sub-arranged in a progressive order), and carbon copies.

Preliminary notes

Mostly handwritten. 3 items

Draft notes and fragments  
typescript

6 items

Various incomplete drafts

5 items

Arranged in progressive order.

draft 1--typescript, 2pp.

draft 2--typescript, 4pp.

draft 3--typescript, 4pp.

draft 4--typescript, 11pp.

draft 5 (2d revision)--

typescript, 4pp.

Carbon copies

Of drafts

3 items

Metropolitan Museum of Art Survey--  
Chapter V. "The nature of the cataloging  
of art objects"

Consists of various types of materials directly related to Chapter V of the final report, arranged in the following order: preliminary notes, draft notes and fragments, incomplete drafts (sub-arranged in a progressive order), notes and drafts of charts and tables, and carbon copies.

- Preliminary notes
  - Handwritten 1 item
- Draft notes and fragments
  - typescript 20 items
- Various incomplete drafts 7 items
  - Arranged in a progressive order.
  - Draft 1--typescript, 2pp.
  - Draft 2--typescript, 2pp.
  - Draft 3--typescript, 1p.
  - Draft 4--typescript, 5pp.
  - Draft 5--typescript, 10pp.
  - Draft 6--typescript, 6pp.
  - Draft 7 (2d revision)--typescript, 2pp.
- Notes and drafts of charts and tables
  - Fig. 4--"Types of requests"
    - typescript 2 items
  - Fig. 5--"Relationship of Registrar and Catalog Department to Curatorial Department"
    - handwritten 1 item
    - typescript 2 items
- Carbon copies
  - of drafts 3 items

Metropolitan Museum of Art Survey--  
Chapter VI. "Central and curatorial files"

Consists of various types of materials directly related to Chapter VI of the final report, arranged in the following order: preliminary notes, draft notes and fragments, incomplete drafts (sub-arranged in a progressive order), and carbon copies.

<u>Preliminary notes</u>		
typescript		2 items
<u>Draft notes and fragments</u>		
typescript		11 items
<u>Various incomplete drafts</u>		3 items
Arranged in progressive order.		
draft 1--typescript, 4pp.		
draft 2--typescript, 5pp.		
draft 3 (2d revision)--		
typescript, 1p.		
<u>Carbon copies</u>		
Of draft notes		3 items
Of drafts		2 items



Metropolitan Museum of Art Survey--  
Chapter VII. "Physical masters and equipment"

Consists of various types of materials directly related to Chapter VII of the final report, arranged in the following order: draft notes and fragments, incomplete drafts (sub-arranged in a progressive order), and carbon copies.

- |                                  |         |
|----------------------------------|---------|
| <u>Draft notes and fragments</u> |         |
| typescript                       | 5 items |
| <u>Various incomplete drafts</u> | 2 items |
| Arranged in progressive order.   |         |
| draft 1--typescript, 3pp.        |         |
| draft 2 (2d revision)--          |         |
| typescript, 3pp.                 |         |
| <u>Carbon copies</u>             |         |
| Of drafts                        | 1 item  |

TAUBER PAPERS: Box 50

FOLDER: 23

Metropolitan Museum of Art Survey--  
Chapter VIII. "Summary"

Consists of various types of materials directly related to Chapter VIII of the final report, arranged in the following order: preliminary notes, draft notes and fragments, incomplete drafts (sub-arranged in a progressive order), and carbon copies.

- Preliminary notes
  - Handwritten 2 items
- Draft notes and fragments
  - typescript 1 item
- Various incomplete drafts 3 items
  - Arranged in progressive order.
  - draft 1--typescript, 3pp.
  - draft 2--typescript, 6pp.
  - draft 3 (2d revision)--
  - typescript, 2pp.
- Carbon copies
  - Of drafts 2 items.

TAUBER PAPERS: Box 59

FOLDER: 25

The Taubner Study--  
A.L.A. Board on Cataloging Policy and Research

- April 14, 1952. COMMISSION to TAUBER, setting date for next BCPR meeting.  
T.L.S. 1p.
- Apr 1, 1952. WAGMAN to TAUBER, agreeing to attend May 9th meeting.  
T.L.S. 1p.
- Apr 9, 1952. Tentative agenda of BCPR meeting.  
transcript 1p.
- Apr 9, 1952. "Report of meeting of Board of Cataloging Policy and Research, A.L.A. Division of Cataloging and Classification."  
typed 3pp.
- Apr 21, 1952. WAGMAN to TAUBER, discussing feasibility of his interest in the problem of cost in transferring collections.  
T.L.S. (cc) 1p.
- Apr 27, 1952. WAGMAN to TAUBER, regretting impossibility of his undertaking such a study and suggesting the possibility of a library school student doing it.  
T.L.S. 1p.
- Apr 29, 1952. WAGMAN to TAUBER, covering note for the following item.  
T.L.S. 1p.
- Apr 20, 1952. WAGMAN to TAUBER, regarding UNESCO Program Resolution 6.12 (1952), concerning standardization of cataloging for educational films.  
T.L.S. (miscop.) 2pp.
- June 2, 1952. TAUBER to MEMBERS of BCPR, a cover letter for the distribution of the previous item, and notification of the next meeting.  
T.L.S. (cc) 1p.
- June 3, 1952. TAUBER to BERGQUIST, acknowledging receipt of letter of Apr 27th.  
T.L.S. (cc) 1p.
- June 16, 1952. WAGMAN to TAUBER, discussing study of transfer of collections and opening of position at Columbia Medical Library.  
T.L.S. 1p.
- June 21, 1952. TAUBER to WAGMAN, concerning the position at the Medical Library.  
T.L.S. (cc) 1p.
- June 21, 1952. TAUBER to BERGQUIST, approving of enlisting a student to work on study of transfer of collections and notification of next BCPR meeting.  
T.L.S. (cc) 1p.

TAUBER PAPERS: Box 50FOLDER: 25 (cont.)

- n. d. Draft of cover letter for distribution of Lubetzky's "Preliminary Report" to BCPR members.  
T.L. 1p.
- July 19, 1952. Cover letter for distribution of Lubetzky's "Preliminary Report" to BCPR members.  
T.L. (cc) 1p. (3 copies)
- July 19, 1952. Form letter for distribution with Lubetzky's "Preliminary Report", soliciting opinions.  
T.L. (miscorr.) 1p. (3 copies)
- July 21, 1952. TAUBER to BCPR MEMBERS, listing those who have already received copies of the "Preliminary Report".  
T.L. (cc) 1p.
- Aug. 1, 1952. WRIGHT to TAUBER, acknowledging receipt of report on July 2d meeting of the Board.  
T.L.S. 1p.
- Aug. 1, 1952. MAGDOAID to TAUBER, regarding corrections of errata in typed report of July 2d meeting of BCPR.  
A.L.S. 1p.
- Aug. 1, 1952. PIERCY to TAUBER, thanks for copies of BCPR and Lubetzky reports.  
T.L.S. 1p.
- Aug. 4, 1952. OELLRICH to TAUBER, concerning report of July 2d meeting of BCPR.  
T.L.S. 1p.
- Aug. 7, 1952. BSTERQUEST to TAUBER, acknowledging receipt of letter of August 2d.  
T.M. 1p.
- Aug. 19, 1952. OELLRICH to TAUBER, noting sending of her comments on the "Preliminary Report" to Lubetzky.  
T.L.S. 1p.
- Aug. 20, 1952. BSTERQUEST to TAUBER, regarding finding a student to work on transfer of collections study.  
T.L.S. 1p.
- Aug. 20, 1952. COOK to TAUBER, thanks for his accepting re-appointment to chairmanship of the BCPR.  
T.L.S. 1p.
- Sept. 18, 1952. BSTERQUEST to TAUBER, regarding student to work on transfer of collections study.  
T.L.S. 1p.
- Sept. 18, 1952. MARLEY to TAUBER, regretting inability to attend BCPR meeting held at A.L.A. conference in New York.  
T.L.S. 1p.
- Oct. 13, 1952. MARLEY to TAUBER, cover letter accompanying the report of the Committee on Descriptive Cataloging.  
T.L.S. 1p.
- June 9, 1952. "A.L.A. Division of Cataloging and Classification--Committee on Descriptive Cataloging--Report."  
typescript (miscorr.) 3pp.

TAUBER PAPERS: Box 50

FOOLDER: 25 (cont.)

- Nov. 3, 1952. TAUBER to BCFR MEMBERS, regarding date of the next meeting.  
T.L. (cc) 1p. (2 copies)
- Nov. 11, 1952. DUA to TAUBER, concerning the possibility of arranging a program around the Lubetzky study at the coming A.I.A. conference in Los Angeles.  
T.L.S. 1p.
- Nov. 13, 1952. DUNKIN to TAUBER, regarding problem of publishing catalog for research.  
T.L.S. 1p.
- Nov. 13, 1952. DUNKIN to MEMBERS of the DCC Publications Committee. Statement of duties of members.  
T.L. (cc) 3. 1p.
- Nov. 23, 1952. TAUBER to COLBURN, inviting him to next meeting of BCFR.  
T.L. (cc) 1p.
- Nov. 24, 1952. TAUBER to DEAN, regarding next meeting of BCFR.  
T.L. (cc) 1p.
- Nov. 24, 1952. TAUBER to DUNKIN, agreeing to bring his proposals before the BCFR.  
T.L. (cc) 1p.
- Nov. 28, 1952. Tentative agenda for next meeting of the BCFR.  
typescript 1p.
- Dec. 2, 1952. HUBBARD to SWAIS, report on trip to New York, Nov. 22-3, 1952, and on his attendance at BCFR meeting.  
typescript (cc) 3pp.
- Dec. 5, 1952. TAUBER to WAGMAN, regarding study on transfer of collections.  
T.L. (cc) 1p.
- Dec. 30, 1952. BEASLY to TAUBER, regarding date of next meeting of BCFR.  
T.L.S. 1p.
- Feb. 13, 1953. HARTIN to COLBURN, regarding a possible session at the A.I.A. Los Angeles conference to discuss the Lubetzky report.  
T.L. (cc) 2pp.
- Feb. 18, 1953. TAUBER to HARTIN, regarding details of setting up a program on the Lubetzky study at the A.I.A. conference in Los Angeles.  
T.L. (cc) 1p.
- March 2, 1953. WRIGHT to TAUBER, concerning a possible program for discussion group on the Lubetzky study at Los Angeles.  
T.L.S. 1p. (1 unsigned copy)
- March 3, 1953. DEAN to TAUBER, regarding possibility of his presenting a resume of Lubetzky's study at the Los Angeles conference.  
T.L.S. 1p.

TAUBER PAPERS: Box 50

FOLDER: 25 (cont.)

- March 3, 1953. HAYKIN to TAUBER, requesting that he present a resume on Lubetzky's study at the Los Angeles meeting.  
T.L.S. lp.
- March 4, 1953. CHARLES to TAUBER, concerning the upcoming A.L.A. meeting.  
T.L.S. lp.
- March 4, 1953. BEATTY to COLBURN, notification of date and time of BCPR meeting at the Los Angeles convention.  
T.L. (cc) lp.
- March 5, 1953. BEATTY to TAUBER, notification of date and time of BCPR meeting at the Los Angeles convention.  
T.L.S. lp.
- March 5, 1953. DEAN to TAUBER, describing tentative program of BCPR meeting at Los Angeles.  
T.L.S. lp.
- March 5, 1953. TAUBER to HAYKIN, regarding possible speakers on the Lubetzky study at Los Angeles.
- March 11, 1953. Draft of form letter to accompany 2d draft of Lubetzky's report.  
T.L. lp.
- March 10, 1953. Form letter accompanying 2d draft of Lubetzky's report.  
T.L. (mimeogr.) lp.
- March 10, 1953. COLBURN to TAUBER, regarding the date, time and place of the BCPR meeting at the Los Angeles meeting.  
T.L.S. lp.
- March 10, 1953. CROWIN to TAUBER, discussing BCPR meeting in L.A.  
T.L.S. lp.
- March 12, 1953. COLBURN to TAUBER, regarding copies of the JCC.  
T.L.S. lp.
- March 17, 1953. LUBETZKY to TAUBER, asking that the BCPR formally request publication of his report by IC.  
T.L.S. lp.
- March 18, 1953. TAUBER to WRIGHT, thanks for suggestions.  
T.L. (cc) lp.
- March 18, 1953. TAUBER to HAYKIN, agreeing to open the discussion on the Lubetzky study at the Los Angeles meeting.  
T.L. (cc) lp.
- March 18, 1953. TAUBER to G. L. BUSH, thanks for copies of JCC.  
T.L. (cc) lp.
- March 18, 1953. TAUBER to G. L. BUSH, thanks for letter.  
T.L. (cc) lp.
- March 20, 1953. TAUBER to HAYKIN, requesting publication of the Lubetzky report by IC for distribution.  
T.L. (cc) lp. (2 copies)

TAMM OR TAMMERS: Box 59

FOLDED: 25 (cont.)

- April 1, 1953. TAMM to HARRIS, questioning whether the BCL has  
 been established in the American Association of Law  
 Librarians. T.I.S. ln.
- April 3, 1953. HARRIS to TAMM, concerning distribution and  
 format of his final report. T.I.S. ln.
- April 9, 1953. TAMM to HARRIS, concerning liaison with the  
 American Association of Law Librarians. T.I.S. (cc) ln.
- June 10, 1953. TAMM to DONALD WHEELER, cover letter for the annual  
 report, 1952-53. T.I.S. ln.
- n. d. JACKSON to TAMM, listing libraries where the fol-  
 lowing questionnaire is to be sent. T.I.S. ln.
- n. d. Form letter signed by JACKSON accompanying question-  
 naire on subject headings used by various libraries. T.I. (mimeogr.) ln.
- n. d. Questionnaire on various aspects of subject headings  
 typescript (mimeogr.) ln.

Lubetzky Study--General related correspondence

- July 9, 1952. LUBETZKY to TAUBER, discussing number of remaining copies of report and to whom they should be sent for comments.  
T.L.S. lp.
- Aug. 4, 1952. LUBETZKY to TAUBER, discussing further distribution of report.  
T.L.S. 2pp.
- Sept. 9, 1952. LUBETZKY to TAUBER, listing names of people from whom he has received comments, and discusses plans for copying and distributing their comments.  
T.L.S. lp.
- Sept. 18, 1952. LUBETZKY to TAUBER, agreeing to write an article on emerging criticisms of traditional cataloging for Library Trends.  
T.L.S. lp.
- Sept. 30, 1952. TAUBER to CONSULTANTS on Lubetzky study, draft of letter requesting their comments and criticisms.  
T.L. lp.
- Sept. 30, 1952. TAUBER to CONSULTANTS on the Lubetzky study, requesting their comments and criticisms.  
T.L. (cc) lp. (6 copies)
- Oct. 19, 1952. TAUBER to LUBETZKY, reviewing comments already sent and advising revision of the "Preliminary Report."  
T.L. (cc) S. lp. (2 copies)
- Oct. 25, 1952. HANSEN to TAUBER, requesting a copy of the "Preliminary Report."  
A.P.C.S. lp.
- Nov. 6, 1952. TAUBER to HANSEN, regretting inavailability of the report.  
T.L. (cc) lp.
- Nov. 7, 1952. LUBETZKY to TAUBER, concerning the distribution of duplicates of comments received and of possibly reporting on them at the next BCPM meeting.  
T.L.S. lp.
- Nov. 13, 1952. LUBETZKY to TAUBER, discussing the distribution of copies of evaluations received on the "Preliminary Report."  
T.L.S. lp.
- Dec. 3, 1952. LUBETZKY to TAUBER, cover letter concerning multiple copies of comments on the study, to be distributed.  
T.L.S. lp.
- Feb. 16, 1953. PERRY to LUBETZKY, discussing the possibility of having different catalog codes for public and research libraries.  
T.L. (cc) S. 2pp.
- Feb. 26, 1953. LUBETZKY to TAUBER, requesting return of letter from Miss Egrott.  
T.L.S. lp.



TAUBER PAPERS: Box 50

FOLDER: 26 (cont.)

- March, 1953. Text of Librarian of Congress' (EVALS) "Foreword" to the Lubetzky study.  
typescript (cc) 1p.
- March 4, 1953. TAUBER to LUBETZKY, returning the Piggott material.  
T.L. (cc) 1p.
- March 5, 1953. LUBETZKY to TAUBER, concerning the completion and distribution of an expanded copy of the report.  
T.L.S. 2pp.
- March 7, 1953. TAUBER to LUBETZKY, regarding completion of the report and Lubetzky's article for Library Trends.  
T.L. (cc) 1p.
- March 11, 1953. TAUBER to LUBETZKY, describing list of people who are to receive a copy of the 2d draft report.  
T.L. (cc) 1p.
- March 16, 1953. LUBETZKY to TAUBER, listing additional people to receive copies of the report.  
T.L.S. 1p.
- March 27, 1953. LUBETZKY to TAUBER, generally discussing various comments received concerning the report.
- March 31, 1953. LUBETZKY to REICHMAN, requesting Reichman's comments on the draft of the report.  
T.L. (cc) 1p.
- March 31, 1953. TAUBER to LUBETZKY, general comments on some reactions to the report.  
T.L. (cc) 1p.
- April 10, 1953. TAUBER to LUBETZKY, discussing use of the DCC list as a distribution device for the report, and changes in it in the preface to the report.
- April 15, 1953. TAUBER to WEISS, concerning the possibility of A.L.A.'s running off the membership list of the DCC on mailing labels.  
T.L. (cc) 1p.
- April 20, 1953. TAUBER to MARTIN, discussing various means of distributing the Lubetzky report.  
T.L. (cc) 1p.
- June 16, 1953. TAUBER to LUBETZKY, short discussion of Tauber's "Introductory remarks" to the report.  
T.L. (cc) 1p.

Lubetzky Study--Preliminary Report--  
Comments, reactions, and related discussion.

- July 8, 1952. OELLRICH to TAUBER, comments on first three parts of the report.  
T.L.S. 4pp.
- July 8, 1952-  
Oct. 23, 1952. "Comments on Mr. Lubetzky's Preliminary Report on A.L.A. cataloging rules."  
A collection of comments. Commentators include: OELLRICH, PREVOST, WRIGHT, GJELNESS, PIERCY, MACDONALD, HITCHCOCK, BARKLEY, SWANK, SHERA, TROTIER, WIGGINS, OSBORN.  
typescript (mimeogr.) 21pp. (2 copies)
- July 11, 1952. LUBETZKY to OELLRICH, thanks for comments.  
T.L. (cc) 1p.
- July 19, 1952. PREVOST to LUBETZKY, comments on report.  
T.L. (cc) 2pp.
- July 25, 1952. LUBETZKY to PREVOST, commenting on her suggestion to enter fiction strictly under the name on the title page.  
T.L. (cc) 1p. (2 copies)
- July 31, 1952. LUBETZKY to OELLRICH, discussing relation of the form of name used as author heading to that used as subject heading and citing Cutter.  
T.L. (cc) 1p.
- Aug. 5, 1952. OELLRICH to LUBETZKY, agreeing with Cutter in terms of concrete entry, and regarding Newark's practice of entering fiction strictly by title page.
- Aug. 6, 1952. LUBETZKY to OELLRICH, thanks for letter of Aug. 5th.  
T.L. (cc) 1p.
- Aug. 6, 1952. LUBETZKY to KINGERY, thanks for comments on report.  
T.L. (cc) 1p.
- Aug. 11, 1952. LORSCH to CROWIN, comments on "Preliminary Report."  
typescript (mimeogr.) 3pp. (4 copies)
- Aug. 16, 1952. SWANK to TAUBER, regretting inability to comment at this time.  
A.L.S. 1p.
- Aug. 18, 1952. TAUBER to SWANK, requesting comments as soon as possible.  
T.L. (cc) 1p.
- Aug. 18, 1952. KINGERY to LUBETZKY, regretting inability to comment at this time.  
T.L. (cc) 1p.
- Aug. 19, 1952. WRIGHT to LUBETZKY, comments on report.  
T.L. (cc) 1p.
- Aug. 20, 1952. GJELNESS to LUBETZKY, comments on report.  
T.L. (cc) 1p.

TAUBER PAPERS: Box 50

FOLDER: 27 (cont.)

- Aug. 22, 1952. PIENCY to TAUBER, thanking him for opportunity to read the report.  
A.P.S. 1p.
- Aug. 22, 1952. PIENCY to LUBETZKY, comments on the report.  
T.L. (cc) S. 5pp.
- Aug. 26, 1952. BEEBLE to CROMIN, comments on "Preliminary Report."  
typescript (aircorr.) 5pp. (4 copies)
- n. d. ROGERS to CROMIN, comments on "Preliminary Report."  
typescript (aircorr.) 2pp. (3 copies)
- Sept. 3, 1952. LUBETZKY to WRIGHT, thanks for comments.  
T.L. (cc) 1p.
- Sept. 3, 1952. LUBETZKY to GJELSLISS, thanks for comments.  
T.L. (cc) 1p.
- Sept. 4, 1952. TAUBER to PIENCY, thanks for comments and criticism.  
T.L. (cc) 1p.
- Sept. 5, 1952. LUBETZKY to LEVY, discussing the case for entry under the title page form of name.  
T.L. (cc) 2pp.
- Sept. 17, 1952. HIRSHMAN to LUBETZKY, comments on report.  
T.L. (cc) 3pp.
- Sept. 23, 1952. WINKLER to HIRSHMAN, further discussing the practice of all forms of all forenames in the card catalog.  
T.L. (cc) 2pp.
- Sept. 30, 1952. WINKLER to WINKLER, thanks for receipt of part 3 of the "Preliminary Report."  
T.L. (cc) S. 1p.
- Oct. 6, 1952. SMITH to TAUBER, regretting inability to comment at this time due to loss of copy of report.  
T.L. 1p.
- Oct. 7, 1952. WINKLER to SMITH, on the importance of both author and title entries in the catalog.  
T.L. (cc) 1p.
- Oct. 6, 1952. TAUBER to SMITH, sending him a new copy of the report.  
T.L. (cc) 1p.
- Oct. 8, 1952. LUBETZKY to HESVOLD, questioning what she would do with forenames in author entries.  
T.L. (cc) 1p.
- Oct. 9, 1952. WINKLER to LUBETZKY, comments on the report.  
T.L. (cc) S. 2pp.
- Oct. 15, 1952. SMITH to LUBETZKY, comments on the report.  
T.L. (cc) 1p.
- Oct. 15, 1952. WINKLER to SMITH, regarding importance of the main entry.  
T.L. (cc) 2pp.
- Oct. 20, 1952. WINKLER to LUBETZKY, comments on the report.  
T.L. (cc) 1p.

- Oct. 22, 1952. LUBETZKY to SHERA, thanks for comments.  
T.L. (cc) 1p.
- Oct. 23, 1952. OSBORN to TAUBER, comments on the report.  
T.L.S. 2pp.
- Oct. 26, 1952. LUBETZKY to TROTIER, thanks for comments.  
T.L. (cc) 1p.
- Nov. 3, 1952. LUBETZKY to OSBORN, discussing a number of points raised in his comments.  
T.L. (cc) 3pp.
- Nov. 3, 1952. LUBETZKY to SHERA, discussing a number of his comments.  
T.L. (cc) 2pp.
- Nov. 3, 1952. TAUBER to OSBORN, thanks for comments.  
T.L. (cc) 1p.
- Nov. 21, 1952. LUBETZKY to OSBORN, discussing a number of points raised in his letter.  
T.L. (cc) 2pp.
- Nov. 24, 1952. LUBETZKY to PREVOST, further discussion of forenames and cross references.  
T.L. (cc) 1p.
- Jan. 5, 1953. LARKLEY to TAUBER, comments on 3d part of the report.  
T.L.S. 2pp.
- Jan. 21, 1953. LUBETZKY to LARKLEY, thanks for comments.  
T.L. (cc) 1p.
- Jan. 23, 1953. LUBETZKY to HENSEL, thanks for comments.  
T.L. (cc) 1p.
- Feb. 4, 1953. LUBETZKY to PREVOST, discussion of points raised in her letter.  
T.L. (cc) 1p.
- Feb. 4, 1953. LUBETZKY to CHARLTON, discussing entry for serial publications.  
T.L. (cc) 1p.
- Feb. 25, 1953. LUBETZKY to MIERCY, concerning practicality of a double standard in cataloging for public and research libraries.  
T.L. (cc) 1p.
- Feb. 25, 1953. LUBETZKY to OLLERMAN, insisting that name or title page cannot be used as the entry name without qualification.  
T.L. (cc) 1p.
- March 10, 1953. LUBETZKY to KINGERY, thanks for receipt to NYPL planning sheets for cataloging corporate publications.  
T.L. (cc) 1p.

Lubetzky Study--Second draft--

Comments, reactions, and related discussion.

- March 18, 1953. LUBETZKY to FREVOSE, discussing entering "full" name as "correct" name, and true name vs. pseudonym. T.L. (cc) 2pp.
- March 19, 1953. TAUBER to LUBETZKY, comments on revised edition. T.L. (cc) 1p.
- March 23, 1953. PERCY to LUBETZKY, cover letter to critique of the revised study. T.H.S. 1p.
- March 23, 1953. MACDONALD to LUBETZKY, comment on revised study. T.J.S. 1p.
- March 23, 1953. TAUBER to CAMPBELL, thanks for copy of comments. T.H.S. (cc) 1p.
- March 25, 1953. LUBETZKY to PERCY, thanks for comments. T.L. (cc) 1p.
- March 25, 1953. LUBETZKY to BASSAN, thanks for comments. T.L. (cc) 1p.
- March 25, 1953. LUBETZKY to NIGHT, thanks for comments. T.L. (cc) 1p.
- March 25, 1953. LUBETZKY to CHARLES, thanks for comments. T.L. (cc) 1p.
- March 25, 1953. LUBETZKY to MERR, thanks for comments. T.L. (cc) 1p.
- March 25, 1953. LUBETZKY to EWINGSTON, thanks for comments. T.L. (cc) 1p.
- March 25, 1953. LUBETZKY to DAVSON, thanks for comments. T.L. (cc) 1p.
- March 25, 1953. LUBETZKY to WILLIAMS, thanks for comments. T.L. (cc) 1p.
- March 26, 1953. LUBETZKY to BROWNE, thanks for comments. T.L. (cc) 1p.
- March 26, 1953. LUBETZKY to MACDONALD, thanks for comments. T.L. (cc) 1p.
- March 26, 1953. LUBETZKY to PERCY, thanks for comments. T.L. (cc) 1p.
- March 26, 1953. LUBETZKY to BARRY, thanks for comments. T.L. (cc) 1p.
- March 26, 1953. LUBETZKY to CALL, thanks for comments. T.L. (cc) 1p.
- March 26, 1953. LUBETZKY to TROTIER, thanks for comments. T.L. (cc) 1p.
- March 26, 1953. LUBETZKY to COOK, thanks for comments. T.L. (cc) 1p.

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March 27, 1953. LUBETZKY to KINGERY, thanks for comments.  
T.L. (cc) lp.

March 27, 1953. PETTEE to TAUBER, covering note for comments on  
Lubetzky's revised study.  
A.F.S. lp.

March 30, 1953. FRAREY to LUBETZKY, discussing form of entry for  
author who uses more than one name.  
T.L.S. 2pp.

March 31, 1953. LUBETZKY to PETTEE, thanks for comments.  
T.L. (cc) lp.

April 4, 1953. FRICK to LUBETZKY, congratulations of completion  
of study.  
T.L. (cc) lp.

April 8, 1953. LUBETZKY to OELLRICH, thanks for correction of  
typographical errors in report.  
T.L. (cc) lp.

April 8, 1953. LUBETZKY to FRICK, thanks for comments.  
T.L. (cc) lp.

April 9, 1953. LUBETZKY to FRAREY, discussion of points raised in  
last letter.  
T.L. (cc) 2pp.

April 9, 1953. LUBETZKY to KLEIST, thanks for comments.  
T.L. (cc) lp.

April 9, 1953. SWANK to LUBETZKY, comments on revised study.  
T.L. (cc) S. 2pp.

April 13, 1953. PAULANDER to LUBETZKY, comments on revised study.  
T.L.S. lp.

April 13, 1953. LUBETZKY to SWANK, thanks for comments.  
T.L. (cc) lp.

May 22, 1953. LUBETZKY to DEAN, clarification of point in study.  
T.L. (cc) lp.

Lubetzky Study--International ramifications

- April 17, 1952. SHARP to LUBETZKY, citing the interest of the Cataloguing Rules Committee of the Library Association in England, in Lubetzky's work, and their decision to review their own cataloging policy.  
T.L.(cc)S. 1p.
- April, 1952. Minutes of a meeting of the Cataloguing Rules Sub-Committee of the Library Association, held on March 10, 1952.  
typescript (cc) 1p.
- May 27, 1952. LUBETZKY to TAUBER, concerning his correspondence with Mr. Sharp.  
T.L.S. 1p.
- June 2, 1952. LUBETZKY to SHARP, with some thoughts regarding American cataloging rules and practices.  
T.L. (cc) 5pp. (2 copies)
- June 16, 1952. MACDONALD to TAUBER, commenting on Lubetzky's letter to Mr. Sharp.  
T.L.S. 2pp.
- Oct. 9, 1952. LUBETZKY to TAUBER, regarding the possibility of a joint meeting between the Board for Cataloging Policy and Research (A.L.A.) and Sharp's committee.  
T.L.S. 1p.
- Nov. 27, 1952. "International aspects of the Lubetzky Report." A proposal developed for the Board of Cataloging Policy and Research, to gauge the international implications of the Report by obtaining the reactions of foreign librarians.  
T.L.S. 1p.
- Jan. 10, 1953. FLETCHER to SHARP, regarding his opinion that the "International Aspects" for international consideration, but only for sympathetic American cards.  
T.L. (cc) 1p.
- Jan. 21, 1953. FLETCHER to SHARP, agreeing with what published in letter of January 27th.
- Feb. 20, 1953. FLETCHER to SHARP, expressing interest in the Committee's title, "European and Cataloging Principles and Practices."  
T.L. (cc) 1p.
- March 6, 1953. FLETCHER to SHARP, cover letter accompanying 14 copies of the draft of his Cataloging rules and principles.  
T.L. (cc) 1p.
- March 6, 1953. LUBETZKY to FLETCHER, cover letter accompanying copy of the draft of the Report.  
T.L. (cc) 1p.

- March 10, 1953. LUBETZKY to NOLAN, concerning distribution of the Study in England.  
T.L.(cc) lp.
- March 17, 1953. LUBETZKY to COOK, proposed schedule for study in international implications of the report.  
T.L.(cc) lp.
- April 7, 1953. SHARP to TAUBER, thanks for receipt of copies of comments received by Lubetzky.  
T.L.S. lp.
- April 15, 1953. COOK to LUDIGTOPF, requesting comments on Lubetzky's report in regard to international practices.  
T.L.(cc) lp.
- April 22, 1953. TAUBER to SHARP, thanks for receipt of Minutes of the last meeting of the Cataloguing Rules Sub-Committee.  
T.L.(cc) lp.
- May 28, 1953. LUBETZKY to COOK, suggesting names to be added to list of foreign librarians to receive copies of the report.  
T.L.(cc) lp.
- July 14, 1953. LUBETZKY to BREITENBACH, regretting impossibility of his traveling to Germany for a meeting.  
T.L.(cc) lp.
- July 15, 1953. LUBETZKY to COOK, informing him of letter from Dr. Breitenbach.  
T.L.(cc) lp.
- July 20, 1953. Cover letter, signed by LUBETZKY, accompanying copies of Cataloguing rules and principles sent to foreign librarians.  
typescript (mimeogr.) lp.
- July 21, 1953. POINDRON to TAUBER, expressing interest in the Lubetzky report and requesting additional copies. Attached is a list of people who will receive and comment on the report. In French.  
T.L.S. 2pp.
- Aug. 4, 1953. LUBETZKY to POINDRON, expressing interest in the French Commission du code de catalogage.  
T.L.(cc) lp.
- Aug. 7, 1953. LUBETZKY to TAUBER, noting that Germany, France, Italy, and Spain are all engaged in revision of their cataloguing rules.  
T.L.S. lp.
- Aug. 10, 1953. TAUBER to LUBETZKY, commenting that the "international phase may be an interesting development."  
T.L.(cc) lp.
- April 24, 1953. DUYVIS to LUBETZKY, concurring in the viewpoint of the Federation Internationale de Documentation and adding a few points alluding to rules in the Netherlands. With envelope.  
T.L.(cc) 2pp.



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- Folder 6 Higher Education Act, 1965/66

## INTRODUCTION

The content of **Box #48** of the Maurice Tauber papers well illustrates the varied and many activities in which Dr. Tauber engaged during his career in library service.

The topics covered in this box are a potpourri of "LI" subjects-- Library Association of City College of N.Y.; Library Binding Institute; Library Building Consultants, Inc.; Library Catalog Study; Drafts of Library of Congress Studies; Library of Congress; Library of Congress Classification--Questionnaires; Library of Congress Classification Institute; Library of Congress Forms and Procedures; Library of Congress "No Conflict" Cataloging; and Library of Congress Printed Catalog and Committee on Descriptive Cataloging.

Among the many questions addressed in this collection are the legal dispute involving the Library Binding Institute, the building consultation regarding the Canadian National Agricultural Library, and technical services aspects of librarianship such as descriptive cataloging, subject headings and the time lag in card printing. These latter points are primarily discussed insofar as they relate to the Library of Congress and its committees.

The box is arranged topically, and under topic, chronologically (earliest to most recent). The collection as a whole spans twenty years (1942 to 1962), yet each topic has its own distinct time period, which may extend for a considerable number of years.

The papers consist largely of personal correspondence between Dr. Tauber and his colleagues. Also included are exams, syllabi, and papers of former students and professors, drafts of reports, Library of Congress forms and reprints of articles. While they are

almost entirely typewritten, a few are handwritten and include carbon copies and photoduplications.

In sum, these papers portray Dr. Tauber's roles as a library educator, library innovator, library consultant and businessman. While no one file is sufficient unto itself, their cumulative effect is to directly trace Dr. Tauber's work and, in a broader sense, provide a picture of the development of American librarianship (particularly the technical services) within this period.

## FOLDER I -- Library Association of City College of N.Y.

- 1/10/57 Invitation from Charles Pappalardo, Pres. of Lib. Assn. of C.C.N.Y. to Maurice Tauber.  
 1/15/57 Declination of invitation from M. Tauber to C. Pappalardo.

## FOLDER II -- Library Binding Institute

- 4/27/52 From Mortimer Schwartz to Maurice Tauber re library binding situation and actual progress of SLS.  
 4/29/52 From Maurice Tauber to Edward B. Stanford re status of Univ. of Minn. library binding.  
 4/30/52 From Maurice Tauber to Eugene Wilson re library binding in Montana and Minnesota.  
 5/7/52 From Mortimer Schwartz to Eugene Wilson (cc to MT) re library binding situation.  
 5/23/52 Copy of Final Judgment Civil No., 66-278 In the U.S. District Court for the Southern District of N.Y.--U.S.A. (plaintiff) v. Library Binding Institute (defendant) re Sect. 1 of Act of Congress of 7/2/1890 entitled "An Act to protect trade and commerce against unlawful restraints and monopolies."  
 5/23/52 Four copies of release from U.S. Dept. Justice re Library Binding Judgment.  
 Application for Library Binding Institute Membership.  
 Other LBI forms (Information for certification, evaluation of binding, post-certification exam form)  
 Constitution of LBI.  
 6/5/52 From Dudley Weiss to Maurice Tauber re U.S.A. v. LBI.  
 10/20/52 From Leon Karpel to Maurice Tauber re price schedules and binding slips.  
 1/2/55 From Maurice Tauber to Dudley Weiss re lunch date.  
 9/6/55 From Dudley Weiss to John Stratton re miscellaneous items.  
 12/28/55 From Dudley Weiss to Maurice Tauber asking about a visit to MT.  
 5/15/56 From Dudley Weiss to Maurice Tauber re LBI sponsorship of award to library service student in conservation.  
 10/23/57 From George Ort to Dudley Weiss (cc to MT) including cc of letters from Frank Schick to George Ort (10/21/57) and vice versa (10/30/57) praising MT article in The Hub-Off.  
 10/30/57 Handwritten note from George Schick to MT informing him of the ccs.  
 1/10/58 From Dudley Weiss to Maurice Tauber asking information on accession costs and if MT would write an article for Library Binder.

## FOLDER III -- Library Building Consultants

- 5/19/62 From Foster Mohrhardt to Don Bean re Ottawa project (chapters II and IV). Chapter II--Conclusion--Comparison with other National Agricultural Libraries and Chapter IV--The Future Library Quarters (Services, Staff Space and Equipment)  
 Copy of building plan for Dept. of Public Works for Dept. of Agriculture of Dominion of Canada by Library Building Consultants, Inc.  
 Draft of Chapter V--Guidelines for the Relationships of Activity.

- 5/22/62 From Don Bean to Maurice Tauber acknowledging letter of 5/17 with Maurice Tauber's rewritten chapters 1-3.  
From Don Bean to Maurice Tauber re Canadian Dept. of Agric. Lib.  
From Don Bean to Foster Mohrhardt (cc to MT) re floor space plans for Canadian Dept. of Agric. Library.
- 5/24/62 From Maurice Tauber to Foster Mohrhardt re Ottawa Can. Dept. Agric. Library, accompanied by changes in Chapters II & IV.
- 5/26/62 From Foster Mohrhardt to Don Bean (cc MT) re enclosure of synopsis of suggested room relationships.
- No Date Handwritten note from Don Bean to Maurice Tauber hoping for Rose Tauber's recovery.
- 9/24/62 From Don Bean to Maurice Tauber re typed report of Library Building Consultants for building plan and re Rose Tauber's recovery.
- 9/25/62 Maurice Tauber replies to Don Bean that he'll review the plans.

FOLDER IV -- Library Catalog Study

Card Catalog and Book Catalog Formats (53 pp.)

FOLDER V -- Library Journal

- 5/21/58 From Lee Ash to Maurice Tauber asking MT to confirm attendance at East-West Dinner.
- 5/26/58 Maurice Tauber answers Lee Ash in the affirmative.
- 1/29/59 From Maurice Tauber to Lee Ash of Library Journal re U.S. library responsibility for world librarianship.

FOLDER VI -- Drafts LC

3/57 Shelflisting at Library of Congress

FOLDER VII -- Library of Congress

- 12/5/56 From Maurice Tauber to L. Quincy Mumford re draft of report.
- 12/10/56 From L. Quincy Mumford to Maurice Tauber thanking him for 12/5 letter and re visit of MT to LC.
- 12/19/56 From L. Quincy Mumford to Maurice Tauber re card printing.
- 12/29/56 From Maurice Tauber to Lucile M. Morsch re card printing.
- 1/16/57 From John Cronin to Members of Board on Cataloging Policy and Research re meetings at ALA Midwinter to be held in Chicago 1/28-29/57.
- 4/9/57 From Maurice Tauber to John Cronin re D.C. trip.
- 4/10/57 From John Cronin to Margaret W. Ayrault re proposal from Comm. on Policy and Research of the Cataloging and Classification.
- 5/13/57 From Maurice Tauber to Legare H.B. Obeare re shelflist arrangement.
- 5/16/57 From David C. Mearns to Maurice Tauber re "Dress Rehearsal" and appearance in CRL.
- 5/17/57 From John Cronin to Maurice Tauber thanking him for 5/14 letter.
- 5/19/57 From Legare Obeare to Maurice Tauber re use of Priority 4 collection.
- 9/19/57 From Lena J. Stewart to Maurice Tauber re return of shelflisting materials.
- 9/24/57 From Maurice Tauber to Richard Angell re invitation to concert.
- 9/26/57 From Richard Angell to Maurice Tauber re declination of invitation.



- 10/3/57 From Maurice Tauber to John Cronin thanking him for copy of A&L material.
- 10/8/57 From Maurice Tauber to Alice D. Ball re inclusion of letters in proposals to Foundations.
- 10/8/57 From Maurice Tauber to Alpheas Walter re slowness of LC in printing rules.
- 2/5/58 From Maurice Tauber to L. Quincy Mumford re Librarian's Committee as present and future bibliographic control of the library.
- 2/6/58 From Mary B. Kahler to Maurice Tauber thanking him for "Tactics and Terminal in Information Retrieval".
- 2/11/58 From Maurice Tauber to Mary Kahler thanking her for 2/6 letter.
- 2/13/58 From David J. Haykin to Maurice Tauber re subject headings in biography.
- 3/18/58 From Maurice Tauber to David J. Haykin acknowledging receipt of draft rules for subject headings in biography.
- 3/19/58 From John Cronin to Maurice Tauber re ME hospitality and get well soon wishes.
- 3/27/58 From Maurice Tauber to John Cronin re his convalescence.
- 3/27/58 From Edward N. Waters to Maurice Tauber re ME's health.
- 4/8/58 From Maurice Tauber to John Cronin re Lewis Coffin paper on collecting and servicing scientific papers.
- 5/13/58 From John Cronin to Maurice Tauber--memo with copies of Cataloging at Source.
- 5/15/58 From Maurice Tauber to John Cronin thanking him for copies of Cataloging at Source.
- 6/4/58 From Maurice Tauber to John Cronin re analyses of LC Classification System.
- 8/14/58 From Carlyle Prarey to Lucile M. Morsch (mimeo. copy) re Ben Custer's proposal for Abridged 8.
- 10/14/58 From Maurice Tauber to John Cronin re Cataloging at Source project.
- 11/13/58 From Benjamin Custer to Maurice Tauber re draft of introduction to 8th abridged edition of DDC.
- 12/8/58 From Maurice Tauber to John Cronin re above delay of reprint.
- 12/16/58 From John Cronin to Maurice Tauber re printer's date for Haykin's Subject Headings.
- 2/2/59 From Maurice Tauber to John Cronin requesting copy of Subject Headings.
- 2/11/59 From John Cronin to Maurice Tauber re LC Rules for Descriptive Cataloging and Haykin's Subject Headings.
- 2/12/59 From Maurice Tauber to John Cronin thanking him for Supplement and Haykin.  
Single file cards (2) of U.S. Congr. House Bills of 81st Congr., 2nd Session.

FOLDER VIII -- Library of Congress Classification -- Questionnaires

Copies of questionnaires entitled "Fourteen attitudes of members of the faculties of universities towards LC Classification."

FOLDER IX -- LC Classification Institute

"Reclassification in Texas Academic Libraries" in Texas Library Journal, Fall 1966 by Edward G. Holley.

Draft of Review of the Use of LC Classification by Maurice Tauber with memo from Maurice Tauber to CDC. (2 copies)

FOLDER XII -- Library of Congress Forms and Procedures

5/25/43 From John H. Moriarty to Maurice Tauber re forms in Serial Record Section.  
Two forms--LC Accessions and Serial Record Memo Serials Routing Slip

FOLDER XIII -- Library of Congress "No Conflict" Cataloging

6/20/49 Appendix to LC Information Bulletin, April 26-May 2, 1949-- Processing Dept. Memo No. 60--Changes in Descriptive Cataloging Procedures.  
9/20/49 Examples to be used in connection with memo of 9/20/49 on Adaptations, alterations, etc. (actual card samples). Yale Univ. Library Catalogue Dept. Memo. No. 2--Treatment of adaptations, alterations, paraphrases, parodies, etc., ALA Rules 22-24.  
10/26/49 Form letter from Dorothy F. Livingston re Committee on Descriptive Cataloging.  
10/27/49 From Dorothy Livingston to Ms. Morsch re her comments on Processing Dept. Memo No. 60.  
11/10/49 From Dorothy Livingston to Maurice Tauber re LC Rules material and size of Yale catalog.  
11/16/49 From Maurice Tauber to Dorothy F. Livingston re LC Rules.

FOLDER XIII -- Library of Congress Printed Catalog

Summary of Comments on a Catalog of Books Represented by Library of Congress printed cards in response to an inquiry by the Univ. of California Library.

Memo to Members of the Association of Research Libraries and LC Card Depository Libraries with attached page of LC samples.  
1943-44 Syllabi of LS395 & 396 -- Dr. Alice I. Bryan. No. 2--Research Methods and Technology.  
10/26/45 Adele Languedoc--Directions for Cataloging Chanson de Roland.  
10/26/45 Jennie D. Pritchard--Reynard the Fox.  
10/30/45 Alfred H. Lane--Sir Perceval of Gales.  
10/30/45 C.C. Blodgett--Anonymous Classics and Similar Literature (Lancelot)  
No Date Elena Braceras--El Cid Campeador.  
4/45 Reprint from the Library Quarterly, Vol. XV, No. 2: Paul M. Angle, "The University Library and Its Manuscript Collection--an Excursion into Other People's Business" (7 pp.)  
7/24/46 Mildred Fay Wilson--chart of aeronautics and travel in Mexico--a comparison of LC and DDC.  
1946-47 Comparison of LC and DDC Classification by Maurice Tauber: "A Study of the Section Concerning the Catalog Dept. in the Survey of the Library of Univ. of Florida".  
8/46 Mary D. Herrick--comparison of LC and DDC with plastics.  
9/46 Walker--History of Pennsylvania and Short Wave Communication, Radio, comparing LC and DDC.

FOLDER XIII -- LC--Committee on Descriptive Cataloging

- 5/9/42 Descriptive Cataloging Division Memo, No. 3.
- 5/24/43 From Seymour Lubetzsky to Maurice Tauber re his student's studies.
- 6/12/43 From Maurice Tauber to Seymour Lubetzsky re "Functions of Descriptive Cataloging".
- 9/43-6/45 Comparative Rates of Cataloging--Regular Cataloging and Adapting and Editing Cooperative Copy. (with graphs)
- 1/3/45 From Herman Henkle to Maurice Tauber re card distribution and cooperative cataloging.
- 1/3/45 From Virginia McCalment to Maurice Tauber re meeting 1/21-2/1 of Adv. Comm. of LC.
- 1/7/45 From Maurice Tauber to Virginia McCalment re hotel reservations.
- 2/15/45 From Maurice Tauber to Lucile M. Morsch re transliteration of Indic names and delay of receipt of LC cards.
- 11/15/45 From Herman Henkle to Maurice Tauber re LC Conference of 12/10 and 12/11.
- 12/4/45 From Herman Henkle to Maurice Tauber re agenda on conference for card distribution.
- 12/26/45 From Maurice Tauber to Luther Evans re centralized, cooperative and descriptive cataloging.
- No Date Report of the Advisory Committee on Descriptive Cataloging to Librarian of Congress.
- 1/14/46 From Maurice Tauber to Herman H. Henkle re outline of samples of descriptive cataloging prepared by LC.
- 5/23/46 From Luther Evans to Maurice Tauber inviting him to serve on committee.
- 5/27/46 From Maurice Tauber to Luther Evans re his invitation to serve on Adv. Comm.
- 7/8/46 From Luther Evans to Maurice Tauber re report of Adv. Comm. on Descriptive Cat.
- 7/20/46 From Andrew D. Osborn to Maurice Tauber re improvements of draft of report.
- 7/25/46 From Ida F. Wilson to Maurice Tauber re his signature on paper checks.
- 8/5/46 From Andrew Osborn to Maurice Tauber re Final Report.
- 8/10/46 From Andrew Osborn to Maurice Tauber re Final Report.
- 8/16/46 From Andrew Osborn to Maurice Tauber re his return of letter of 8/5.
- 8/16/46 Report of the Advisory Comm. on Descriptive Catal. to Librarian of Congress.
- 8/23/46 From Susan M. Haskins to Maurice Tauber re copy of minority report.
- 9/46 Report on "A Proposed Plan for Printing LC Cards in Cumulative Book Form."
- 10/10/46 From Luther Evans to Maurice Tauber re report of Adv. Comm. on Desc. Cat.
- 10/11/46 From Maurice Tauber to Dr. White re the report of Adv. Comm.
- 11/26/46 From Lowell Martin (?) to Maurice Tauber re report of Adv. Comm.
- 1/17/47 From Maurice Tauber to Dr. White -- routing slip sending him report of Adv. Comm.
- 1/17/47 From Laura C. Colvin to Maurice Tauber re report of Adv. Comm.
- 10/30/46 From John Cronin to Maurice Tauber re Midwinter Meeting of ALA.
- 2/1/57 From Alice D. Bull to U.S. Book Exchange Board of Directors re meeting of 2/8.
- 2/4/57 From Maurice Tauber to Alice Bull declining USBE meeting.

3/26/57 From Maurice Tauber to John Cronin re change of plans for USBE.  
 4/11/57 From John W. Cronin to Ceena D. Mahony re foundation grants.  
 6/10/57 From Joseph W. Rogers to Maurice Tauber re copyright.  
 6/11/57 From Maurice Tauber to Joseph W. Rogers re copyright data.  
 7/17/57 From Virginia Cunningham to Maurice Tauber re music shelf-  
 listing.  
 7/18/57 From Maurice Tauber to Virginia Cunningham acknowledging receipt  
 of materials relating to shelflisting.  
 7/31/57 From Benjamin A. Custer to Virgil Regalbuto (cc to MT) re  
 research project on DDC.

ADDENDA  
 8/5/48

From Maurice Tauber to Paul Howard re changes in resolution  
 of LC and copy of letter from Paul Howard to Congressman C.W.  
 Bishop.  
 Rules of Descriptive Cataloging in LC--Second Draft--Jan. 1947.  
 (106 pp).  
 Rules for Descriptive Cataloging in LC Appendix I: Capitalization  
 First draft--Jan. 1947.  
 5/9/49 From Frederick H. Wagner to Maurice Tauber re memos 60 and 61.  
 5/17/49 From Maurice Tauber to Frederick H. Wagner thanking him.

Notes: DDC = Dewey Decimal Classification; LC = Library of Congress;  
 Adv. Comm. = Advisory Committee.

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- 69 "Technical Services" (2)  
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- 70a First Edition: Related Materials And Some Early Drafts

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FOLDER # 1

Ruth McDonald  
Gertrude Oellrich  
Vivian Prince

FOLDER # 2

Eli M. Oboler  
Frederick H. Wagman

FOLDER # 3

Cora M. Beatty  
Dorothy Brown  
Verner W. Clapp  
Harry Dewey  
Carlyle J. Frarey  
Marion Harmon  
Shirley F. Harper  
David Judson Haykin  
Herman H. Henkle  
Eugene B. Jackson  
Alex Ladenson  
Leo E. LaMontagne  
Dorothy F. Livingston  
Lowell Martin  
Katherine O. Murra  
Margarie Nicolson  
Gertrude Oellrich  
James W. Perry  
Esther J. Piercy  
Vivian Prince  
Frank B. Rogers  
Jesse H. Shera  
Wesley Simonton  
Jean K. Taylor  
Kenardy Taylor  
Frederick H. Wagman  
Wyllis E. Wright

FOLDER # 4

Carlyle J. Frarey  
Ralph Shaw

FOLDER # 6

B. J. Britt  
Ralph Dunbar  
G. Flint Purdy  
Ms. Roy  
Orwin Rush  
Ms. Terry

FOLDER # 7

R. M. Hutchins  
John A. Neu

FOLDER # 9

Estelle Brodman

FOLDER # 10

Walter Hafner  
A. T. Hamlin  
William Stanley Hoole  
Ad. Telfair Knight  
Sam McCarthy  
Pauline C. Ramsey  
Felix Reichman  
Joseph L. Wheeler  
Louis Round Wilson

FOLDER # 11

Bessie Christ  
Jack Dalton  
Hugh Davison  
Arthur T. Hamlin  
W. P. Kellan  
A. Kisser  
Henry Madden  
Richard W. Morin  
John Cook Wylie

LIST OF ABBREVIATIONS

35-2

A.Df.	autograph draft
A.N.	autograph note
A.N.S.	autograph note signed
c.	carbon copy
Df.	draft
m.	memorandum
m.s.	memorandum signed
Mimeo.	mimeographed or printed
T.	typed
T.L.	typed letter
T.L.S.	typed letter signed



## BOX 57: STATE OF THE LIBRARY ART &amp; SURVEYS

by

Barbara Martin

When I first received this box to work on, I found that the folders inside contained papers which seemed to have no relation to each other or to the headings which they were placed under. Many of the papers had the front title pages torn off and/or pages missing, making it impossible to determine authorship or purpose. Quite a number of hand-written notes of Dr. Tauber's, thoughts jotted down and notes on various articles and books, were scattered throughout the folders. Because of their brevity, I was forced to place many of them in the Miscellaneous folder as I was unable to organize them properly.

To simplify my work, I followed the suggestion of Dean Carol Learmont and listed each item separately on a 3x5 index card. Since much of the material seemed unrelated, I thought this would ease the final sorting and it proved to be very helpful.

Most of the arranging was done chronologically, although I felt it necessary to add two Miscellaneous folders, one with a detailed description of the items in it. The other folder was left unorganized as it contains fragments and pages which did not easily lend themselves to arrangement.

State of the Library Art is a work reviewing the status of knowledge of librarianship by a committee headed by Dr. Ralph Shaw on a grant from the Graduate School of Library Service at Rutgers University. Volume 1, part 1, "Cataloging and Classification," was written by Dr. Tauber and "Subject Headings," part 2, by Carlyle J. Francis. Using the book as a guide helped clarify the order and significance of the papers and aided in the eventual organization of

the archive.

The papers fell into three main categories - State of the Library Art, Library Surveys, and the Institute on Subject Analysis of Library Materials, a symposium which Dr. Tauber organized in 1952 at Columbia University. Additional smaller categories are also included.

Because of the lack of cohesion in this box, many pages are missing and may be lost among other boxes until future sortings have been done. When possible, I indicated the form and distinguishing feature of the papers, using Menzenska's Archives and Other Special Collections as a source for abbreviations. I also found the work which had previously been done on other boxes to be very helpful, especially in avoiding unnecessary duplication.

I found working on these papers rewarding, although rather frustrating at times and feel they show a great deal of insight into the working of the library field and library art itself, especially into its leading figures.

UNLESS OTHERWISE SPECIFIED, ITEMS ARE DR. TAUBER'S WORK.

FOLDER # 1: ALA DIVISION OF CATALOGING AND CLASSIFICATION -  
SYMPOSIUM ON SUBJECT HEADINGS

35-5

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VIVIAN PRINCE to TAUBER. m.s.	2/17/52
RUTH MACDONALD to VIVIAN PRINCE. re: sug- gestions for topics. T.L.S.	2/21/52
GERTRUDE OELLRICH to TAUBER. T.L.S.	2/23/52
(GERTRUDE OELLRICH) to VIVIAN PRINCE. T.L.c.	2/23/52
VIVIAN PRINCE to TAUBER. T.L.S.	2/29/52
Outline of speakers and topics. Mimeo.	7/12/52

FOLDER # 2: ALA DIVISION OF CATALOGING AND CLASSIFICATION -  
BOARD ON CATALOGING POLICY AND RESEARCH

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35-6

<u>DESCRIPTION</u>	<u>DATES</u>
Report of July 1951 meeting of Board. T.Mimeo.	8/29/51
Notes for report of ALA Midwinter Conference, January 29-31, 1952. A.Df.	n.d.
Report of ALA Midwinter Conference. T.Df.c.	n.d.
Report of ALA Midwinter Conference. T.Mimeo.	n.d.
FREDERICK H. WAGMAN to TAUBER. T.L.S.	2/12/52
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ELI M. COOLER to editors of library publications. re: establishment of Library Periodicals Round Table. T.L.Mimeo.	3/21/52

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FOLDER # 3: ALA DIVISION OF CATALOGING AND CLASSIFICATION  
INSTITUTE ON SUBJECT ANALYSIS OF LIBRARY MATERIALS  
COLUMBIA UNIVERSITY - JUNE 24-28, 1952

Herein are miscellaneous items relating to the institute together with abstracts of the speeches and correspondence.

DESCRIPTIONDATES

Questionnaire. re: classified catalog.  
T.Mimeo.  
Memorandum book on the Institute, summary  
of discussions. A.J.  
Outline for conference. A.Df.  
List of Wilson scholarship winners. T.  
List of possible speakers and invitees. T.  
List of recipients of notice of the  
Institute. T.c.  
Tentative schedule of program for the  
Institute. T.c.  
Tentative schedule of program for the  
Institute. T.c.  
Announcement of the Institute. T.c.  
Tentative listing of topics for speakers.  
T.c.  
Tentative allocation of topics. T.c.  
Brochure outlining conference.

## ) ABSTRACTS OF SPEECHES PRESENTED ARE AS FOLLOWS:

- MAURICE F. TAUBER. Introduction and Orga-  
nization of the Institute.
- # 1 WYLLIS E. WRIGHT. The Subject Approach to  
Knowledge: Historical Aspects and Purposes.
- # 2 LEO E. LAMONTAGNE. Historical Background of  
Classification.
- # 3 JESSE H. SHERA. Classification - Current  
Functions and Applications to the Subject  
Analysis of Library Materials.
- # 4 DAVID JUDSON HAYKIN. Subject Headings: Prin-  
ciples and Development.
- # 5 GERALD B. McDONALD. Application and Limitations  
of Subject Headings: Humanities.
- # 6 ALEX LADENSON. Application and Limitations  
of Subject Headings: Social Sciences.
- # 7 FRANK B. ROGERS. Application and Limitations  
of Subject Headings: Pure and Applied Sciences.
- # 9 KANARDY L. TAYLOR. Subject Catalogs vs.  
Classified Catalogs.  
Paper. Kanardy L. Taylor. Subject Catalogs  
vs. Classified Catalogs.
- # 10 WESLEY SIMONSON. Subject Catalogs vs. Bib-  
liographies.
- # 11 VERNER W. CLAPP. Cooperation in Subject  
Analysis.

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FOLDER # 3: ALA DIVISION OF CATALOGING AND CLASSIFICATION  
 (con't) INSTITUTE ON SUBJECT ANALYSIS OF LIBRARY MATERIALS  
 COLUMBIA UNIVERSITY - JUNE 24-28, 1952

	<u>DESCRIPTION</u>	<u>DATES</u>
# 12	CARYLE J. FRAREY. Studies of Use of the Subject Catalog: Summary and Evaluation.	
# 13	JEAN K. TAYLOR. Reflections and Observations on Subject Analysis.	
# 14	RUTH M. ERLINDSON. The Subject Analysis of Library Materials.	
# 15	A.T. HAZEN. Reflections and Observations on Subject Analysis: The Research User.	

CORRESPONDANCE RELATING TO THE INSTITUTE ARE AS FOLLOWS:

TAUBER to BOARD ON CATALOGING POLICY. re: arrangements for Institute. A.L.S.	n.d.
FREDERICK H. WAGMAN to TAUBER. T.L.c.	1/5/52
Outline of topics for Institute. T.c.	n.d.
GERTRUDE CELLRICH to TAUBER. T.L.S.	1/5/52
WYLLIS E. WRIGHT to TAUBER. T.L.S.	1/7/52
LOWELL MARTIN to TAUBER. T.L.S.	1/24/52
JESSE H. SHERA to TAUBER. T.L.S.	2/4/52
TAUBER to JESSE H. SHERA. T.L.c.	2/8/52
FREDERICK H. WAGMAN to TAUBER. T.L.S.	2/12/52
CORA M. BEATTY to TAUBER. T.L.S.	2/15/52
DAVID JUDSON HAYKIN to TAUBER. T.L.S.	3/5/52
TAUBER to DAVID JUDSON HAYKIN. T.L.c.	3/7/52
LOWELL MARTIN to MARJORIE NICOLSON. T.L.c.	3/24/52
TAUBER to VIVIAN PRINCE. T.L.c.	3/27/52
MARY DARRAH HERRICK to TAUBER. T.L.S.	3/31/52
LOWELL MARTIN to TAUBER. T.L.S.	4/1/52
MARION HARMON to TAUBER. T.L.S.	4/1/52
TAUBER to MARION HARMON. T.L.c.	4/1/52
VIVIAN PRINCE to TAUBER. T.L.S.	4/7/52
TAUBER to VIVIAN PRINCE. T.L.c.	4/10/52
JESSE H. SHERA to TAUBER. T.L.S.	5/3/52
KATHERINE O. MURRA to TAUBER. T.L.S.	5/20/52
HARRY DEWEY to TAUBER. T.L.c.	5/24/52
HERMAN H. HENKLE to TAUBER. T.L.S.	6/4/52
WESLEY SIMONTON to TAUBER. T.L.S.	6/5/52
VIVIAN PRINCE to TAUBER. T.L.S.	6/6/52
TAUBER to HERMAN H. HENKLE. T.L.c.	6/7/52
TAUBER to WESLEY SIMONTON. T.L.c.	6/9/52
TAUBER to VIVIAN PRINCE. T.L.c.	6/9/52
KATHERINE O. MURRA to TAUBER. T.L.S.	6/11/52
HERMAN H. HENKLE to TAUBER. T.L.S.	6/11/52
FRANK B. ROGERS to TAUBER. T.L.S.	6/12/52
LEO E. LAMONTAGNE to TAUBER. T.L.S.	6/13/52
JEAN K. TAYLOR to TAUBER. T.L.S.	6/13/52
HARARDY L. TAYLOR to HERMAN H. HENKLE. T.L. Initialed.	6/19/52
FREDERICK H. WAGMAN to TAUBER. T.L.S.	6/23/52
TAUBER to LEO E. LAMONTAGNE. T.L.c.	6/25/52

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FOLDER # 3: ALA DIVISION OF CATALOGING AND CLASSIFICATION  
 (con't) INSTITUTE ON SUBJECT ANALYSIS OF LIBRARY MATERIALS  
 COLUMBIA UNIVERSITY - JUNE 24-28, 1952

DESCRIPTIONDATES

LEO E. LAMONTAGNE to TAUBER. T.L.S.	6/27/52
FRANK B. ROGERS to TAUBER. T.L.S.	7/3/52
JAMES W. PERRY to TAUBER. T.L.S.	7/3/52
TAUBER to FRANK B. ROGERS. T.L.c.	7/5/52
TAUBER to JAMES W. PERRY. T.L.c.	7/5/52
TAUBER to LEO E. LAMONTAGNE. T.L.c.	7/5/52
EDNA M. BROWN to TAUBER. T.M.S.	7/7/52
DAVID JUDSON HAYKIN to TAUBER. T.L.S.	7/9/52
TAUBER to HARRY DEWEY. T.L.c.	7/10/52
TAUBER to LEO E. LAMONTAGNE. T.L.c.	7/10/52
SHIRLEY F. HARPER to TAUBER. T.L.S.	7/15/52
VERNER W. CLAPP to TAUBER. T.L.S.	7/16/52
TAUBER to VERNER W. CLAPP. T.L.c.	7/18/52
TAUBER to SHIRLEY F. HARPER. T.L.c.	7/19/52
JAMES W. PERRY to TAUBER. A.N.S.	7/19/52
TAUBER to JESSE H. SHERA. T.L.S.	7/19/52
JESSE H. SHERA to TAUBER. T.L.S.	n.d.
KIMARDY L. TAYLOR to TAUBER. T.L.S.	7/20/52
TAUBER to JAMES W. PERRY. T.L.c.	7/21/52
TAUBER to KIMARDY TAYLOR. T.L.c.	7/23/52
TAUBER to JESSE H. SHERA. T.L.c.	7/23/52
JAMES W. PERRY to TAUBER. T.L.S.	7/28/52
CARLYLE J. FRAREY to ESTHER J. PIERCY. T.L.c.	7/28/52
TAUBER to ESTHER J. PIERCY. T.L.c.	7/29/52
HARRY DEWEY to TAUBER. A.N.S.	7/29/52
TAUBER to JAMES W. PERRY. T.L.c.	7/29/52
HARRY DEWEY to TAUBER. T.L.	8/11/52
TAUBER to HARRY DEWEY. T.L.c.	8/15/52
EUGENE B. JACKSON to TAUBER. T.L.S.	8/20/52
TAUBER to EUGENE B. JACKSON. T.L.c.	8/21/52
WESLEY SIMONTON to TAUBER. T.L.S.	8/25/52
JESSE H. SHERA to TAUBER. T.L.S.	12/12/52
DOROTHY BROWN to LOWELL MARTIN. Telegram.	12/22/52
DOROTHY F. LIVINGSTON to TAUBER. T.L.S.	2/9/53
TAUBER to DOROTHY F. LIVINGSTON. T.L.c.	2/11/53
ALEX LADENSON to TAUBER. T.L.S.	3/6/53
JESSE H. SHERA to TAUBER. T.L.S.	3/20/53

FOLDER # 4: STATE OF THE LIBRARY ART

<u>DESCRIPTION</u>	<u>DATES</u>
Tentative budget plan. A.Df.c.	n.d.
List of footnotes on paper, "ASM-SLA." A.Df.	n.d.
List of footnotes on paper, "Ranganathan." A.Df.	n.d.
List of footnotes on paper, "Richardson." A.Df.	n.d.
RALPH SHAW to research staff. re: outline for study on "State of the Bibliographical Art." T.m.Mimeo.	6/30/57
CARLYLE J. FRAREY to RALPH SHAW. re: payment for project. T.L.c.	4/7/59
CARLYLE J. FRAREY to TAUBER. T.L.S.	4/7/59
TAUBER to CARLYLE J. FRAREY. re: revisions on project. T.L.c.	4/8/59
CARLYLE J. FRAREY to TAUBER. re: report on progress of project. T.L.S.	(April)59
Table of contents of paper on Bliss' Bibliographic Classification. T.Df.	5/23/59
Notes on Dewey Classification. T.Df.	5/23/59

FOLDER # 5: STATE OF THE LIBRARY ART. MISCELLANEOUS.

Herein contained are handwritten and typed papers and notes in relation to special problems in cataloging and classification.



FOLDER # 6: LIBRARY STATISTICS

<u>DESCRIPTION</u>	<u>DATES</u>
Statistics questionnaire format.	n.d.
University of Chicago. Questionnaire- Statistical Report for Institution of Higher Education. T.Mimeo.	1936
Article. "Uniform Statistics for Lib- rary Holdings," by Robert B. Downs, in the <u>Library Quarterly</u> .	1/1/46
Memo to TAUBER. re: article and Columbia's method of compiling statistics. T.m.s.	3/28/46
MISS TERRY to TAUBER. re: Columbia University statistics. A.N.S.	4/4/46
MISS ROY to TAUBER. re: Columbia University statistics.	4/12/46
TAUBER to RALPH DUNBAR. re: statistics publication. T.L.c.	12/12/46
B.J. BRITT to TAUBER. re: newspaper articles. A.N.S.	n.d.
Newspaper clippings. "Radio & Review." re: statistics	12/15/46 12/16/46
G. FLINT PURDY to ORWIN RUSH. re: statistics report. T.L.c.	8/13/48
G. FLINT PURDY to ORWIN RUSH. re: statistics. T.L.c.	8/16/48
Report on Uniform Cataloging Statistics. From Cataloging and Classification Administration Committee to Officers of Library Organization and Management Section of A.L.A. T.L.Mimeo.	6/30/58

FOLDER # 7: STORAGE LIBRARIES

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DESCRIPTION

DATES

R.M. HUTCHINS to JOHN A. NEU. re:  
storage libraries in Mid-West. T.L.c.  
Paper. Storage or Reservoir Libraries.

6/1/34  
n.d.

FOLDER # 8: SUBJECT CATALOG

<u>DESCRIPTION</u>	<u>DATES</u>
Speech. Subject Cataloging and Classification. A.Df.S.	n.d.
Paper. Inquiry into the subject catalog of the library at the University of California at Berkeley. T.	1/3/49
Paper. Presented before the Instructional Program for Italian Librarians. T.	7/17/56
Paper. Studies Of the Use of the Card Catalog. T.c.	1957

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## FOLDER # 9: SUBJECT HEADINGS

<u>DESCRIPTION</u>	<u>DATES</u>
Listing of subject headings for bibliography of medieval and renaissance philosophy. T.Df.c.	n.d.
Paper. The Control and Revision of Subject Headings in the Library Catalog. T.c.	n.d.
ESTELLE BRODMAN to TAUBER. re: paper on subject headings. A.m.s.	12/4/47
Paper. Subject Headings. Done by Estelle Brodman, presented at symposium at Army Medical Library.	12/13/47
Questionnaire. H.W. Wilson Co. re: revision of Spear's List of Subject Headings for Small Libraries. T.Mineo.	8/49

FOLDER # 10: LIBRARY SURVEYS

<u>DESCRIPTION</u>	<u>DATES</u>
Outline of sources of survey. A.Df. Questionnaire. re: Agricultural library in land-grant colleges. T.Mimeo.	n.d. n.d.
List of those to be approached in surveys. T.Df.c.	n.d.
Notes on limitations and standards of library survey. A.N.	n.d.
List of types of library surveys and purpose. T.Df.	n.d.
List of what to look for during library survey. T.c.	n.d.
List of services to study. A.N. Report. re: survey of catalogs and cataloging practices of the Augus- ta College library, by Tauber. T.c.	n.d. 5/17/44
List of librarians and libraries in Columbia University to survey. T.	12/44
TAUBER to SAM MCCARTHY. T.n.	12/8/44
TAUBER to SAM MCCARTHY. T.n.c.	12/8/44
Survey sheet for Columbia University library surveys. 4 copies. T.c.A.	
Survey sheet for Columbia University library surveys. 2 copies. T.c.A.	
PAULINE C. RAMSEY to TAUBER. re: suggested revisions on forms.	12/13/44
Report. Survey by Tauber of aspects of the technical processes of libraries of University of Vermont. T.c.	6/7-9/45
Report. Survey by Tauber of aspects of the technical services of the New York State library. T.c.	3/15/47
LOUIS ROUND WILSON to TAUBER. re: survey of library at U.S. Merchant Marine Academy. A.L.S.	6/18/48
LOUIS ROUND WILSON to ADMIRAL TELFAIR KNIGHT. T.L.c.	6/19/48
LOUIS ROUND WILSON to TAUBER. A.L.S.	6/19/48
TAUBER to LOUIS ROUND WILSON. T.L.c.	6/21/48
LOUIS ROUND WILSON to TAUBER. A.L.S.	6/28/48
TAUBER to MISS KENNY. T.L.c.	6/30/48
LOUIS ROUND WILSON to TAUBER. A.L.S.	7/28/48
TAUBER to LOUIS ROUND WILSON. T.L.c.	7/30/48
Outline. Self-Surveying the College Library, by Tauber. T.Df.	1949/50
Report. Annual report of Virginia Polytechnic Institute Library. T.Mimeo.	1949/50
TAUBER to WALTER HAFNER. T.L.c. re: "Libraries and Library Surveys: Some Random Remarks."	6/15/51
Paper. Libraries and Library Surveys: Some Random Remarks, by Tauber. T.c.	n.d.

FOLDER # 10: LIBRARY SURVEYS  
(con't)

<u>DESCRIPTION</u>	<u>DATES</u>
A.T. HAMLIN to TAUBER. A.M.S. re: list of colleges and universities with surveys completed.	9/18/53
Notes for paper, Library Administration and the Management Engineer. Presented at the Eastern College Librarians Conference. T.Df.	n.d.
TAUBER to FELIX REICHMAN. re: survey at Cornell. T.L.c.	9/23/53
TAUBER to JOSEPH L. WHEELER. T.L.c. Questionnaire. Survey of Student Use and Opinion of the Wayne State Univer- sity Libraries. T.Mimeo.	9/24/53 7/57
Revised survey questionnaire. Survey of Student Use and Opinion of the Wayne State University Libraries. T.Mimeo.	8/58
Bibliography. ALA Office for Adult Edu- cation. Public Library Surveys. Com- piled by Peter Jonikas. T.Mimeo.	1958
Bibliography. Library Surveys from 1959- 1963. Compiled by Bernard Rosenzweig. On index cards.	1963
Paper. Survey Techniques and Library Surveys. Done by Bernard Rosenzweig.	1963
Paper. Methodology of Technical Services Survey. Done by Michael Cchs.	8/6/63
WILLIAM STANLEY HOOLE to TAUBER. re: survey of Cataloging department at University of Alabama. T.L.S.	10/24/63
TAUBER to WILLIAM STANLEY HOOLE. T.L.c. Journal. Hawaii Library Association. Article by Tauber, "A Survey of Library Surveys." T.Mimeo.	11/2/63 11/1960

FOLDER # 11: MISCELLANEOUS

<u>DESCRIPTION</u>	<u>DATES</u>
Paper. "A Classification of Separate Collections in Large Libraries," by Ralph A. Beale. T.	n.d.
COMMITTEE of the Austrian National Library. re: Postscript honoring Josef Stummvoll. T.Mimeo.L.S.	n.d.
Paper. Library tools. T.Df.	n.d.
Paper. Tentative proposal for history of subject cataloging, by Carlyle J. Freray. T.Df.c.	n.d.
Reprint. Article by Reynard Swank. "Subject Catalogs, Classification or Bibliographies?"	10/44
Resume. Carlyle J. Freray. T.c.	1952
JOHN COOK WYLIE to TAUBER. T.L.S.	2/19/52
TAUBER to JOHN COOK WYLIE. T.L.c.	2/21/52
TAUBER to ARTHUR HAMLIN. T.L.c.	2/22/52
TAUBER to RICHARD W. MORIN. T.L.c.	2/20/52
TAUBER to HENRY MADDEN. T.L.c.	2/25/52
Invoice. re: Institute for Subject Analysis of Library Materials.	6/24-28/52
Library School Course. Seminar on Organization of Library Materials. Papers: Annette L. Hoage Oswald H. Joerg Oliver Binton Lilley Lynn Moore Ilene Rooker Stephens	9/53-1/54
Library School Course. Outline. Current Problems in the Technical Services in Libraries.	1957
Paper. Classification. (no author).	(1958)
Paper. Subject Headings and Code. Summary of papers presented at AIA-RTSD Cataloging and Classification Section meeting. A.N.	7/18/58
Paper. Cooperative and Centralized Cataloging, by Phyllis Dain.	8/58
Paper. A History Student Looks at LC History Headings, by Sidney I. Jackson.	1958
W.P. KELLAN to TAUBER. re: Visiting Scholars Program of Georgia. T.L.S.	11/4/58
TAUBER to KELLAN. T.L.c.	11/12/58
W.P. KELLAN to TAUBER. T.L.S.	12/4/58
TAUBER to W.P. KELLAN. T.L.c.	12/10/58
W.P. KELLAN to TAUBER. T.L.S.	3/30/59
Schedule. Visiting Scholars Program of University Center in Georgia. T.	4/26-29/59

FOLDER # 11: MISCELLANEOUS  
(con't)

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DESCRIPTIONDATES

TAUBER to W.P. KELLAM. T.L.c. Library School Course. Outline. Literature Surveys. T.Mimeo.	4/9/59 1958-59
TAUBER to JACK DALTON. re: news- paper clippings on New Jersey libraries. T.L.c.	3/20/63
HUGH DAVISON to TAUBER. re: Con- ference on Research Method in Librarianship. T.L.S. Brochure. Conference on Research Methods in Librarianship. Spon- sored by Graduate School of Library Service at University of Illinois.	6/25/63  9/8-11/63
TAUBER to HUGH DAVISON.	10/14/63
TAUBER to A. KISSER. T.L.c.	3/31/65
ARTHUR T. HAMLIN to BESSIE CHRIST. T.L.c.	2/7/52



FOLDER # 12: MISCELLANEOUS

Herein contained are various drafts, notes, and fragments, having no authorship and having pages missing, in relation to the following topics:

- Administration
- Cataloging Costs
- Centralized Cataloging
- Central Processing
- Classification, Cataloging, and Index Systems
- Data for Research Purposes
- Descriptive Cataloging
- Reclassification and Recataloging
- Shelflisting
- Special Materials
- Union Catalogs

BOX NO.

- 71 "Technical Services" (4)  
First Edition: Mimeographed
- 71a "Technical Services": Manuscript
- 72 "Technical Services" (5)  
First Edition: Proofs
- 72a "Technical Services"  
First Edition: Original Chart Copy
- 73 "Technical Services" (60  
First Edition: Galley Sheets
- 74 Louis Round Wilson Biography (1)
- 75 Louis Round Wilson Biography (2)
- 76 Louis Round Wilson Biography (3)
- 76a Louis Round Wilson Biography (4): Typescript
- 76b Louis Round Wilson Biography (5): Typescript

COLLEGE AND RESEARCH LIBRARIES

- 77 1941--1948 A--Contributions(A--G)  
for a complete list and index to box 77, See following pages: 36-1 to 36-11
- 78 1941--1948 Contributions (H--Z) -- So
- 79 1941--1948 St--Z and Miscellaneous
- 80 1941--1943
- 81 1943/44--1944/45
- 82 1945--1946
- 83 1947--1948

## MAURICE F. TAUBER PAPERS

BOX 77: COLLEGE AND RESEARCH LIBRARIES

In 1938 the College and Reference Section of the American Library Association was reorganized and a new Association of College and Reference Libraries formed as a section of A.L.A. One of the first efforts of the new association was the publication of a professional journal devoted to the interests of college and research libraries. The first issue of College and Research Libraries appeared in December 1939 and the mission of the journal was tentatively spelled out in the lead article of that issue by its first editor, Dr. A. F. Kuhlman, Librarian of the Joint University Libraries, Nashville, Tenn.

- 1) to serve as the official medium of communication between the association and its members
- 2) to make available selected papers presented at conventions as well as other professionally significant articles
- 3) to serve as a clearinghouse for news of interest to college, university, and reference librarians
- 4) to bridge the gap between these librarians and the faculty, administrators, and research workers whom they serve
- 5) to review books, pamphlets, and current periodical literature of interest to A.C.R.L. members
- 6) to help stimulate research and experimentation
- 7) to help develop A.C.R.L. into a strong professional organization.<sup>1.</sup>

<sup>1.</sup> "Introducing College and Research Libraries" College and Research Libraries, 1:9, December, 1939.

With these objectives in mind Dr. Kuhlman set the tone of the journal, serving as its editor from December 1939 to June 1941. Such sections appeared regularly as "News from the Field" compiled by Willard P. Lewis; "Current Reference Aids" prepared by Louis Shores and Frances Cheney; "New Periodicals and Serials" by Carolyn Ulrich; "Public Documents" by Violet Cabeen; "Readings in Business Administration" by Marian C. Manley, etc. The Publications Committee of A.C.R.L. with such members as Charles H. Brown, Mabel L. Conat, B. Lamar Johnson, Guy R. Lyle, Blanche McCrum, Louise R. Wilson, Henry M. Wriston, acted in an advisory capacity on journal affairs.

In the Spring of 1941 Dr. Kuhlman asked Carl M. White, Librarian at the University of Illinois and Chairman of the Policies Committee of A.C.R.L. to succeed him. After several months of deliberation and not a little correspondence, Dr. White agreed to take over the editorship in late summer of 1941 provided he would have Errett W. McDiarmid, also at Illinois, as his managing editor and the assurance of a \$600 yearly budget for secretarial help.

Dr. White edited the journal from September 1941 to January 1948 with Dr. McDiarmid as managing editor until September 1943. From March 1944 until September 1945, Ernest J. Reece served as managing editor. Maurice F. Tauber succeeded him and became himself editor-in-chief in April 1948, a position he held for fourteen years until January 1962.

Editors and Managing Editors, 1939-1962, College and Research Libraries

A. F. Kuhlman, editor	1939-1941
Carl M. White, editor	1941-1948
Errett W. McDiarmid, man. ed.	1941-1943
Ernest J. Reece, man. ed.	1944-1945
Maurice F. Tauber, man. ed.	1945-1948
Maurice F. Tauber, editor	1948-1962

The papers related to the management of the Journal are presently scattered among a number of boxes in this collection. From the work done so far on the following boxes these folders containing C & RL materials can be identified:

Box 1 Tauber Correspondence 1944-1960

C & RL: 2 folders  
Folder 1. 1945-1948  
Folder 2. 1959-

Box 4 Tauber Correspondence 1959-1960

C & RL:  
Folder 7. Correspondence related to Dr. Tauber's editorship  
Folder 19. Various Manuscripts and Manuscript Fragments  
... manuscripts of articles for C & RL with Dr. Tauber's editorial comments

Box 5 Correspondence of M. F. Tauber 1960-1962

Folder 6. College and Research Libraries Editor

Box 5A Correspondence of M. F. Tauber 1960-1961

Bulk of the material is correspondence dealing with Dr. Tauber's editorship of C & RL: letters noting whether or not material received for review, whether or not accepted, etc.

Folder 1. 1960

Folder 2. 1961

Box 5B 1960-1962

Folders C & RL (3 folders)

A. Retirement from editorship (March 1962)

B. Editorship

a. 1961

b. 1962

Box 6 1962-1963

Folder 6. C & RL and A.C.R.L. (1 folder)

Correspondence to and from Dr. Tauber as editor and past editor

Boxes 77-100 concern College & Research Libraries according to the preliminary inventory.

Box 77 1941-1948 A- Contributions (A-G)

Box 78 1941-1948 Contributions (H-Z)-So

Box 79 1941-1948 St-Z and Miscellaneous

Box 80 1941-1943

to Box 100

My work was done on Box 77, most of the materials in which were related to the first years of the Journal, 1941-1943. Since Box 77, 78 and 79 seem to form a unit I have listed the folder titles of each box as originally arranged.

Box 77

Agenda  
 Advertisements  
 Articles for Consideration  
 Articles Rejected A-G  
 Articles Rejected H-Q  
 Articles Rejected R-Z  
 Articles Rejected (1 set)  
 A.C.R.L. - C & RL - Contributions  
 A.C.R.L. - C & RL - Editorship  
 A.C.R.L. - C & RL - Editorial Council  
 Brown Issue  
 Budget (2 folders)  
 Budget C & RL 1945-46  
 Cabeen, Mrs. V. A.  
 Conant, Mabel L., Pres. (A.C.R.L.)  
 Contributors - A-D  
 Contributors - E-G

Box 78

Contributors H-L  
 Contributors M-Q  
 Contributors R-Z  
 Deaderick, Lucille, Editor  
 Departments  
 Editorial Council  
 Editorship  
 Exchanges  
 Festschrift volumes  
 Matters dropped  
 Photographs (2 folders)  
 B. E. Powell, secretary, A.C.R.L.  
 Reprints  
 Requests for Information  
 Reviews  
 Solicitations, General  
 Solicitations, Milwaukee Conf. June, 1942  
 Solicitations, Sections of A.C.R.L.  
 Solicitations, State Library Conventions

Box 79

Statistics, College and University  
 Stenographer Applications  
 Unpublished Papers

The office files of C. M. White and E. W. McDiarmid which these boxes represent, were arranged logically as they saw it, and yet there is overlapping; e.g. the materials in Box 77, A.C.R.L.- C & RL - Editorship are related to those in Box 78, Editorship. Eventually the complete file of C & RL materials which are scattered throughout the Tauber Papers,

as well as those so far identified in the boxes and folders I have indicated, should be brought together in a chronological and series sequences.

I have arranged the materials in Box 77 into broad categories and chronologically within each sub-series. For example, one problem has been the arrangement of correspondence involving contributors. Originally Box 77 had a folder, A.C.R.L. - C & RL - Contributions and one for Contributors - A-G. As I went through the original files, removing staples and putting in chronological order individual files of correspondence that had been stapled together with the most recent letter on top, I found that materials on contributions involving A.C.R.L. committee members often overlapped with correspondence for these same people re articles in general.

In this case I rearranged the original files and put all materials involving 1) contributors, 2) editorship, and 3) editorial council into folders under these headings directly. I arranged in sequence the materials involving the operation of the journal; Editorship, Editorial Council, Budget, Advertising; followed by those related to content; College and University Library Statistics, Brown, Charles Harvey - Festschrift Issue, Articles Rejected and Contributors. Within each of these sub-series materials were separated into folders in such a way that they can be identified with related materials in box 78 and 79.

The challenge of organizing for use an archival collection of documents which traces the history of the journal College and Research Libraries and of the work, and personalities, of its editors and contributors is a very interesting one. I hope the project can eventually be completed.

by Marie T. Cotter

## MAURICE F. TAUBER PAPERS

## CALENDAR

BOX 77 1941-1948

COLLEGE AND RESEARCH LIBRARIES

The bulk of material covers the period 1941-43, the first years of Carl M. White's editorship, with Errett W. McDiarmid as managing editor. It includes carbon copies and some originals of correspondence and memoranda related to their appointments, the transitional stages in their management of the journal, changes in policy and content, relations with A.C.R.L. personnel regarding contributions to and publication of the journal, articles submitted by various contributors as well as those rejected. Except for Folders 21-35, Articles Rejected, and Folders 36-41, Contributors, A-G, which are arranged alphabetically by contributor and then chronologically, all material is arranged in chronological order. Outgoing and incoming letters and memoranda related to one matter have been kept together, even though this disturbs the chronological order somewhat.

Folder No.:

Editorship - Carl M. White - Correspondence, February 1941-September 1943. 9 Folders.

Folder 1. February-April 1941

Folder 2. May-June 1941

Correspondence of C. M. White and E. W. McDiarmid with A. F. Kuhlman re White assumption of editorship, previous journal policies, public announcement of White's appointment, congratulatory letters. Includes several long informational letters from A. Kuhlman to C. White on operation of the journal during the former's editorship.

Folder 3. July-October 1941

Correspondence of C. M. White and E. W. McDiarmid with selected college and university librarians re support of journal; with Donald Coney, Pres. A.C.R.L. re editor's relationship to A.C.R.L. Publications Committee.



## Selected correspondents:

- |                        |                      |
|------------------------|----------------------|
| 1) Harvey B. Brauscomb | 4) Keyes Metcalf     |
| 2) Harold Leupp        | 5) Andrew Osborn     |
| 3) Archibald Macheish  | 6) Nathan Van Patten |

Includes 2 letters from C. M. White to C. H. Brown and a memorandum from Blanche P. McCrum to C. M. White on education for librarianship.

## Folder 4. July-November 1941

Correspondence with Violet A. Cabeen ré "Government Publications" column. July-Nov. 1941.

## Folder 5. November 1941

Includes correspondence with Louis Shores and Ralph Ulveling concerning "Current Reference Aids" column; letters to "Special Assistants to the A.C.R.L. Publications Committee" with attached statement ré dissolution of the Committee and appointment of a new Board of Editors.

## Folder 6. December 1941

Includes correspondence on proposed Deposit Library Symposium.

## Folder 7. January 1942-July 1942

Includes correspondence ré new journal policy statement and use of journal as forum for discussion; correspondence with contributors to regular feature columns about abandonment of these sections in favor of more general articles.

## Folder 8. October 1942-May 1943

Includes correspondence about and draft of "Open Letter to Members of A.C.R.L." on using C & RL as forum for discussion in view of wartime cancellation of regional and local A.C.R.L. meetings.

## Folder 9. June-September 1943

EDITORIAL COUNCIL - CORRESPONDENCE, February 1942-August 1943.  
2 folders.

C. M. White and E. W. McDiarmid formed an Editorial Council in 1942 to replace former "Special Assistants to Publications Committee"

## Folder 10. February-May 1942

Statements of proposed functions and list of suggested members of Editorial Council. Carbon copies of letters sent to prospective

members and letters accepting membership from:

Harvie Brauscomb	Miriam C. Manley
Charles H. Brown	B. E. Powell
Herman H. Henkle	John Dale Russell
B. Lamar Johnson	Arnold H. Trotier
A. F. Kuhlman	Carolyn F. Ulrich
Blanche McCrum	Eleanor M. Whitman

Letters of regret from Mabel L. Conat and Guy R. Lyle.

Folder 11. December 1942-August 1943

Includes carbon copies of letters to Editorial Council members  
1) on possible dissolution of the Journal of Documentary  
Reproduction and 2) asking for assistance in locating articles  
for C & RL.

BUDGET-CORRESPONDENCE, March 1941-January 1950. 5 folders.

Folder 12. March-June 1941

Includes correspondence of C. M. White, R. E. Dooley, Comptroller,  
A.L.A.; A. F. Kuhlman; on budget problem which delayed White's  
acceptance of editorship.

Folder 13. September 1941-January 1942

Includes correspondence on budget for C & RL secretarial help.

Folder 14. February 1942-September 1943

Folder 15. May-December 1944

Includes specimen invoices on costs of expanding # of pages in  
1944 issues.

Folder 16. June 1945-January 1950

BUDGET-FINANCIAL STATEMENTS, 1940-1944. 1 folder.

Folder 17. C & RL report May 29, 1940 on budget and budgetary problems for  
new journal; some monthly statements for 1942 and most for 1943.

ADVERTISEMENTS-CORRESPONDENCE, September 1947-May 1949. 1 folder.

Folder 18. Some letters related to plans for soliciting ads for C & RL in  
1947; several memoranda by Orwin Rush and Carl White including  
letter from Rush to A.C.R.L. Committee on Financing C & RL,  
October 7, 1948, on possible, sources, rates, etc.

COLLEGE AND UNIVERSITY LIBRARY STATISTICS-CORRESPONDENCE, October 1942-October 1943. 1 folder.

Folder 19. Correspondence and other papers dealing with the assumption of and planning for annual publication in C & RL of "College and University Library Statistics" formerly published in ALA Bulletin. Statistics first appeared in March 1943 C & RL.

BROWN, CHARLES HARVEY-FESTSCHRIFT ISSUE, July 1947-CORRESPONDENCE, April-July 1946. 1 folder.

Folder 20. Correspondence between C. M. White and M. F. Tauber and contributors to a special issue planned in honor of C. H. Brown on his retirement as Librarian at Iowa State University. Issue published July, 1947.

Correspondents include:

- |                    |                   |
|--------------------|-------------------|
| 1) C. H. Brown     | 7) K. D. Metcalf  |
| 2) R. B. Downs     | 8) C. H. Milam    |
| 3) R. M. Dunbar    | 9) R. W. Orr      |
| 4) R. Ellsworth    | 10) E. J. Reece   |
| 5) L. H. Evans     | 11) M. J. Vaiglet |
| 6) E. W. McDiarmid | 12) T. L. Yuan    |

ARTICLES REJECTED-CORRESPONDENCE, 1941-1943. 14 folders.

Letters to and from prospective contributors; copies of some articles; recommendations of advisors on articles reviewed; editors' memoranda; forms on which recorded action taken on an article. Folders arranged alphabetically by contributor; materials re each article in chronological order.

Folder 21. A

Folder 27. M-Mc

Folder 22. B

Folder 28. Man-Mo

Folder 23. C-G

Folder 29. Mu

Folder 24. H-He

Folder 30. N-O

Folder 25. Hi-Hz

Folder 31. P

Folder 26. I-K

Folder 32. R

Includes correspondence with Louis Shores about handling of article by S. Hartz Rasmussen.

Folder 33. S

## Folder 34. T

Includes correspondence related to Part II of "The Theory of Book Selection" by Mortimer Taube, Part I of which had been published in C & RL, June, 1941. Includes letters of M. Taube, A. F. Kuhlman, Randolph Adams.

ARTICLES REJECTED-CORRESPONDENCE, 1947-1950. 1 folder.

## Folder 35. A-Z

CONTRIBUTORS-CORRESPONDENCE, A-G, 1941-1943. 6 folders.

Includes letters and memoranda between editors and A.C.R.L. Committee contributors to regular journal columns as well as authors of special articles; includes also some evaluation forms and copies of several articles. Folders arranged alphabetically by contributor; materials ré each contributor in chronological order.

## Folder 36. A-B, 1941-42

## Folder 37. Brown, Charles H., Jan.-March 1942.

Includes correspondence to and from C. H. Brown about articles, speeches for publication; copy of an address by Brown "Selection of Candidates for Admission to Library Schools" given at Columbia University, S.L.S. Alumni Dinner, June 1942.

## Folder 38. C-D, 1941-42

## Folder 39. Esdaille, Arundel, March 1942-March 1943

Correspondence between editors and Esdaille about his article, "Bibliography and History"; copy of the article.

## Folder 40. Fall, John, June-November 1941

Correspondence to and from John Fall ré articles and symposium on deposit libraries. Includes copy of his article "Storage for Less Used Books," and his list of possible contributors with comments on relevant activities of each.

## Folder 41. E-G, December 1941-December 1942.

## MISCELLANEOUS

Folder 42. Agenda items undated; 2 copies of 1941 proposed policy statement for C & RL.

REFERENCES

- Association of College and Reference Libraries. "The Program of the A.C.R.L.: a report by the Policies Committee." College and Research Libraries, 2:291-300, September 1941.
- Carlson, William H. "A Bow to the Old and the New." College and Research Libraries, 9:99, April 1948.
- "College and University Library Statistics." College and Research Libraries, 4:153, March 1943.
- "Introducing College and Research Libraries." College and Research Libraries, 1:7-9, December 1939.
- Kane, Lucille M. A Guide to the Care and Administration of Manuscripts. 2d ed. Nashville, American Association for State and Local History, 1966.
- Menzenska, Sister Mary Jane. Archives and Other Special Collections; a library staff handbook. N.Y., Columbia University, School of Library Service, 1975.
- Muller, Samuel. Manual for the Arrangement and Description of Archives. N.Y., Wilson, 1968.
- Schellenberg, Theodore R. The Management of Archives. N.Y., Columbia University Press, 1965.

BOX NO.

84	1949
85	1950 (Miscellaneous and Jan-May)
86	1950 (Feb.- Dec.)
87	1950 (June- Dec.) 1951 (Miscellaneous)
88	1952 (Miscellaneous and Jan.-May)
89	1952 (June-Dec.) 1953 (Miscellaneous)
90	1953 (Jan.-Dec.)
91	1954 (Jan.-Sept.)
92	1954 (Oct.-Dec. and Miscellaneous) 1955 (Jan.-Mar.)
93	1955 (April-Miscellaneous)
94	1956--1957
95	1957--1958
96	1958--1959
97	1959--1960
98	1960--1961
99	Library Statistics Reports



## List of Folders

Tauber Papers--Folder 1--Draft of a plan for organizing reports relating to studies of educational media

Tauber Papers--Folder 2--Preliminary proposal for bibliographic control of newer educational media

Tauber Papers--Folder 3--Drafts of reports for Project SAE-8328

Tauber Papers--Folder 4--Project SAE-8328 reports (10/1/59; 12/1/59; 5/15/60)

Tauber Papers--Folder 5--Project SAE-8330 questionnaire sample

Tauber Papers--Folder 6--Project SAE-8328 pilot questionnaire

Tauber Papers--Folder 7--Project SAE-8328 questionnaires

Tauber Papers--Folder 8--Questionnaire responses.. number 1

Tauber Papers--Folder 9--Questionnaire responses number 2

Tauber Papers--Folder 10--Questionnaire responses number 3

Tauber Papers--Folder 11--Questionnaire responses number 4

Tauber Papers--Folder 12--Questionnaire responses number 5

Tauber Papers--Folder 13--Expense items related to Project SAE-8328

Tauber Papers--Folder 14--Correspondence (6/29/59; 7/3/59; 2/18/60)

Tauber Papers--Folder 15--Related brochures



TAUBER COLLECTIONSERIES 2Box 108

A.C.R.L. Meeting (N.Y.) (Brown) 1966  
 Adelphi-Suffolk 1965-68  
 Adelphi-Suffolk 1966-67  
 Adelphi-Suffolk 1967  
 ALANAR  
 American Arbitration Association 1966-67  
 American Arbitration Association 1967-68  
 American Council on Learned Societies 1967  
 ALA - San Francisco 1967 (3 folders)  
 ALA - Mid-Winter Meeting 1967  
 ALA - 1968  
 ALA Manual Acquisitions 1968  
 ALA General Correspondence 1969  
 ALA Conference 1969

Box 109

ALA Int. Com. on Doc.  
 ALA - Research Forms  
 American Heritage Publishing Co.  
 American Institute of Physics 1969  
 Americana (Grolier) 1969  
 Annual Review of Information Science and Technology 1968  
 Archons 1966-67  
 Archon Books 1967  
 ARCHONS of the Cocophon 1969  
 Baensch, R.E., McGraw Hill  
 Ball State University (Lecture by MFT) 1969  
 Barnett's Course  
 Beta Phi Mu 1967-68  
 Beta Phi Mu 1969-70  
 Bibliographical Cont ol of Library Science Literature 1968  
 Book Catalogs 1965-66  
 Bookmobiles  
 Bowling Green University 1967  
 Briarcliff College 1967  
 Bridgeport 1969  
 Brose, F. 1967  
 Buildings - Metcalf  
 Buildings - Wisconsin (Milw)  
 Building Consultant - Workshop, Jan. 1967 - Cancelled  
 C.C.M. 1969  
 C.N.L.A. 1967  
 C.N.L.A. - Joint Committee on Library Education 1967  
 Cataloging 1967  
 Cataloging Departments: Illusns  
 Cataloging Test

TAUBER COLLECTION

SERIES 2

Box 110

- Chemical Abstracts 1967
- CHICAGO Historical Society 1967 (4 folders)
- Chicago Historical Society 1968
- Chicago Public Library (3 folders)

Box 111

- FOR LIST OF BOX 111 SEE PAGE 40A**
- ~~Chicago Public Library (5 folders)~~
  - ~~Chicago Public Library- General (2 folders)~~
  - ~~Chicago Public Library- Accessions~~
  - ~~Chicago Public Library- Accessions~~
  - ~~Chicago Public Library- Binding and Conservation~~
  - ~~Chicago Public Library- Cataloging and Classification (3 folders)~~

Box 112

- Chicago Public Library- Catalogue Dept.
- Chicago Public Library- Circulation
- Chicago Public Library- Classification
- Chicago Public Library- Correspondence (2 folders)
- Chicago Public Library- Crowley, Dr. Terence
- Chicago Public Library- Discarded Materials
- Chicago Public Library- Drafts (Nos. 2 & 3)
- Chicago Public Library- Klein
- Chicago Public Library- Murbach
- Chicago Public Library- Personnel
- Chicago Public Library- Publications
- Chicago Public Library- Stein
- Cincinnati Univ. Library, 1969- Medical Center Library

Box 113

- City University of New York 1967/68
- City University of New York 1969
- Classification Committee 1967
- College & Research Libraries - Chrestomathy
- College & Research Libraries - Editorial Staff
- Conference on use of Printed and Audio-Visual Materials 1967
- Council on Library Resources 1967
- Crowell-Collier 1968
- Crowell-Collier Thesauri Project 1967
- Dewey Decimal Classification 1965-67 (2 folders)
- Dictionary of Education 1968
- Dartmouth College
- Duquesne 1967
- Educational Media in Teaching 1967?
- Elmira College (2 folders)
- Encyclopedia Americana 1968
- Encyclopedia International

TAUBER 403

Maurice F. Tauber Papers, Series II, Box 111 Chicago Public Library Survey

- Folder # 1. General.
- Folder # 2. Procedural Forms.
- Folder # 3. Correspondence.
- Folder # 4. Records, Charts, etc.
- Folder # 5. Questionnaires - Accessions Dept.
- Folder # 6. Questionnaires - Catalog Dept. (1)
- Folder # 7. Questionnaires - Catalog Dept. (2)
- Folder # 8. Questionnaires - Bindery Dept.
- Folder # 9. Tabulation and Evaluation.
- Folder # 10. Miscellaneous Worksheets and Forms
- Folder # 11. Drafts of Reports/Findings
- Folder # 12. Miscellaneous.

TAUBER COLLECTION

SERIES 2

Box 114

- E.S.E.A. Title IV 1967
- Exhibit Materials
- Farleigh Dickinson 1967
- Feinburg, Hilda
- Findlay College, 1966-68 (4 folders)
- Florida State University, School of Lib. Sci. 1968
- Franconia College 1968

Box 115

- Goucher College 1966-67
- Gov't. Documents Catalog
- Greenwood Press (Johnson) 1968
- Grolier, Inc. 1967-68
- Grolier- Bible and Libraries 1967
- Grolier Club 1967
- Grolier Index 1967
- Hawaii University 1968, Graduate School of Library Studies
- Hebrew University 1968
- I.F.L.A. Conference 1969 (2 folders)
- International Book Institute 1967
- International Organization for Standardization 1967

Box 116

- Illinois University, Library of the Medical Sciences 1969-70
- Jewish Theological Seminary 1969
- Kenyon College 1967-68 (2 folders)
- Kenyon College - Correspondence 1968
- Kenyon College - Draft (2nd) Tauber
- Kenyon College - Faculty Questionnaires
- Kenyon College - Manuals, etc.
- Kenyon College - Personnel Questionnaires

Box 117

- Kenyon College - Student questionnaires (2 folders)
- Kenyon College - Supporting Materials
- Lancaster, F.W. - Information Retrieval, 1967
- Lansing Central Library - Library Plans 1968
- Library Building Consultants 1967-
- Library Resources and Technical Services 1967-68
- Library Science Literature 1968
- Library Surveys 1967-68 (2 folders)
- Library Surveys - Book
- Library Trends
- Library Unions
- Lincoln University
- Los Angeles Public Library 1968

TAUBER COLLECTION

SERIES 2

Box 118

Los Angeles Public Library (3 Folders)  
 Louisiana State University Lecture 1967  
 Lubetzky Report - General Correspondence  
 Lubetzky Report - Comments  
 Lubetzky Report - Form Letter  
 Lubetzky Report - Replies and Acknowledgments  
 Lubetzky Report - Miscellaneous  
 Mc Gill University 1967  
 MacMillan - Encyclopedia of Education 1968  
 Manhattanville College 1967  
 Maryland University 1967  
 Massachusetts University 1967

Box 119

Metro  
 Michigan State Library  
 Middlebury College 1966-67  
 Mid-Hudson Libraries 1968  
 Montgomery County Schools (2 folders)  
 Nassau Library System 1968  
 National Council of the Churches of Christ in the U.S.A. 1968  
 National Science Foundation 1967 (Swanson)  
 NELINET 1967  
 N.Y. Classification Research Study Group 1968  
 N.Y.L.A. 1968

Box 120

N.Y.P.L. Systems Analysis & Data Processing Office 1969  
 Northern Illinois University (5 folders)  
 Ohio College Library 1968  
 Oral History 1967

m

Box 121

Ort. George 1968  
 Pace College, CC Reclassification 1963  
 Pittsburgh University 1967  
 Projects/Proposals 1969  
 Public Library Administration, Annotated Biblio., Student Papers 1967  
 Publishers and Publishing  
 Random House Dictionary  
 Rawski, Conrad 1968  
 Reprints (2 folders)  
 R.T.S.D. Classification Committee 1965-67  
 St. John's University 1965-67  
 School Libraries 1968

TAUBER COLLECTION

SERIES 2

Box 122

Returned to  
M. Tauber 3/27/73  
Bz

- S.L.S. Proposal for new 1970 Quarters
- S.L.S. Space Committee Plans
- S.L.S.-Institute on Academic Buildings 1970
- Shera Project 1969
- Shera Volume 1968
- Shoe String Dress 1968
- Southern Negro Colleges Study 1967
- Stillman College 1967
- Thesauri 1968
- United States Office of Education 1964
- United States Office of Education 1965-66

Box 123

- United States Office of Education 1966-67, Field Leaders
- United States Office of Education 1968
- United States Office of Education 1969 (includes Cylke Correspondence)
- United States Office of Education Contractors
- Univ. of N.C. Press Manuscript
- URBANDOC 1967
- Utah 1967-69 (3 folders)
- Utah - University Medical Sciences Library 1967-68 (2 folders)

Box 124

- Virginia, State Council of Higher Education, Library Advisory Com. 1968
- Washington University (seattle) 1967
- Wiley Catalog 1966-
- Wilson, L.R. "Theory of Library Administration", Manuscript
- Wisconsin State Historical Society (8 folders)

Box 125

- Wisconsin Univ. Medical School 1968-69 (3 folders)
- Wisconsin Univ. Physical Education Library Report
- Workshop on Foreign Librarianship
- Work Simplification
- Yonkers Public Library 1968 (2 folders)

Box 126 (Z39 file)

For complete list and Index of Box 126, See following pages: 43-1 to 43-13

THE TAUBER PAPERS:SERIES II:BOX 126  
Z39 Materials and Related Materials

by Carol L. Learmont

At first glance, the bulging folders of Box 126 were a formidable sight. Merely looking at the contents, to say nothing of organizing them, seemed to be a full-time job. It turned out to be a very interesting project.

The records generally were in good condition. Much of the material is in carbon copy. A few of the international papers are badly yellowed and soon will be in very fragile condition. I removed paper clips and most staples and listed each item separately on a 3x5 card. The material, in temporary folders, was often not related. Sorting the entries on the 3x5 cards quickly turned up duplicates and related items which were widely separated, saved wear and tear on fragile materials, and made the whole box much easier to deal with. I would recommend the system to anyone working on these papers.

Box 126 is similar in content to Box 127 which was arranged in May 1973, by Icylda Applewhite. She has written a short history of Z39 which is included with her description of Box 127, and I will not repeat it. Eventually a brief chronology of Z39 and related committees should be done.

There are now 14 folders in Box 126. Since Box 126 is so similar to Box 127 in content, I studied Ms Applewhite's design and decided that it made good sense. My division of the material, chronologically and by committee, is basically the same as hers. The Z39 breakdown does not seem to be sensitive enough, however, as it becomes clear that there are vast numbers of related items. I have added a folder for the American Standards Association since several items which were not directly related to Z39 turned up. I have also added folders for ISO/TC 37 and ISO/TC 46, which are international standards committees. The International Organization for Standardization (ISO) was founded in 1946, an outgrowth of earlier

← international standardizing associations. Currently, there are 146 Technical Committees working on hundreds of projects in many fields. The first four committees directly concerned with library problems were set up in 1950. These dealt with abbreviations for titles of periodicals, the transliteration of Cyrillic characters, bibliographical subjects, chiefly with working on the layout of periodicals, and with documentary reproduction. These are closely related to the ASA Z39 Sub-Committees but are not really the same. As I looked at Ms Applewhite's listings it seemed clear that a number of the items should be separated out into the ISO/TC classification. ISO/TC 37 works with Terminology (Principles and Co-ordination) and ISO/TC 46 with Documentation.

As Dr. Tauber's papers are arranged many more items from Z39 and the international committees will no doubt come to light. When two or three more boxes in this series are sorted rules for classifying the contents should be developed and written down, the format edited, and the boxes integrated. I feel strongly that only by calendaring all the items can they be properly identified and placed in the appropriate part of this huge and very useful collection which reflects the tremendous growth and change in the field of librarianship since World War II.



Correspondence from the following are in the designated folders:

American Standards Association (ASA)

None

Z39

Henriette Avram  
Nathalie C. Batts  
Forrest F. Carhart, Jr.  
Verner W. Clapp  
David H. Clift  
John M. Cory  
Janet Doe  
Ruth R. Hooker  
Gertrude R. Jasper  
Robert E. Kingery  
Ruth McG. Lane  
Ruth E. Mason  
Daniel Melcher  
Harold Oatfield  
Gertrude L. Oellrich  
Jerrold Orne  
Ralph H. Phelps  
Ann J. Richter  
John Rothman  
Maurice F. Tauber  
Marguerite von Geyr

Z39 SC/1

Dorothy Hogan

Z39 SC/4

Julia R. Armstrong  
H.J. Aschenborn  
Nathalie C. Batts  
Ruth F. Bryans  
H.J. Dubester  
H.C. Friedemann  
Stephen Juhasz  
Mary Kinney  
Oliver Lilley  
J.M. McCormick  
Janina Pelcowa  
Ann J. Richter  
Ernest R. Sohns  
Maurice F. Tauber  
Marguerite von Geyr  
Bill M. Woods

Z39 SC/5

Verner Clapp  
H.G. Crane  
Janet Doe  
John Gaillard  
David Haykin  
Lawrence Heyl  
Callie Hull  
Robert E. Kingery  
Ralph H. Phelps  
C.A. Ronan  
Ernest J. Simmons  
Leon Stilman  
Maurice F. Tauber

Z39 SC/7

Maurice F. Tauber

Z39 SC/14

Richard S. Angell  
Luther H. Evans  
Marie M. Henshaw  
E. Hutchisson  
J.L. Jolley  
Gertrude L. Oellrich  
Jerrold Orne  
Phyllis A. Richmond  
Malcolm Rigby  
Maurice F. Tauber  
Tibor Tombor

Z39 SC/15

Theodore C. Hines  
Maurice F. Tauber

Miscellaneous

Nathalie C. Batts  
Cora Paul Bomar  
Jerrold Orne  
Maurice F. Tauber  
Edith Wise

FOLDER	DESCRIPTION	DATES
<u>American Standards Association (ASA)</u>	Pamphlet. Standards:Spearhead of Industrial Mobilization. ASA publication. Press release re books on electrical equipment. Press release re article on photographic exposure meters. Pamphlet. Announcement of 30th annual meeting of ASA. ASA. Organization and work of ASA Sectional Committees. 5th ed. ASA. The Constitution, By-laws, and Procedures of the American Standards Association, Inc. ASA. List of American Standards. Magazine of Standards. ASA publication. Classification and Documentation:English language ASA publications. TS Doc.18.	n.d. 9/15/1948 10/1/1948 10/20-22/1948 3/1/1949 n.d.c.1950. 8/1950 2/1963 6/1965
<u>Z39</u>	American Standard:Reference Data and Arrangement of Periodicals. Letter from John M. Cory to M.F.Tauber re nomination as ALA representative to Z39. Letter from Tauber to Cory accepting nomination. Notice of meeting to reorganize Z39. List of members and ex-officio members. Agenda for meeting. Minutes of meeting, April 6, 1951. Publicity release re reorganization Z39. Letter from Janet Doe to Tauber confirming appointment to nominating committee. Letter from John M. Cory to Lawrence Heyl. Statement on standardization in library work and documentation. Letter from Janet Doe to Tauber re publicity in College and Research Libraries for Z39. Paper. Comments and suggestions by ASA Z39 on second draft of recommendations for layout of periodicals (ISO/TC46). Letter from Janet Doe to Tauber. Letter from Tauber to Ruth Lane and Mortimor Taube. Announcement of meeting Z39. Letter from Ruth Lane to Tauber re officers. Letter from Tauber to Ruth R. Hooker. Letter from Tauber to Verner Clapp. Letter from Taube to Ralph H. Phelps.	6/7/1943 1/22/1951 2/20/1951 2/14/1951 4/5/1951 4/6/1951 4/6/1951 4/9/1951 4/30/1951 5/3/1951 6/22/1951 6/23/1951 8/9/1951 9/28/1951 10/1/1951 10/5/1951 10/8/1951 10/13/1951 10/13/1951 10/15/1951

FOLDER	DESCRIPTION	DATES
Z39	Letter from Tauber to Daniel Melcher.	10/16/1951
	Letter from Ralph Phelps to Tauber.	10/16/1951
	Letter from Ruth Hooker to Tauber.	10/17/1951
	Letter from Tauber to Gertrude R. Jasper.	10/18/1951
	Letter from Daniel Melcher to Tauber.	10/22/1951
	Letter from Gertrude R. Jasper to Tauber.	10/22/1951
	Letter from Verner Clapp to Tauber.	10/24/1951
	Letter from Tauber to Janet Doe.	10/29/1951
	Agenda for meeting.	11/5/1951
	Letter from Ralph Phelps to Z39 committee members.	11/8/1951
	Letter from Phelps to Z39 committees re draft of Layout of Periodicals.	1/25/1952
	Memorandum from Phelps to committee.	3/21/1952
	Letter from Tauber to David H. Clift.	4/4/1952
	Letter from Verner Clapp to Tauber.	4/14/1952
	Letter from Tauber to Clapp.	4/18/1952
	Meeting schedule and agenda for May 9, 1952.	4/28/52
	Letter from Ruth Mason to committee members re recommendation on Abbreviated Titles with draft.	3/31/1953
	Letter from David Clift to John Ottemiller.	10/30/1953
	Letter from Clift to Tauber.	11/5/1953
	Letter from Tauber to John Ottemiller.	11/24/1953
	Letter from Ralph Phelps to Tauber.re Cyrillic.	5/24/1955
	Letter from Tauber to Phelps re British status of Cyrillic standard.	6/9/1955
	Letter from Tauber to Ruth Mason.re Cyrillic.	6/10/1955
	Letter from Mason to Tauber.re Cyrillic.	6/16/1955
	Letter from Tauber to G. Weston re British standard.	6/27/1955
	Voucher for travel (blank)	n.d.
	Meeting schedule and agenda.	4/13/1962
	Call to meeting and agenda.	10/1963 (circa)
	Memorandum from Gertrude Oellrich to Z39 re meeting of SC14.	11/16/1963
	Call to meeting from Marguerite von Geyr.	11/22/1963
	Minutes of Z39 meeting of April 10, 1964.	5/1964
	Letter from Robert Kingery to Verner Clapp.	8/5/1964
	Membership roster (revised).	11/1/1964
	Minutes. Meeting of November 20, 1964, including pamphlet on URBANDOC.	1/1965
	Letter from Marguerite von Geyr to Tauber enclosing a copy of membership of SC Machine Input Records.	1/14/1965
	Letter from Tauber to Marguerite von Geyr.	2/4/1965
	Ballot on draft proposal for American Standard for Trade Catalogs.	3/15/1965
	Agenda for meeting of SC chairmen.	4/2/1965
	Memorandum from Gertrude Oellrich to Jerrold Orne re relationship of SC 14 and ASA-UDC.	5/21/1965
	Memorandum from Tauber to Orne:reporton SC4.	5/26/1965(circa.)
	Minutes of meeting May 28, 1965.	5/28/1965

THE TAUBER PAPERS:SERIES II  
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FOLDER	DESCRIPTION	DATES
239	Paper:International Co-operation Year 1964 and Library Standards, by Frank Schick. App.I May 28th meeting.	5/12/1965
	Memorandum from G.Collrich to SC14 members. App.2 May 28th meeting.	5/21/1965
	Memorandum from Tauber to Orne. App.3, May 28th mtg.	5/26/1965
	SC Statistics program. App. 4, May 28th meeting.	n.d.
	Letter from Orne to Tauber.	6/2/1965
	Letter from Orne to Dorothy Hogan.	6/2/1965
	Letter from Orne to Tauber.	6/2/1965
	Letter from Tauber to Orne re bylaws.	6/5/1965
	Letter from Forrest F. Carhart, Jr. to Tauber re by-laws.	6/10/1965
	Memorandum from ALA representative to ASA to Paul Dunkin.	6/30/1965
	Newsletter. News about 239.	9/1965
	Memorandum from Ann Richter to members.	10/6/1965
	Letter from Ann Richter to Tauber.	11/15/1965
	Letter from Orne to Tauber.	11/16/1965
	Membership roster, ASA 239.	10/6/1966
	Call to meeting and agenda.	11/14/1966
	Letter from Nathalie Batts to Orne.	10/25/1966
	Letter from Harold Oatfield to Orne.	3/7/1967
	Memorandum from Orne to SC chairmen.	12/12/1967
	Letter from John Rothman to Orne.	12/18/1967
	Letter from Harold Oatfield to Orne.	12/27/1967
	Comments from Nathalie Batts on ISO#722.	1/19/1968
	Memorandum from Henriette Avram to Orne re ISO#722.	1/24/1968
	Memorandum from Orne to SC chairmen.	2/12/1968
	Letter from Tauber to Orne.	2/26/1968
	Newsletter. News about 239.	3/1968
<u>SC 1</u> International	Ballot on draft of ISO/TC 37 #146.	6/8/1965
	Memorandum from Dorothy Hogan to committee.	10/13/1965
	Guide for the presentation of ISO recommendations.	7/1965
	Document:Speeding up the Work.	7/1965 (circa)
<u>SC 4</u> Bibliographic References	Translation by Orne of draft of Abbreviations.	n.d.
	Progress report.	n.d.
	U.S. comments on draft proposal:Bibliographical References (secr 330) 517E.	n.d.
	Letter from H.C.Friedemann to H.J.Dubester re style sheets.	12/6/1961
	Letter from Dubester to Friedemann re comments.	12/18/1961
	Letter from M. von Geyr to H. Dubester.	3/28/1962

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BOX 126

FOLDER	DESCRIPTION	DATES
SC 4	Letter from H. Dubester to M. von Geyr.	3/30/1962
	Letter from J.R.Armstrong to Dubester.	2/5/1964
	Letter from Dubester to Julia Armstrong telling of his resignation.	2/11/1964
	Speed letter from Tauber to R.Kingery.	8/25/1964
	Letter from J.M. McCormick to Kingery.	12/30/1964
	Letter from M. von Geyr to McCormick.	1/12/1965
	Letter from Tauber to McCormick.	1/13/1965
	Letter from Mary Kinney to Tauber.	10/27/1965
	Letter from Tauber to Kinney.	10/28/1965
	Letter from Stephen Juhasz to Burton W. Adkinson including revised version of comments on standard of Bibliog. Citattions.	12/16/1965
	Letter from Orne to Tauber re SC.	4/26/1965
	Memorandum from Orne to SC4 regarding budget.	1/1966 (circa)
	Progress report.	1/7/1966
	Letter from Orne to Theodore Hines re membership invitation .	1/25/1966
	Letter from Orne to Oliver Lilley re membership.	1/25/1966
	Letter from Orne to Ellis Mount re membership.	1/25/1966
	Letter from Tauber to Orne.	2/3/1966
	Roster.	2/14/1966
	Letter from Ernest R. Sohns to S. Juhasz.	2/14/1966
	Letter from Tauber to Juhasz.	2/25/1966
	Letter from Orne to Tauber re quarterly report.	3/16/1966
	Letter from Tauber to Orne including quarterly report.	3/22/1966
	Letter from S.Juhasz to Tauber re WADEX.	3/29/1966
	Letter from Tauber to Juhasz re WADEX.	4/7/1966
	Letter from A. Richter to Tauber.	4/12/1966
	Letter from Tauber to Richter.	4/15/1966
	Letter from Richter to Tauber.	4/22/1966
	Letter from Janina Pelcowa to Orne.re Bibliog.Abbrev.	4/28/1966
	Letter from Tauber to A.Richter.	5/9/1966
	Letter from Orne to Tauber re Bibliog. Abbrev.	5/31/1966
	Letter from Orne to Janina Pelcowa.	5/31/1966
	Letter from Tauber to Orne re draft of Bibliog Abbrev.	6/2/1966
	Letter from Tauber to Hines with Hines' reply re draft of Bibliog. Abbrev.	6/2/1966
	Letter from H.J.Aschenborn to Tauber re records.	6/2/1966
	Letter from Tauber to Ruth F. Bryans.	6/2/1966
	Note (handwritten) from O.Lilley to Tauber re Pelcowa.	6/6/1966
	Letter from R. Bryans to Tauber re style..	6/8/1966
	Letter from Mary Kinney to Tauber.	6/15/1966
	Memorandum from Tauber to committee.	6/16/1966
	Letter from Tauber to M. Kinney.	6/17/1966
	Letter from Tauber to R. Bryans.	6/17/1966
	Letter from Tauber to Orne re Pelcowa draft.	6/17/1966
	Letter from Tauber to Orne with quarterly report.	6/17/1966
	Quarterly report.	6/1966
	Memorandum from Tauber to committee.	9/17/1966

THE TAUBER PAPERS:SERIES II  
BOX 126

FOLDER	DESCRIPTION	DATES
SC 4	<p>Letter from Tauber to Orne re N.Batts.            Letter from Orne to Batts inviting her to join committee:Tauber copy includes corrections to an index.            Letter from Tauber to Orne.            Letter from N.Batts to Orne accepting committee.            Memorandum from N.Batts to Pauline (Atherton?) re preliminary statement of draft of standard.            Letter from Hines to Tauber.            Letter from N. Batts to Ann Curran re SC 2. Quarterly progress report.            Progress report, October 1966.            Letter from Tauber to Orne.            Letter from Tauber to Orne.            Letter from N. Batts to A. Curran.            Letter from Tauber to Frederick R. Theriault.            Letter from Bill M. Woods to D. Hogan.            Letter from S.Juhasz to Tauber.            Letter from Tauber to Juhasz.            List of people to receive copies of draft statement of standard USASI Z39 SC 4.            Preliminary draft of American Standard for Bibliog. References.</p>	<p>10/4/1966  10/7/1966 10/11/1966 10/12/1966  10/22/1966 10/21/1966 10/22/1966 1966 (circa) 10/1966 11/4/1966 1/3/1967 1/3/1967 4/14/1967 5/11/1967 1/5/1968 1/24/1968  2/20/1968  2/1968</p>
SC 5 Transliteration	<p>Paper. Remarks on the Transliteration of Cyrillic Alphabets. Lenn Stilman.            Summary of article by Sevcik on file card.            Chart of Transliteration of the latin alphabet by H. H.N.Thomson including works consulted in comp. Russian-English/English-Russian alphabet card.            Excerpt from Minutes, March 15,1940 re translit. Cyrillic characters            Resume of problem of translit. Cyrillic.            Notes (handwritten):five items.            Notes for a letter from Tauber to committee.            Form letter from Tauber re SC.            Letter from Janet Doe to Tauber re re-organization.            Letter from Tauber to Doe re Cyrillic characters.            Report of SC.            Letter from J. Doe to Tauber.            Letter from Doe to Tauber asking him to chair comm.            Letter from Tauber to Doe.            Letter from Verner Clapp to Tauber.            Letter from J.Doe to Ernest Simmons.            Letter from Tauber to Clapp.            Letter from Tauber to Lawrence Heyl.            Letter from Tauber to John Gaillard.            Letter from L.Heyl to Tauber.</p>	<p>n.d. n.d. 1946 (circa) n.d.  n.d. 1951(circa) n.d. n.d. n.d. n.d. 3/16/1951 4/2/1951 4/6/1951 (circa) 4/19/1951 4/30/1951 5/9/1951 5/15/1951 5/22/1951 5/26/1951 5/26/1951 5/26/1951 5/28/1951</p>

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FOLDER

DESCRIPTIONS

DATES

SC 5

Letter from Verner Clapp to Tauber.	5/30/1951
Letter from E. Simmons to J. Doe.	6/4/1951
Letter from Tauber to V. Clapp.	6/13/1951
Letter from John Gaillard to Tauber.	6/14/1951
Letter from Tauber to Gaillard.	6/18/1951
Letter from J. Doe to Leon Stilman.	6/23/1951
Letter from Stilman to Doe.	7/9/1951
Letter from J. Doe to Stilman.	7/12/1951
Letter from Tauber to David Haykin.	7/26/1951
Letter from J. Doe to Tauber.	7/30/1951
Letter from Tauber to Doe.	7/31/1951
Letter from Gaillard to Tauber.	8/22/1951
Letter from Tauber to V. Clapp.	8/24/1951
Letter from Clapp to Donker Duyvis.	9/10/1951
Letter from Tauber to V. Clapp.	9/18/1951
Letter from C.A.Ronan to Tauber re Bushell article.	10/17/1951
Letter from Tauber to William R. Parker.	10/22/1951
Memorandum from Tauber to L. Stilman and D.Haykin.	10/22/1951
Letter from Tauber to Stilman and Haykin.	10/30/1951
Letter from Haykin to Tauber.	11/1/1951
Report of SC, Nov. 5, 1951.	11/1951
Letter from Tauber to R.Phelps.	11/7/1951
Note (typewritten) quoting W.R.Parker (on telephone).	11/8/1951
Letter from Tauber to D.Haykin.	11/8/1951
Postcard from R.Phelps to Tauber.	11/13/1951
Letter from Callie Hull to Tauber.	11/16/1951
Memorandum from Tauber to SC.	11/26/1951
Letter from D.Haykin to Tauber.	11/27/1951
Letter from secretary to H.G.Crane to Tauber re letter to Chem. Abstracts.	12/3/1951
Letter from H.G.Crane to Tauber.	12/10/1951
Letter from L. Stilman to Tauber.	12/11/1951
Letter from Tauber to V.Clapp.	12/19/1951
Letter from Clapp to Tauber.	1/14/1952
Letter from R.Kingery to Tauber.	4/7/1952
Letter from J. Gaillard to Tauber.	4/16/1952
Letter from Tauber to Gaillard.	4/18/1952
Letter from Gaillard to Tauber.	4/21/1952
Letter from Tauber to D.Haykin.	4/29/1952
Letter from Tauber to L.Stilman.	4/29/1952
Letter from D.Haykin to Tauber.	5/1/1952
Letter from J. Gaillard to Tauber.	5/2/1952
Letter from Tauber to D.Haykin.	5/5/1952
Letter from Tauber to V.Clapp.	5/26/1952
Letter from Clapp to Tauber.	5/29/1951

THE TAUBER PAPERS:SERIES II  
BOX 126

FOLDER	DESCRIPTION	DATES
SC 7 Library Statistics	Letter from Tauber to Oatfield.	9/29/1966
	Report of the SC.	10/14/1966
	Proposed American Standard for Compiling Book Publishing Statistics.	1966
SC 10 Publishing Practices	Paper. Differences between IS/TC46 and ASA Z39 with comments from R. Phelps.	10/12/1951
SC 13 Trade Catalogs	Proposed American Standard for Trade Catalogs.	n.d.
SC 14 Classification	Paper. On Soviet classification. RC.Lewanski. Photostat.	n.d.
	Article on classification from Library Quarterly. Photostat.	n.d.
	German classification schemes. K. Garside. Photostat.	n.d.
	Quotations from J.D.Brown on international contribu- tions to book classification.	n.d.
	Citations from Cutter. (handwritten).	n.d.
	Letter from Gertrude Oellrich to Tauber.	7/5/1963
	Letter from Oellrich to Tauber.	8/17/1963
	Letter from Tauber to Oellrich.	8/26/1963
	Letter from Oellrich to Tauber (includes handwritten notes of meeting on Nov. 16 on back of sheet).	9/28/1963
	Letter from Tauber to Oellrich.	10/1/1963
	Letter from Phyllis (Richmond) to Tauber.	10/1/1963
	Letter from G.Oellrich to Tauber.	10/11/1963
	Letter from Oellrich to Tauber.	10/29/1963
	Letter from Tauber to Oellrich.	11/8/1963
	Letter from Oellrich to Tauber.	11/12/1963
	Meeting notice with agenda.	11/16/1963
	Memorandum from G.Oellrich to committee.	12/14/1963
	Letter from Phyllis Richmond to Oellrich.	12/19/1963
	Minutes of meeting Nov. 16, 1963. (Draft).	n.d.
	Letter from Tauber to Oellrich.	11/23/1963
Memorandum from G. Oellrich to SC including report on Meeting Nov. 16, 1963.	12/14/1963	
Memorandum from G. Oellrich to committee re comments from P. Richmond.	1/15/1964	
Letter from Tauber to Oellrich.	1/24/1964	
Memorandum from P. Richmond to Oellrich.	2/10/1964	
Memorandum from Richard S. Angell to Oellrich.	2/14/1964	
Memorandum from Luther H. Evans to Oellrich.	2/24/1964	
Memorandum from Mzie M. Hanshaw to Oellrich.	2/1964 (circa)	
Letter from Oellrich to Tauber.	3/1/1964	
Letter from Oellrich to Tauber.	3/1/1964	
Letter from Tauber to Oellrich.	3/8/1964	
Memorandum from Oellrich to committee.	3/16/1964	



THE TAUBER PAPERS:SERIES II  
BOX 126

FOLDER	DESCRIPTION	DATES
<u>SC 14</u>	<p>Memorandum from Malcolm Rigby to Oellrich.            Memorandum from Tauber to Oellrich.            Letter from J.L.Jolley to Oellrich.            Letter from E. Hutchisson to Oellrich.            Meeting notice and agenda including rev. minutes                from Nov.16,1963 meeting.            Chapter IX from A Manual of Classification for                Librarians and Bibliographers. Berwick-Sayers.                Included with agenda for 4/4/1964 meeting.            Minutes of meeting of 4/4/1964.            Memorandum from Oellrich to Z 39.            Memorandum from P.Richmond to Oellrich re problems                relating to standards.            Letter from M.Rigby to Oellrich..            Memorandum from M.Henshaw to Oellrich.            Memorandum from Oellrich to committee.            Memorandum from Oellrich to committee.            Memorandum from Oellrich to committee re fall meeting.            Memorandum from Oellrich to committee re mid-winter                meeting.            Letter from R.S.Angell to Oellrich.            Memorandum from Oellrich to committee re meeting.            Letter from L.Evans to Oellrich.            Letter from P. Richmond to Oellrich.            Letter from M. Henshaw to Oellrich.            Letter from R. Angell to Oellrich.            Memorandum from Oellrich to committee.            Memorandum from Oellrich to committee.            Letter from Tibor Tombor to Tauber re classification                of documents relative to the construction and                and equipment of libraries.            Memorandum from Oellrich to Orne.            Memorandum from Oellrich to committee re ALA conf.            Memorandum from Oellrich to committee including                list of members, objectives, budget.            Letter from Tauber to Oellrich.            Letter from Orne to Tauber.            Letter from Tauber to Orne.            Letter from Tauber to Tibor Tombor.</p>	<p>3/1964            3/16/1964            3/20/1964            4/2/1964            4/4/1964(circa)            n.d.            4/4/1964            4/10/1964            4/10/1964            4/21/1964            5/3/1964            6/9/1964            10/10/1964            10/17/1964            1/8/1965            4/2/1965            4/24/1965            4/27/1965            4/27/1965            4/29/1965            4/30/1965            5/8/1965            5/11/1965            5/16/1966            5/21/1965            6/19/1965            6/29/1965            9/22/1965            2/10/1966            2/14/1966            8/4/1966</p>
<u>SC 15</u> Filing	<p>Computer print-out. Sample entries.            Letter from T.Hines to Tauber.            Letter from Tauber to Hines.            Progress report.            Letter from T.Hines to Ann Curran.            Letter from Hines to Tauber.            Preliminary draft. USA Standard Basic Criteria                for filing (Alphabetical Arrangement).            Comments on draft. USA Standard Basic Criteria                collating sequence for alphabetical filing. N.Batts.</p>	<p>n.d.            6/6/1966            6/8/1966            10/1966            10/21/1966            11/4/1966            1966            2/6/1968</p>

THE TAUBER PAPERS:SERIES II  
BOX 126

FOLDER	DESCRIPTION	DATES
) SC 16 Binding	Report.	10/12/1966
<u>ISO/TC 37</u>	Recommendation #781. Draft. Recommendation #792. Draft.	7/1964 9/1964
<u>ISO/TC 46</u>	Recommendation ISO/TC 46. 2nd draft. Questionnaire re ISO/TC 46. Report on meeting re draft ISO/TC 46. Recommendation #6. Draft.  Comments re draft proposal on Bibl. Ref. Norway. Proposal by Norway on Bibl. Ref. Draft. Comments re draft proposal on Bibl. Ref. U.S.A. Comments re draft proposal on Bibl. Ref. Hungary. Comments re draft proposal on Bibl. Ref. Belgium Comments re draft proposal on Bibl. Ref. Roumania. Comments re draft proposal on Bibl. Ref. United Kingdom. Comments re draft proposal on Bibl. Ref. India. Comments re draft proposal on Bibl. Ref. Germany. Comments re draft proposal on Bibl. Ref. France Comments from committee re bibliographical cards. Recommendation R.9. Revised draft.	9/15/1950 2/28/1951 5/10/1951 5/26/1952  5/6/1960 5/9/1960 5/16/1960 5/17/1960 5/17/1960 5/18/1960 5/18/1960 5/18/1960 5/18/1960 6/1960 1/2/1962 12/15/1963
<u>MISCELLANEOUS</u>	Call slips (2) with names and addresses of abstracting services. Cards (3 5x7) with names of scholarly journals. List of 6 names and work specialities handwritten on legal sheet. Medical Indexing Project:Journal Titles in Medical Bibliography. Welch Medical Library. Johns Hopkins. Progress report. UNESCO. International Advisory Committee on Bibliography. 4th session. Minutes. 4th session of International Committee for Automobile Documentation. Paper. New Methods and Techniques for the Communication of Knowledge. Paper. International Advisory Committee on Bibliography. 4th session. Paper. International Advisory Committee on Bibliography. Memorandum from G.S.Stekhoven re International Committee for Automobile Documentation.to committee. Note (typewritten) 2 lines. Topic for research suggested by E. Wise.  News Notes #10. Classification Research Study Group.	n.d. n.d. n.d. 2/28/1950 10/10/1957 10/24/1957 10/30/1957 11/15/1957 11/29/1957 3/21/1958 n.d. 1959 5/1959 8/1963

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BOX 126

FOLDER	DESCRIPTION	DATES
<u>MISCELLANEOUS</u>	Pamphlet:Seminars on Systems for the Intellectual Organization of Information. Rutgers.	12/5-6/1963
	Letter from Tauber to Benjamin Custer re development in expansion of the Dewey Decimal System in foreign libraries.	10/12/1963
	Pamphlet:Improving the Dissemination of Scientific Information. National Science Foundation.	9/1964
	IFLA News #14.	10/1965
	Clipping (with photograph) from Toledo, Ohio, Blade on Findlay College Library.	12/6/1965
	Letter from Orne to Tauber re notes for publisher about Tauber and Orne also includes a reference to Mme. Pelcowa.	8/31/1966
	Letter from Cora Paul Bomar to Dale M. Bentz re Beta Phi Mu.	9/2/1966
	Letter from N. Batts to Tauber re Libbey letter.	2/1968
	Letter from N. Batts to Miles A. Libbey.	2/23/1968

THE TAUBER PAPERS - SERIES II: Z39 MATERIALS

BOX 127

~~BOX 127~~

I. BACKGROUND OF Z39

The Tauber Papers - Series II: Z39 Materials was the project concerning arrangement of materials with which I was involved. What is Z39? It is one of several hundred standards committees of the parent body, the American National Standards Institute. The names of the committees are designated by letters and numbers to allow for expansion; thus the name Z39 in this instance. Z39 is concerned with library standards.\*

The standards organization was founded in 1918 as the American Standards Association. ASA started in 1918 as a federation of 135 trade associations, technical societies, professional groups and consumer organizations. There were some 2,000 companies affiliated with ASA as company members.

The purpose was to eliminate duplication of standards activities and to weld conflicting standards into single, nationally accepted standards under the designation, "American Standards". In 1966 ASA became United States of America Standards Institute. Three years later, the name of USASI was changed to American National Standards Institute. By 1969, nearly 3,000 standards were approved by USASI, but these standards are voluntary.

The American National Standards Institute is the United States member of the International Organization for Standardization, the International Electrotechnical Commission and the Pan American Standards Commission. American standards are on file in the libraries of the national standards

\*The scope of Z39 also includes documentation and related publishing practices.

2.

series of more than fifty countries. There is a list of all American Standards available.

In 1937, American Standards Association was asked by the International Standards Association to participate actively in the work of the international committee on documentation, ISA 46. The American Library Association, American Association of Law Libraries, Medical Libraries Association and Special Libraries Association advised ASA to appoint Carolyn F. Ulrich of the New York Public Library to represent ASA. These same library associations then asked ASA to organize a committee on library standards. The formation of Committee Z39 was approved in 1939.

In 1951, after a period of relative inactivity, Z39 was reactivated and the Council of National Library Associations agreed to act as sponsor. Four subcommittees of Z39 were authorized: Abbreviations for periodicals; Cyrillic Transliteration, of which Professor Maurice F. Tauber was chairman; Layout of Periodicals and Library Statistics. By 1970, Z39 had 38 subcommittees. Initially, ALA supported Z39 with about \$300 for postage and stationery. In 1969, Z39 enjoyed financial support to the extent of \$40,000 a year through grants from the National Science Foundation. However, the subcommittees must justify their activities in order to obtain funding.

It was during Professor Tauber's chairmanship of the subcommittees on transliteration and on bibliographic references that he came into possession of much of the Z39 materials. The major portion of these materials are now in the possession of Ellis Mount, Librarian, School of Engineering, Columbia University. The scope of the Z39 materials with which I dealt is from 1958 to 1968.

11.

CONDITION OF RECORDS

The records were in good condition; I removed paper clips to prevent damage to the records. Most of the material consisted of Xerox copies. The materials were unorganized but had been placed in folders given designations related to Z39.

Without understanding the history of Z39 it would have been very difficult to arrange the record items because items belonging to various subcommittees were scattered throughout the folders. The contents of letters and memoranda did not always refer to the subcommittee by name. Therefore, it was important to know the names of committee members and the functions of the Z39 committee and its subcommittees, in order to put an item in its proper place. By knowing the activities of the subcommittees at various times, it was also possible to place undated items close to related materials.

111.

PROCEDURE AND RATIONALE FOR ARRANGEMENT

It was necessary to maintain the integrity of each record group so that the activity of Z39 and its subcommittees would be adequately reflected. Upon examining the contents of the seven folders, I decided to respect the rule of provenance, but with some modification in order to make the materials more convenient to the user.

The number of folders was expanded to 17 folders: one folder each for Z39, 1960-1965; Z39, 1966-1968; each of the subcommittees in the Z39 file at present and a folder for miscellaneous materials.

The contents of this archival series were established on the basis of their relationship to activity. The record items, such as correspondence,

4.

memoranda, minutes, reports, etc., were arranged within each folder in a straight chronological order, the earliest date first.\* This is illustrated in the attached calendar<sup>++</sup> in which there is a description of the contents of each folder.

Information about each record item was written on 3 x 5 cards before arrangement was attempted. They were used in describing the contents of each folder, and they were also useful in seeing that related materials were kept together, e.g., ISO documents referred to the various subcommittees.

IV. FUTURE ASPECTS OF THE PROJECT

As stated before, the Z39 materials now among the Tauber Papers are only a small part of the Z39 papers. It is to be hoped that the Z39 collection will be developed. These papers are significant in the history of the development of national standards in the fields of librarianship and of communication. The present arrangement will allow for expansion to reflect the growth of Z39.

re related items.  
order where necessary/

\*This order showed the development of Z39's activities. Exceptions to this/

<sup>++</sup>Names of correspondents are listed in the description of contents of each folder.

Prepared by Icylda Applewhite, May 1973

THE TAUBER PAPERS - SERIES II: Z39 MATERIALS

BOX127

Correspondence from the following are in the designated folders:

Z39 1960-1965

W. A. Fair  
Forrest F. Carhart, Jr.  
Anasthy Hogan  
E. Marilyn Joffe  
Jerrold Orne  
Anne J. Richter  
Bill M. Woods

Z39 SC/4

Harold Oatfield  
Jerrold Orne  
Anne J. Richter  
Maurice F. Tauber  
Ir. M. Verhoef  
Marguerite von Geyr  
Bill M. Woods

Z39 1966-1968

C. Donald Cook  
Dorothy Hogan  
Jerrold Orne  
Ralph Phelps  
F. H. Smith  
Frank Y. Speight  
Maurice F. Tauber

Z39 SC/9

Jerrold Orne

SC/10

Anne J. Richter  
Maurice F. Tauber

Z39 SC/1

Ellis Mount  
Harold Oatfield  
Jerrold Orne  
J. Ma Pelcowa

SC/14

Barbara Denison  
Marie M. Henshaw  
Gertrude L. Oellrich  
Jean M. Perreault  
Phyllis A. Richmond  
Malcolm Rigby  
Waclaw Szybalski  
Maurice F. Tauber

Z39 SC/2

Nathalie C. Batts  
Ann T. Curran

SC/15

Theodore C. Hines

Z39 SC/3

James L. Wood

Z39 SC/4

Julia Ruth Armstrong  
Nathalie C. Batts  
Ruth F. Bryans  
Henry J. Dabester  
Helen C. Friedemann  
Ronald V. Glens  
Raymond A. Jensen  
Robert E. Kingery  
Oliver Lilley  
Ruth E. Mason  
Ellis Mount



THE TAUBER PAPERS - SERIES II: Z39 MATERIALS

BOX 127

CALENDAR

FOLDER	DESCRIPTION	DATES
<u>Z39 1960-1965</u>		<u>1960-1965</u>
	ASA. Organization and Work of Sectional Committees.	4/5/60
	ASA System. Bylaws, Constitution and Procedures.	ca. 1961
	Letter from Henry J. Dubester to Robert E. Kingery re Z39 funding.	11/19/64
	NSF/OBLS Statement re future funding of Z39.	11/19/64
	News About Z39. Jerrold Orne becomes chairman of Z39.	ca. 1964
	Magazine of Standards. (ASA publication)	3/65
	Estimated budget of subcommittees for 1965.	3/10/65
	Forms: Travel Voucher; Expense Account Record	n.d.
	"The Relation of American Standards Association to the Universal Decimal Classification System" by Arthur R. Bloom.	3/65
	American Standards Association and U.S. Activities in Universal Decimal Classification" by Arthur R. Blum.	4/2/65
	Letter from E. Marilyn Joffe to Tauber refers to excerpt.	5/18/65
	Excerpt from "A Short and Informal History", giving scope of Z39.	
	Meeting of Z39. Statistics subcommittee program.	5/28/65
	Memorandum from Anne J. Richter to Z39 committee re Tauber's draft bylaws for Z39.	12/14/65
	Revised Draft ASA Z39 Bylaws.	12/7/65
	Letter from Karl A. Baer to Jerrold Orne.	12/20/65
	Letter from Jerrold Orne to Tauber re incorporation of changes in new draft.	12/27/65
	Letter from Bill M. Woods to Jerrold Orne. Comments on revised draft.	12/23/65
	Letter from Dorothy Hogan to Jerrold Orne re draft.	12/23/65
	Memorandum from Dorothy Hogan to Jerrold Orne. Comments on revised draft. of bylaws.	12/23/65
	Letter from Forrest F. Carhart, Jr., to Jerrold Orne	12/29/65
	Letter from Tauber to Karl A. Baer.	12/29/65
	Memorandum from Jerrold Orne to subcommittee chairmen.	12/65
	Memorandum from Jerrold Orne to subcommittee chairmen re planning and the budget for 1965-1966.	1965

Series 11: Z39

Box 127

DATE	DESCRIPTION	DATE
<u>1966-1968</u>		<u>1966-1968</u>
	News About Z39. Quarterly Report.	4/66
	ASA Z39 Subcommittee Roster. Chairmen and members listed.	4/14/66
	Memorandum from Jerrold Orne to subcommittee chairmen re outline of the management of Z39.	4/22/66
	Z39. Operating Guidelines.	1966
	Letter from F.H. Smith to Jerrold Orne re standards for the title page.	4/21/66
	Letter from Jerrold Orne to F. H. Smith.	4/26/66
	Letter from Maurice F. Tauber to Jerrold Orne includes comments on Z39 Operating Guidelines.	4/30/66
	Memorandum from Jerrold Orne to subcommittee chairmen re quarterly reports.	6/13/66
	Memorandum from Frank Y. Speight to members of Committee of Engineering Society of Editors re bibliographic citations and minutes of the committee.	6/16/66
	Minutes of Engineering Society of Editors Committee.	6/1/66
	Letter from Tauber to Frank Y. Speight re minutes of Engineering Society of Editors Committee.	6/21/66
	Memorandum from Frank Y. Speight to Tauber re minutes of Engineering Society of Editors Committee.	6/22/66
	Letter from Ralph Phelps to Frank Y. Speights. Comments on minutes of Engineering Society of Editors Committee.	7/1/66
	Letter from Frank Y. Speight to A.R. Nowbray re minutes of Engineering Society of Editors Committee.	7/8/66
	Letter from Jerrold Orne to John G. Lorenz re additions to Z39 subcommittees.	8/26/66
	Minutes of Z39 committee. Subcommittee reports.	10/14/66
	Memorandum from Dorothy Hogan to members of Z39 and chairmen re revision and scope of Z39.	10/20/66
	Letter Ballot re title and scope of Z39.	12/23/66
	New title and scope of Z39; Membership roster.	10/1/67
	Memorandum from C. Donald Cook to Committee Z39 re standard library typewriter.	10/20/67
	Brochure. American Documentation Institute. Tauber was a panellist.	10/26/67
	United States of America Standards Institute Z39 Subcommittee Roster. Lists chairmen and members.	12/5/67
	Memorandum from Jerrold Orne to subcommittee chairmen re ISO document.	

Z39 Subcommittee 1. International

1963-1967

Note from Harold Outfield to Tauber re bylaw proposals.	n.d.
Excerpts of bylaws.	n.d.

Box 127  
FOLDER

DESCRIPTION

DATES

Z39 Subcommittee 1. International (cont.)

Minutes of SC/1.	11/19/64
NEP/ONIS statement on future funding of Z39.	11/19/64
Memorandum to members of SC/1 re approval of draft proposal ISO/TC 37 Document 145.	3/11/65
Document. ISO/TC 37 #145.	7/15/63
Letter from Janina Pelcowa re ISO/TC 46 document (in French).	3/22/65
ISO/TC 46 document. (In French)	
Letter from Jerrold Orne to Janina Pelcowa (in French).	5/19/65
Comments of Jerrold Orne to Janina Pelcowa re abbreviations in bibliographic references (in French).	5/19/65
Agenda for meeting of 4/2/65.	4/2/65
Minutes of SC/1. Bill M. Woods' brief history of Z 39 is included.	4/2/65
Note from Ellis Mount to Tauber. (Possibly refers to the Codex Project.)	10/4/65
Paper. "Information About the Codex Project."	9/65
Minutes of SC/1. Subcommittee reports.	1/7/66
Letter Ballot for approval of ISO documents.	9/26/67
ISO Explanatory Report.	10/66
Draft Proposal ISO/TC 37 R769.	5/66
ISO/TC 37 #100E. Questionnaire.	5/19/67
Draft Proposal ISO/TC 37 #1109.	10/66
ISO/TC 46 #810E. Questionnaire.	5/19/67
Draft Proposal ISO/TC 46 1243.	1/67
ISO/TC 46 #813E. Questionnaire.	5/26/67
Draft Proposal ISO/TC 46 127E.	2/67
ISO/TC 46 #816E. Questionnaire.	5/26/67
Draft Proposal ISO/TC 46 1294.	10/66

Z39 Subcommittee 2. Machine Input Records1966-1967

Memorandum from Nathalie C. Batts to SC/4 members re material from Ann T. Curran.	n.d.
Cover memorandum from Ann T. Curran.	n.d.
Letter from Ann T. Curran to Nathalie C. Batts.	10/23/66
Rough draft of Data Elements - Journal Articles.	10/21/66
Rough draft of Journal Articles - Explanations. (both drafts by Ann T. Curran)	n.d.
Preliminary working papers re problems of bibliographic citations and matching by machine by Ann T. Curran.	n.d.
Letters from Ann T. Curran to Nathalie C. Batts shows relationship between SC/2 and SC/4.	2/67
Quarterly Report. Includes comments on Special Project on Data Elements.	10/2/67

Z39 Subcommittee 3. Periodical Title Abbreviations1966-1967

Revised and Enlarged Word Abbreviation List.	12/31/66
Letter from James L. Wood to Jerrold Orne re abbreviations.	9/15/67

FOLDER	DESCRIPTION	DATES
<u>Z39 Subcommittee 3. (cont.)</u>		
	Letter from James L. Wood to Jerrold Orne re ISO documents.	9/18/67'
	Quarterly Report. ISO R1278 and ISO R1294 considered.	9/67
<u>Z39 Subcommittee 4. Bibliographic References</u>		
<u>1960-1968</u>		
	Samples of bibliographic entries.	
	Letter from Henry J. Dubester to Ruth E. Mason. Comments on ISO R24.	4/12/60
	Letter from Anne J. Richter to Henry J. Dubester re bibliographic entries material.	12/4/61
	Letter from Henry J. Dubester to Marguerite von Geyr re conformity to proposed ISO draft (Secr 330).	12/11/61
	Letter from Helen C. Friedemann to Henry J. Dubester refers to "Style for SIA Bibliography Compilers".	12/21/61
	Letter from Marguerite von Geyr to Henry J. Dubester re inquiry to Secretariat of ISO/TC 46.	12/26/61
	Letter from Henry J. Dubester to Helen C. Friedemann.	12/26/61
	Letter from Ruth E. Mason to the Secretariat re (Secr 330)	12/27/61
	Letter from Ruth E. Mason to Henry J. Dubester refers to following letter from Ir. M. Verhoef.	1/17/62
	Letter from Ir. M. Verhoef to ASA re ISO/TC 46 and the current status of work on bibliographic references.	1/10/62
	Letter from Henry J. Dubester to Ruth E. Mason re forming bibliographic standards committee to study the materials of ISO/TC 46.	1/19/62
	Letter from Henry J. Dubester to Ruth E. Mason re naming of a representative to SC/4.	2/9/62
	Letter from Henry J. Dubester to Raymond E. Jenson.	2/9/62
	Letter from Bill M. Woods to Henry J. Dubester re appointment of Lillian Hamrick.	3/12/62
	Letter from Raymond A. Jenson to Henry J. Dubester re designation of REBAIS representative to Z39.	3/14/62
	Letter from Ronald V. Glass re naming of AIA representative to SC/4.	3/19/62
	Letter from Marguerite von Geyr to Henry J. Dubester re ISO/TC 46 #619 and Draft Proposal ISO #620.	3/21/62
	Document, ISO/TC 46 #619.	
	Document, ISO/TC 46 #620.	
	Letter from Henry J. Dubester to Marguerite von Geyr re ISO/TC 46 #619 and Draft Proposal ISO #620.	3/23/62
	Letter from Julia Ruth Armstrong to Henry J. Dubester re R&D naming representative to Z39 subcommittee.	3/27/62
	Letter from Marguerite von Geyr to Henry J. Dubester re ISO/TC 46 #619 and agenda for June TC 46 meeting.	3/29/62
	Letter from Henry J. Dubester to Lillian Hamrick.	4/2/62
	Letter from Marguerite von Geyr to Henry J. Dubester.	4/2/62

FOLDER	DESCRIPTION	DATES
<u>Z39 Subcommittee 4. Bibliographic References (cont.)</u>		<u>1960-1968</u>
	Letter from Henry J. Dubester to Julia Ruth Armstrong. Lee Ash designated as BCD representative.	4/3/62
	Letter from Henry J. Dubester to Marguerite von Geyr re Minutes of SC/4.	4/18/62
	Letter from Robert E. Kingery to Joseph Groesbeck re "Bibliographical Style Manual".	3/13/63
	Memorandum from Tauber to SC/4 members. Goals of the committee to be changed.	n.d.
	Letter from Tauber to Frank Y. Speight.	9/18/64
	Letter from Henry J. Dubester to Tauber.	10/28/64
	Letter from Henry J. Dubester to Tauber.	11/12/64
	Letter from Tauber to Henry J. Dubester.	12/4/64
	Memorandum from Robert E. Kingery re NSF funding. Form. Questionnaire re justification of committee activities.	ca. 1965
	Memorandum from Tauber. <i>REQUEST FOR OPINIONS.</i>	n.d.
	Memorandum from Tauber to Jerrold Orne re preparation of draft on bibliographic references.	5/17/65
	Letter from Jerrold Orne to Tauber re roster of Z39 subcommittee.	5/26/65
	Recommendations of Ruth F. Bryans re reference style for engineering journals.	2/14/66
	Letter from Jerrold Orne to Tauber. Committee business.	5/66
	Letter from Jerrold Orne to Tauber.	8/26/66
	Letter from Harold Outfield to Tauber re proposed standard.	10/3/66
	Statement preliminary to development of a draft standard for SC/4.	10/3/66
	Revised Statement to Draft.	1/3/67
	Committee report on ISO/TC 46 (USSR-1).	5/12/67
	Memorandum from Oliver Lilley to Tauber re ISO patent document.	10/17/67
	Memorandum from Ellis Mount to Tauber re ISO patent document. SC/4 Quarterly Report.	10/16/67
	SC/4 Report.	10/67
	Comments of Nathalie C. Batts on Draft ISO Recommendation 1416.	1/68
	Form for entries in List of Sources. (excerpt)	1/24/68
	Comments of Nathalie C. Batts on revision of BS 1629: 1950.	1/26/68
	Letter from Jerrold Orne to Tauber.	9/23/68
	Letter from Tauber to Jerrold Orne re writing dates in citations.	9/26/68
	Letter from Tauber to Jerrold Orne, re SC/4 report.	9/30/68
	Memorandum from Ellis Mount to Tauber re draft for British stand- ard.	9/30/68
	SC/4 Quarterly Report.	12/20/68
	SC/4 Report.	10/1/68
		3/69

FOLDER	DESCRIPTION	DATES
<u>Z39 Subcommittee 5. Transliteration</u>		<u>n.d.</u>
	SC/5 Quarterly Report. Draft revision of R9 - Transliteration of Cyrillic letters recommended for approval. SC/5 Report.	n.d. n.d.
<u>Z39 Subcommittee 6. Abstracts.</u>		<u>1967</u>
	SC/6 Quarterly Report. Assistance of six editors of abstracting services requested in evaluating criteria for acceptable abstracts.	10/1/67
<u>Z39 Subcommittee 7. Library Statistics</u>		<u>1967</u>
	SC/7 Quarterly Report re committee draft standard.	10/3/67
<u>Z39 Subcommittee 9. Terminology</u>		<u>1964</u>
	SC/9 Quarterly Report. Recommendations for ISO documents. SC/9 Quarterly Report. Recommendations for ISO documents. Letter from Jerrold Orne to Dorothy Hogan. SC/9 recommendations and comments re ISO documents.	n.d. n.d. 12/2/64
<u>Z39 Subcommittee 10. Publishing Practices Related to Library Work and Documentation</u>		<u>1966-1967</u>
	Letter from Anne J. Richter to Tauber. Excerpt from American Standard (bibliographical citations) Letter from Tauber to Anne J. Richter. SC/10 Report.	4/12/66 4/13/66 10/1/67
<u>Z39 Subcommittee 12. Indexing</u>		<u>1967</u>
	SC/12 Report. Revision of 1959 standard. Preliminary Draft of standard for indexing.	10/6/67 10/67
<u>Z39 Subcommittee 13. Trade Catalogs and Directories</u>		<u>1965-1967</u>
	Document. American Standard for Trade Catalogs. SC/13 Quarterly Report. Progress report on draft proposal for standard for directories of libraries and information centers.	12/16/65 9/29/67

FOLDER	DESCRIPTION	DATES
<u>239 Subcommittee 14. Classification</u>		<u>1958-1966</u>
	Letter from Phyllis A. Richmond to Tauber re classification.	10/26/58
	Letter from Tauber to Phyllis A. Richmond.	11/12/58
	Memorandum from Tauber to Gertrude L. Oellrich.	2/10/64
	Memorandum from Marie M. Henshaw to Gertrude L. Oellrich.	n.d.
	Memorandum from Phyllis A. Richmond to Gertrude L. Oellrich	2/10/64
	Memorandum from Malcolm Rigby to Gertrude L. Oellrich.	n.d.
	Comments of SC/14 on definitions of standards.	4/4/64
	Draft of Minutes.	4/4/64
	Note attached to 4/4/64 draft of minutes re J.L. Lolley letter and corrections of draft.	
	Draft of Minutes.	4/4/64
	SC/14 Minutes.	1/21/65
	Memorandum from Gertrude L. Oellrich to SC/14 members re Draft Indian Standard Principles.	2/6/65
	Letter from Jainath Kaul to Pauline A. Atherton.	1/12/65
	Document. Draft Indian Standard Principles.	
	Memorandum from Phyllis A. Richmond to Gertrude L. Oellrich.	n.d.
	Memorandum from Gertrude L. Oellrich to SC/14 members re new address.	3/6/65
	Letter from Gertrude L. Oellrich to Tauber re committee assignments.	3/20/65
	Memorandum from Gertrude L. Oellrich to members of SC/14.	3/24/65
	Comments of Marie M. Henshaw	
	Comments of Phyllis A. Richmond	
	Comments of Malcolm Rigby	3/19/65
	Comments of Marie M. Henshaw	n.d.
	Letter from Tauber to Gertrude L. Oellrich.	3/24/65
	Memorandum from Gertrude L. Oellrich to SC/14 members re Wacław Szybalski Inquiry.	3/27/65
	Letter from Wacław Szybalski to SC/14 re standard classification for scientific subjects.	
	Letter from Gertrude L. Oellrich to Tauber re outline of Phyllis "Reading List in Classification Research" by Phyllis A. Richmond.	1/25/65 3/21/65
	Letter from Gertrude L. Oellrich to Tauber re new appointees to SC/14 and the standard.	n.d.
	Letter from Tauber to Gertrude L. Oellrich re revised version of standard.	3/18/66 3/21/66
	Memorandum from Gertrude L. Oellrich to SC/14 members re Draft of American Standard for Classification.	6/1/66
	Preliminary Draft of classification standard.	6/66
	Letter from Gertrude L. Oellrich to Tauber re resignation as chairman of SC/14.	
	Letter from Tauber to Gertrude L. Oellrich re standards./	Comments 6/8/66 6/13/66
	Letter from Marie M. Henshaw to Gertrude L. Oellrich re comments on standard and part 3.4 of draft.	6/13/66

<u>FOLDER</u>	<u>DESCRIPTION</u>	<u>DATES</u>
<u>Z39 Subcommittee 14. Classification (cont.)</u>		<u>1958-1966</u>
	Letter from Phyllis A. Richmond to Gertrude L. Oellrich. Comments on standard.	6/17/66
	Letter from Gertrude L. Oellrich to Tauber re need for comments on standard from other SC/14 members.	6/25/66
	Letter from Barbara Denison to Gertrude L. Oellrich. Comments on draft standard.	6/27/66
	Letter from Malcolm Rigby to Gertrude L. Oellrich. Comments on draft standard.	7/6/66
	Letter from Jean M. Perreault to Gertrude L. Oellrich. Comments on draft standard.	n.d.
	Memorandum from Gertrude L. Oellrich to SC/14 members re comments of SC/14 members on preliminary draft.	8/6/66
	Letter from Tauber to Gertrude L. Oellrich. Comments on draft standard.	10/11/66
	Letter from Jean M. Perreault to Gertrude L. Oellrich. More comments on draft standard.	n.d.
	Letter from Tauber to Jerrold Orne re operation of SC/14 and submission of draft to Z39.	10/20/66
<u>Z39 Subcommittee 15. Filing</u>		<u>1964-1967</u>
	Filing Questionnaire.	n.d.
	Preliminary Draft of Standard.	1966
	Letter from Theodore C. Hines to Tauber.	6/2/65
	Memorandum from Theodore C. Hines to Anne J. Richter. SC/15 Quarterly Report. Scope of SC/15 and future planning.	6/22/66
	Memorandum from Theodore C. Hines	n.d.
	Foreword to Draft Standard.	6/67
	Draft UGA Standard	6/67
<u>Z39 Subcommittee 16. Binding</u>		<u>1967</u>
	SC/16 Quarterly Report. Efforts made to assure dissemina- tion and interpretation of standards for binding.	10/1/67
<u>Miscellaneous</u>		<u>1957-1967</u>
	Notes.	n.d.
	Notes.	n.d.
	Brochure - International Study Conference.	1957
	Brochure - ICAD (in Italian).	1957
	Minutes of ALA.	1/65
	Letter from Lowell A. Martin to Tauber.	10/11/65
	Letter from Dudley A. Weiss to Tauber.	10/29/65
	Facsimile Transmission in Libraries by Library of Congress.	6/67
	ISO R 30.	1956
	ISO/TC 46 #559 (in French).	1960



TAUBER COLLECTION

SERIES II

Box 128  
Z39 file

Box 129  
Letters of recommendation for library positions, 1948 - 1960

Box 130  
Letters of recommendation for library positions, 1959 - 1972

Box 131 Catalog Code Revision (For a list and description see following pages)

**TAUBER** **Box 129**  
Table of Contents

<u>Section</u>	<u>Pages</u>
Personal Comment	1 - 2
The Collection	3 - 4
The New Arrangement	5
Calendar	6 - 17
Personal Index	18 - 30

Personal Comment

There are two reasons for choosing such a topic as the recommendation letters; first of all my overall curiosity in the subject matter and secondly, I thought that I can always acquire books to read dealing with archival management but this opportunity for access to such confidential material as Professor Tauber's papers is not going to pass my path easily, therefore, with a grateful heart I have started to read the recommendation letters.

Actually I was more interested in the contents of the letters than the arrangement itself.

Since I have been listening to the lectures of Prof. Tauber's Archival Management class, I am impressed with his long years of dedicated service to the field of library service. This impression was further enhanced when I started reading and examining his papers. I felt that his service was not limited to the field itself and the United States of America but to the humanity as a whole. To be more specific, as an educator in the highest institution of its' kind, he not only educated the students, but those students who later became the best leaders of America, hence of the world.

Among his three-hundred-twenty-three letters written during the period between 1945 and 1960, most of them were recommendation letters for library positions and the job category ranged from a beginning cataloguer to a director of a large library in a metropolitan area. Almost 35% of the letters were recommendation letters for students who were seeking Fellowship awards for higher degrees or further research in the library field and others. The remaining 5% were recommendation

) letters for people who were seeking positions other than the librarianship.

It was quite surprising and interesting to learn that his recommendation letters for Prof. Frances Henne and Mr. Carlyle Frarey helped in launching their careers.

To make a general comment on the over all contents of his letters, I felt that he was very honest in his opinions on the persons he was making comments. And yet, what impressed me most was the fact that if he was not certain he did not say anything at all. Not only that, but he openly admitted his own human fragility, which coming from one of the best educators of his time, over-whelmed me.

) It seems that it is not only me but many of the past students felt this warm human quality that the Professor possesses. I recall a letter from a former student of his who wrote a long personal letter to him, thanking him again and again for his spiritual help in her difficult times. His all-arms out enthusiastic help toward those students and others in obtaining their career goals are all reflected in his letters, however short his comments were in some of them.

Prepared by Michelle Yun, 28 June 1976.

The Collection

Box 129, which contains Professor Tauber's papers were examined. Since some one else was handling Box 130 which contains the later dates of his papers, I only had access to the Box 129 which contains mostly, recommendation letters written by Prof. Tauber from the years 1945 to 1959.

This collection consisted of five folders and most of the papers in the collection are in good condition.

I found the collection in chronological order in the following manner:

Folder 1	1948-1955	Recommendations for Positions (students and others)
Folder 2	1952-1953 1952-1954	Recommendations
Folder 3	1956-1957	Recommendations for Positions (students and others)
Folder 4	1957-1959	Recommendations
Folder 5	1959-1960	Positions Open or Wanted

In Folder 1, dated 1948-1955 I found quite a number of letters misfiled and some items were not recommendation letters but they had definite connection with library schools and librarianship. Even some of the personal letters were so directly and indirectly connected with the library field that I had to keep them in a separate folder but within this collection.

Here in Folder 1 again, I found a yellow note-book paper which had a grading system Prof. Tauber had drawn to grade his students' performances. It was placed on top of the first folder as to point

out that it was used as a basis for grading the students.

After viewing the collection, I thought it would be easier for the user if I rearrange them annually (separate folder for each year).

After having discussed the matter over with Mr. Bernard Cristal, I went ahead with the following rearrangement.

The New Arrangement

First I made a separate folders for the following years:

1945, 1946, 1947, 1948, 1951, 1952, 1953 1954, 1955, 1956, 1957, 1958, 1959, and 1960.

Then the sub-groups of A, B, C, D, dividing the recommendation letters for library positions, teaching positions, research scholarships and applications, misllaneous items and personal letters, positions open and wanted, undated letters.

There are slight variations each year, so I grouped them accordingly.

Within each folder letters are arranged chronologically. However, in some cases it is not possible to be chronological due to the fact that incoming and outgoing letters are attached together for the convenience of the user.

Since the main characters of the recommendation letters are the persons being recommended. I made a personal index in a alphabetical order for the convenience of the user.

Tauber  
57-6

Calendar

Box 129

<u>Folder Number</u>	<u>Classification</u>	<u>No. of Pieces</u>	<u>Description</u>	<u>Dates</u>
1A	Recommendation Letters for Library Positions	1	Outgoing: Correspondence between Donald Coney, Librarian Univ. of Calif. and Prof. Tauber concerning recomm. for Sgt. Hans Muller.	9/21/1945
1B	Recommendation Letters for Teaching Positions	1	Outgoing: Correspondence between Mary abell Watson, Direc. Dooperative Bureau for Teachers and Tauber concer. Mrs. Adelaide Richardson Miller for art history teaching position	10/1/1945
		3	Incoming: Corresp. bet. Arthur B. Berthold and Tauber, concer. request for a reaching position at Columbia University Library School.	7/21/1945
			Outgoing: Tauber to Prof. Reece for recommendation A yellow piece of note for the receipt of the letter by Prof. Reece.	7/25/1945
2A	Recommendation Letters for Library Positions	1	Incoming: Corresp. bet. Dean Paul Boyd and Tauber concer. Prof. Robert H. Muller for the headship of Dept. of Lib. Science at the Univ. of Kentucky.	1/29/1946
		1	Outgoing: Corresp. bet. Tauber/Boyd high recommendation of Robert H. Muller by Tauber	2/1/1946
		1	Incoming: Corresp. bet. H.G. Harmon, Pres. of Drake Univ. and Prof. Tauber concern. Muller as direct. of Lib. Service at Drake Univ.	4/26/1946



Folder Number	Classification	No. of Pieces	Description	Dates
2A	Recommendation Letters for Library Positions	1	Outgoing: Pprof. Tauber/Harmon high recomm. for Dr. Robert H. Muller	5/4/1946
		1	Outgoing: Corresp. bet. Tauber/Wilson, Univ. of N. Carolina Lib. School concerning Stanley West, a young man Prof. Tauber wrote to him about.	10/5/1946
3	Recommendation Letters for Library Positions	1	Incoming: Corresp. bet. Jens Nyholm, N. Western Univ. Librarian/Tauber concern. Miss Janet S. Dickson and Miss Margaret E. Brown as head of a processing department.	7/18/1947
		1	Outgoing: Prof. Tauber/ Nyholm Tauber recommends Mr. Simonton.	7/24/1947
4	Recommendation Letters for Library School Director and Library Positions	1	Incoming: Corresp. bet. Felix C. Robb, Assist. to the Pres. of George Peabody College for Teachers and Tauber concer. recomm. for Robert Deily and Rice Estes for a position as director of Peabody Library School.	2/11/1948
		6	Incoming: The University of Oregon Library Statistics.	6/2/1948
			Incoming: Corres;. bet. Paul V. Sangren, Pres. of W. Michigan College of Educ. and Tauber concer. Robert H. Muller for head librarian at W. Mich. College.	6/10/1948
			Outgoing: Tauber/Sangren high recomm. for Muller	6/12/1948
			Incoming: Corresp. bet. H.K. Newburn, President of Univ. of Oregon and Tauber concer.	6/14/1948

Folder Number	Classification	No. of Pieces	Description	Dates
4	Recommendation Letters for Library Positions		Robert H. Muller, as director of Univ. Lib.	
			Outgoing: Tauber/Newburn Recomm. for Muller	6/21/1948
5A	Recommendation Letters for Teaching Positions	1	Incoming: Corresp. bet. Mary Lois Bull, Library Administrative Assistant at the Univ. of Illinois and Prof. Tauber Concer. Robert Muller for library school teaching position.	5/25/1951
		1	Outgoing: Corres. bet. Robert Downs, admini- strator of Univ of Illinois Libarry and Tauber on R. Muller.	5/28/1951
5B	Recommendation Letters for Fellowship Program	1	Incoming: Curriculum vitae of Jay W. Stein as candidate for Ideologues fellowship program.	no dates
		1	Outgoing: Tauber/Ideologues recomm. letter for Jay W. Stein.	12/10/1951
		1	Incoming: Corresp. bet. Bousfield, chief librarian and Prof. Tauber concer. Frances Artau's progress as a cataloger.	12/5/1951
6A	Recommendation Letters for Library Positions	3	Incoming: Corresp. bet. Maass/Tauber Maass' activity at the U.N. Library as general Assist.	1/12/1952
			Outgoing: Tauber/Maass Recommendation for a professio- nal level	1/16/1952
			Incoming: Maass/Tauber Informing Prof. Tauber of his promotion to a professional level.	9/27/1952

Folder Number	Classification	No. of Pieces	Description	Dates
6A	Recommendation Letters for Library Positions	3	Incoming: Corresp. bet. Seymour Robb, librarian at Va. Polytech. Inst. Lib. and Prof. Tauber request for a cataloguer starting salary \$ 3320.00	1/10/1952
			Outgoing: Tauber/Robb recomm. Miss Petro	1/15/1952
			Outgoing: Tauber/Robb still looking for a cataloguer.	3/13/1952
2			Outgoing: Tauber/Thornton, librarian at Vassar College. Recomm. Virginia Lewis as cataloguer	1/15/1952
			Incoming: Thornton/Tauber Thanking him for the recomm.	1/21/1952
1			Incoming: Kozumplik, acting librarian at Oregon State College/ Tauber informing on the papers published "Symposium on the Crisis in Inter library Loans" and requesting for a recomm. letter.	1/17/1952
3			Incoming: Reitman, acting director at U.N. library reporting on the result of interview for Helen Wheeler	1/24/1952
			Outgoing: Tauber/Reitman thanking him for consideration for Wheeler	1/25/1952
			Incoming: Wheeler/Tauber post card from Wheeler for recomm. she did not get the job due to her lack of American citizenship	1/25/1952

Folder Number	Classification	No. of Pieces	Description	Dates
6A	Recommendation Letters for Library Positions	5	Incoming: Wortham, chairman of Dept. of English at the Univ. of Kansas, requesting infor. on Robert H. Muller	1/23/1952
			Incoming: Two sheets of infor. on requirements and rating	1/23/1952
			Outgoing: Tauber/Wortham good recomm. for Muller	2/4/1952
			Incoming: Wortham/Tauber Thank you note from Wortham	2/8/1952
4		4	Incoming: Hyde, Assist. Pres. of Drake University/Tauber concer. Carlyle J. Frarey as Director of library service	2/4/1952
			Incoming: Information sheet about Drake University	2/4/1952
			Outgoing: Tauber/Hyde High recommendation for Carlyle J. Frarey	2/6/1952
4		4	Outgoing: Tauber/Blasingame Memorandum on reference to Clarence Gorchels	2/13/1952
			Incoming: Hyde/Tauber on Gorchels as the director of lib. School at Drake University	2/18/1952
			Outgoing: Tauber/Hyde High recomm. for Gorchels	2/22/1952

Folder Number	Classification	No. of Pieces	Description	Dates
6A	Recommendation Letters for Library Positions	2	Incoming: Strout, Director of Lib. at Univ. of Denver/Tauber requesting to search for a position for Forrest F. Carhart Jr. Assist. director, who lost the job due to elimination of that position.	2/25/1952
			Outgoing: Tauber/Strout, giving inform. on positions open	2/28/1952
		1	Incoming: Robb/Tauber still searching for a cataloguer for Va. Polytech. Inst.	3/5/1952
		3	Incoming: Harvill, Pres. of Univ. of Arizona/Tauber requesting infor. on Fleming Bennett.	2/26/1952
			Outgoing: Tauber/Harvill High recomm. for Bennett	3/3/1952
			Incoming: Harvill/Tauber Thank you note from Harvill	3/8/1952
		2	Incoming: Powell, librarian at Duke Univ. library/Tauber thanking him for comments on Colburn, Keblbian, Bennett, Kemp, Shepherd, and Frarey.	3/6/1952
			Outgoing: Tauber/Powell Strong recomm. for Carlyle Frarey, who was an assistant to Prof. Tauber.	3/8/1952
		6	Incoming: MacDonald/Tauber inquiring about Subject Analysis of Library Materials	3/3/1952
			Incoming: MacDonald/Tauber infor. on cataloguing and library at Army Medical Library.	3/5/1952

Tauber 57-12

Folder Number	Classification	No. of Pieces	Description	Dates
6A	Recommendations Letters for Library Positions and Positions open and wanted		Outgoing: Tauber/MacDonald Note of acknowledgement and promise to look for the best candidate for cataloguer	3/14/1952
		1	Incoming: Robb/Tauber request for better grade students for cataloguing position at V.P.I.	3/25/1952
		2	Incoming: Powell/Tauber Interest in Carlyle Frarey for the position of directorship at Duke Univ. Library.	3/24/1952
			Outgoing: Tauber/Powell Happy acknowledgement by Prof. Tauber for the interest showed on Frarey.	3/26/1952
		5	Incoming: Blodgett/Tauber personal letter requesting for inf. of vacancy in cataloging	4/1/1952
			Outgoing: Tauber/Blodgett Prof. Tauber promises to help	4/4/1952
			Incoming: Blodgett/Tauber Personal note of thanks.	4/7/1952
		4	Incoming: Powell/Tauber on Cobern, Kebabian, Bennett, Bright	2/21/1952
			Outgoing: Tauber/Powell recomm. for Coburn, Kebabian, Bennett, Kemp, and D. Thompson. But Prof. Tauber mentioned that he does not know Lewis Bright	2/25/1952
			Incoming: Blind copy of a letter to Carlyle Frarey from Powell for an interview.	4/3/1952

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Tauber 57-13

Folder Number	Classification	No. of Pieces	Description	Dates
6A	Recommendation Letters for Library Positions		Outgoing: Tauber/Powell Thank you acknowledgement of the blind copy	4/10/1952
		10	Incoming: Charles Dickey? /Tauber requesting for recommendation.	3/21/1952
			Outgoing: Tauber/ Halvorson, librarian at Johns Hopkins Univ. Recomm. C. Hickey.	3/28/1952
			Outgoing: Tauber/Miller, director of SLS Syracuse Univ. Recomm. C. Hickey	3/29/1952
			Outgoing: Tauber/Hickey Informing him on the letter to Miller.	3/28/1952
			Incoming: Wharton Miller/Tauber requesting information on Charles D. Hickey	4/9/1952
			Outgoing: Tauber/Miller Thank you reply	4/14/1952
			Incoming: Halvorson/Tauber Informing him that the position has been filled	3/31/1952
			Incoming: Church, Pres., Board of directors, the Curtis Memorial Library/Tauber requesting infor. on Charles D. Hickey	5/2/1952
			Outgoing: Tauber/Church Prof. Tauber recomm. Hickey.	5/12/1952

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Folder Number	Classification	No. of Pieces	Description	Dates
6A	Recommendation Letters for Library Positions		Incoming: Hickey/Tauber Thanking him for his position as acquisitions librarian for National Advisory Committee for Aeronautics in Washington, D.C.	6/25/1952
6B	Recommendation Letters for Research Fellowship & library School Applications	2	Incoming: Cooke/Tauber requesting inform and recomb. for entering library school since he is resigning from his post with the U.N. in Geneva.	1/16/1952
			Outgoing: Tauber/Cooke Inform. for Ph.D. & L.S.D. degree at Columbia University	2/15/1952
		1	Outgoing: Tauber/Detweiler, Assis. Prof. of Pharmacology recomb. Isaiah Ostroff.	1/25/1952
6C	Recommendation Letters for Position other than Librarian- ship	8	Outgoing: Tauber/Walraven on recomb. for Mrs. Rachael De Angelo & Miss Louise Galloway for an executive secretarial position for AASL.	2/16/1952
			Outgoing: Tauber/Lowrie of W. Michigan College on De Angelo & Galloway	2/16/1952
			Outgoing: Tauber/Keath on the same	2/16/1952
			Outgoing: Tauber/Ray on the same	2/16/1952
			Outgoing: Tauber/Meredith on the same	2/16/1952
			Outgoing: Tauber/Paddock on the same	2/16/1952
			Outgoing: Tauber/Schmitt on the same	2/16/1952



Folder Number	Classification	No. of Items	Description	Dates
7A	Recommendation Letters for Library Positions	36	Letters of high praise for those who deserve the high caliver positions. Positions range from a beginning cataloguer to a directorship of a large university library.	1953
7B	Recommendation Letters for Research Fellowship and Graduate Student Assistanship, etc.	9	Letters requesting for recommendations for a higher degree or candidacy for an award for Fellowships	1953
7C	Misllaneous and Personal Letters	14	Mostly letters from the former students who wants to keep in touch or colleagues who want advise on certain subjects. These letters are inseparable from this collection since they are dealing indirectly for his cooperation and opinions in the field.	1953
7D	Positions Open and Wanted	13	Letters requesting for better students to fill the vacancy. Most of them were seeking cataloguers	1953
8A	Recommendation Letters for Library Positions	79	Some of high recommendations for students who deserved best positions in the library field	1954
8B	Recommendation Letters for Research scholarships and applications	11	Encouraging recommendations for those seeking higher degrees in the library field	1954
8C	Misllaneous Items and Personal Letters	5	Personal in nature and yet connected with the library field	1954

Tauber  
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Folder Number	Classification	No. of Items	Description	Dates
9A	Recommendation Letters for Library Positions	49	The same as the contents of Folder 8A	1955
9B	Recommendation Letters for Teaching Positions	4	Letters of recommendation for those seeking teaching positions in the library schools	1955
9C	Miscellaneous Items	4		1955
9D	Positions Open and Wanted	7	Requesting personally or by a group for library positions as well as other positions	1955
10A	Recommendation Letters for Library Positions	46	The same as the contents of Folder 9A	1956
10B	Recommendation Letters for Research Fellowship and Applications to library schools	7	The same as 7B	1956
10C	Misllaneous Items	5		1956
10D	Positions Open and Wanted	11	The same as 9D	1956
11A	Recommendation Letters for Library Positions	39	The same as the contents of Folder 10A	1957
11B	Recommendation Letters for Assistanship or Teaching positions	5	Request letters and also recommendations letters for assistanship and teaching positions in a college or university	1957

Folder Number	Classification	No. of Items	Description	Dates
11C	Miscellaneous and Personal Letters	4	The same as contents of Folder 8C	1957
11D	Positions Open and Wanted	2	The same as 10D	1957
12A	Recommendation Letters for Library Positions	45	Similar to the contents of Folder 11A	1958
12B	Recommendation Letters for Teaching positions and grants etc.	6	Similar to the Contents of Folder 11B	1958
12C	Misllaneous and Personal Letters	3	Personal letters and yet connected with the library field	1958
13A	Recommendation Letters for Library Positions	19	Similar to the contents of Folder 12A	1959
13B	Recommendation Letters for Teaching Positions	5	Recommendations for an assistant professorship in the library school	1959
13C	Positions Open and Wanted	17	Request from libraries for certain positions to be fullfilled	1959
14	Positions Open and Wanted	5	The same as Folder 13C	1959
15	Undated Letters	18	recommendation letters but there are no dates	
16	Misllaneous Items	5	The date ranges from 1945 to 1960	

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Angell, Richard S.	9B, 12A
Archer, Richard	7C
Arragon,	8A
Artan, Frances	5A
Baa, Enid Maria	8B, 9A
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Balay, Robert E.	13A
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Barnett, Abraham N.	7A
Basch, Lina	7D
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Bauer, Alice G.	6A, 8A
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Bishop, David	12A
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Bloomquist, Harold	12A
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Boll, John I.	7A, 7B, 10A
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Burghardt, Russell	6A, 8A
Caldwell, George H.	10A
Carhart, Forrest F.	6A
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De Angelo, Rachael	6C
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Zuwiyya, Labib	8B



The preface of the Anglo-American Cataloging Rules states that, "In a very real sense the present work represents the result of thirty-five years of activity in the codification of cataloging rules for American and British libraries". The first edition of this work appeared in 1908. The second edition, A.L.A. Catalog Rules, which systematized the practices which had become established (particularly at the Library of Congress) appeared in 1941. This edition was strongly criticized for excessive detail and complexity. Rules for author and title entry were issued in 1949. The Library of Congress prepared rules for descriptive cataloging which would be easier to apply. These rules were then adopted by the American Library Association and were also published in 1949. The success of the simplified rules led to a demand for equal simplification of rules for author and title entry. This demand, along with years of dedicated work, resulted in the third edition of Anglo-American Cataloging Rules.

This box contains materials concerned with the final years (1960-1965) of the Anglo-American catalog code revision. Here, one finds several drafts of Chapters I and III of the Anglo-American Cataloging Rules. Also included are letters concerning Columbia University's participation in "ARL Test Comparison of ALA and CCR Catalog Rules". Special studies such as: "New York Headings", "Liturgical Works", "Sacred Scriptures, Bible", and "Uniform Headings" are also included.

The first folders in this box are concerned with Columbia University's participation in "ARL Test Comparison of ALA and CCR Catalog Rules". Since much of this material is correspondence, the folders' contents are arranged chronologically. Also, preliminary studies performed by the

Library of Congress (which cannot be classified under particular chapters) are arranged chronologically. Materials which were produced in the years 1963-1965 can be classified under particular chapters of the third edition. Thus, the folders are arranged by chapter number.

The first folder in this box deals with correspondence between Richard H. Logsdon of Columbia University and Wyllis E. Wright. It also includes a draft of "ARL Test Comparison of ALA and CCR Catalog Rules".

The second folder contains studies performed by the Library of Congress. These studies concern several aspects of the code revision. They are arranged chronologically.

Folder number three contains correspondence between C. Donald Cook and Columbia University librarians concerning "Sample Entries Made According to ALA Cataloging Rules and the Draft Code of Cataloging Rules (1960)". The responses of the librarians contain many suggestions which are incorporated into the final draft of the work.

Folder number four contains material relating to Columbia University's participation in "ARL Test Comparison of ALA and CCR Cataloging Rules". Included here are several catalog cards which display differences between the ALA and CCR rules.

Folders six through eight contain materials related to individual chapters of the final work. These folders describe activities which took place in the years 1963-1965. (See enclosed table.)

Also included in this box are reports of meetings of the Steering Committee (January 22-24, 1965; November 13-14, 1965) and changes for various chapters. Two bound drafts are also included. Both of these drafts were completed in 1965.

Although this box contains only a fraction of the material which

preceeded the third edition of Anglo-American Cataloging Rules, it introduces the reader to the main concerns as well as the complexities involved in the revision of the code revision. It also provides the flavor of the decision-making process involved in the revision.

FOLDER NO.	DESCRIPTION	DATES
1.	Correspondence between Richard H. Logsdon and Wyllis E. Wright. Included is the draft and final copies of "ARL Test Comparison of ALA and CCR Catalog Rules".	1960
2.	Studies performed by the Library of Congress concerning the cataloging code revision.	1960-1961
3.	Correspondence between C. Donald Cook and Columbia University librarians concerning "Sample Entries Made According to <u>ALA Cataloging Rules</u> and the Draft <u>Code of Cataloging Rules (1960)</u> ".	1960-1961
4.	Correspondence between F. Bernice Field and Altha E. Terry concerning the Columbia University participation in "ARL Test Comparison of ALA and CCR Cataloging Rules". Included are over seventy-five catalog cards displaying the test results.	1960-1961
5.	Materials concerning Chapter One of <u>Code of Cataloging Rules</u> . Included are drafts and final copies, as well as decisions made by the Steering Committee. (Arranged Chronologically).	1965
6.	Materials concerning Chapter Three of the <u>Code of Cataloging Rules</u> . Included: "New York Headings", "Name Entries in Relation to Filing", "Headings for Corporate Bodies". (Arranged Chronologically).	1963-1965
7.	Materials concerning Chapter Three of <u>Code of Cataloging Rules</u> . Included: Dr. T. A. Mueller's study, "Sacred Scriptures, Bible", "Liturgical Works", and "Uniform Titles".	1965
8.	Materials concerning Part Two of the <u>Code of Cataloging Rules (Non-Book Materials)</u> . Included are chapters seven through fifteen (drafts).	1965
9.	Miscellaneous materials. Included: changes for various chapters; Reports from the Cataloging Code Revision Steering Committee for meetings of Jan. 22 - 24, 1965, Nov. 13 - 14, 1965; "Rules of Entry which Involve Changes in Filing".	1965
10.	Added material for 1965 bound draft. Frontispiece, changes for rules 17C1, 2C2b, 2F, 2H2, 4H4.	1965

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TAUBER PAPERS SERIES V

AMERICAN NATIONAL STANDARDS INSTITUTE. Z 39 Committee  
Subcommittee 4 on Bibliographic References

Ellis Mount

June 24, 1976  
Revised Aug. 27, 1979

TAUBER SERIES V cont.

I. INTRODUCTION

The American National Standards Institute is a not-for-profit private organization which exists for the purpose of developing national standards for the United States, covering a broad range of topics in the areas of technology, engineering, manufacturing, data processing and many others. There are dozens of committees engaged in this important work, with volunteer members serving for the purpose of creating and/or revising standards in a multitude of specific areas of interest. One of the committees of ANSI is devoted to standards in the area of librarianship, information science and publishing. Under ANSI's code system it is known as the Z 39 committee.

The Z39 committee, for many years now under the chairmanship of Dr. Jerrold Orne, has over a score of subcommittees, each working to develop a particular standard. One such subcommittee, now known as SC 4, is concerned with a standard for bibliographic references. The aim is to produce a standard for the creation of adequate, clear citations to books, journals, maps, sound recordings, etc.

This subcommittee has had four chairmen in its attempt to develop a national standard. The first- in the early 1960's- being Henry Dubester. The second one was Maurice Tauber, whose tenure was from 1966 to 1970. The third chairman was Ben Weil, who organized a new committee in April 1971 but had to resign in March 1972 due to the press of business. The fourth chairman, taking over in March 1972, is the writer of this paper. He was a member of the committee under both Tauber and Weil.

This paper is a description of the papers which the writer

TAUBER SERIES V cont.

accumulated while serving as a committee member and also as its chairman. During that period the committees produced several drafts of proposed standards, some of which were distributed to Z39 committee members either for comments or for the voting required before a proposed draft can be considered by ANSI headquarters. In addition the committees accumulated other standards to consider, many items of correspondence were produced, minutes of meetings were prepared, and comments of many interested people were received.

The effort to produce a national standard has been long and costly compared to the expenses of producing standards on smaller, more manageable topics. At the time of this paper the proposed draft of the standard has been approved by all but one of the voting members of the Z39 committee and is about to be submitted to ANSI for a final decision. Whatever the outcome, it is felt likely that the records of the committee entrusted with this task contain information of lasting interest to librarians and all others concerned with the standardization of bibliographic references. Therefore the project of organizing and analyzing the two drawers of material which had accumulated in the chairman's files seemed a worthy project to do in the course on archival management.

## II. DESCRIPTION OF THE MATERIAL

The committee files consisted of two drawers in a vertical file. There was little organization outside of a few folders, so the first task was to organize the material. Some materials, such as the various draft versions, were obvious to arrange.

TAUBER SERIES V cont.

These were filed in sequence order. The voting records and/or comments for the various drafts were arranged in a separate folder for each draft, with items arranged alphabetically by the place of business of the writers involved. A separate index of the names of the more prominent people who sent in votes or comments is provided at the end of the paper.

In view of the different time periods and committee members involved, material from the Tauber committee have been separated in folders from the material from the Weil-Mount committee.

One of the developments in the past year or so was the need to produce an abridged version of the full standard, so material along that line was segregated whenever possible from items concerning the full standard.

ADDENDUM

Aug. 27, 1979

Since the above pages were written over three years have transpired. The standard has been published and an article which serves as an abridged version has also been published. Certain other bits of committee business have transpired, including dissolution of the committee upon the completion of its tasks. Accordingly several folders were expanded to include the new material, and several new folders were added. Box 1 has been expanded to Box 2.

E.M.

TAUBER SERIES V cont.IV. INVENTORYBoxes 198-201 Folder Headings      Committee Chaired by Weil & Mount

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6	Communications from Chairman (Arranged chronologically) (Includes agendas, minutes of meetings, plans, etc.)	4/71-6/76
7	Abridged Version of Standard	5/75-6/76
8	Expense Vouchers of Chairman	3/72-6/76
9	Quarterly Reports of Chairman	1972-1976
10	Publishing of Standard and Abridged Version	1972-1978
11	Related Standards and Publications 1958-1972 11 items, including: a-International Organization for Standardization. Bibliographical references: essential elements.1958 (ISO Rec. 77) b-ICSU-AB reference manual for the prep- aration of machine-readable biblio- graphic descriptions. Dec. 1971. c-British Standards Institute. Draft British Standard specification for bibliographic references. Sept. 1968.	

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13	Proposal for NSF Test Grant Includes proposal for funds for thorough test of proposed standard and related correspondence	1975
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17	Correspondence with Committee Members and Consultants (Arranged chronologically)	1974
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19	Microfiche editions; photocopy of introductory pages of final printed version	1976-1977
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21	Comments from Committee Consultants on legal, cartographic, newspaper, trade catalog, etc. materials	1974
22	Comments on Final Draft	1976



TAUBER SEIRES V cont.Boxes 198-201: Name Index

Includes correspondence from the following persons:

(\* indicates committee members; \*\* indicates consultant)

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Admin of Florida Medical Library 1952-53  
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Industrial Research Conference, Arden House, June 1957  
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Los Angles Public Library  
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